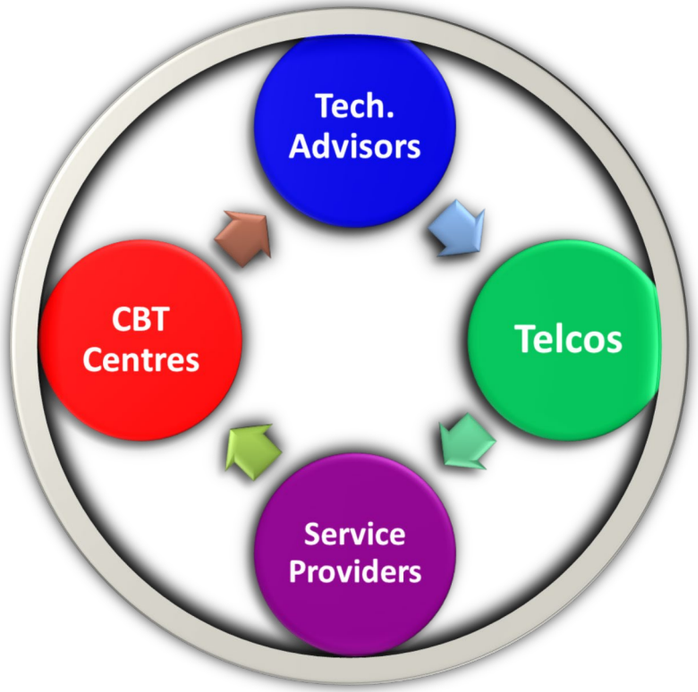
a presentation of the

JOINT ADMISSIONS AND MATRICULATION BOARD (JAMB)



to the

2022 Stakeholders' Meeting

between JAMB, Technical Advisors, Telcos, Service Providers & CBT Centre Proprietors

Wednesday, February 2, 2022

…our gratitude goes to

Chief External Examiners

Professional bodies

Chief Technical Advisors

Constituent bodies

CBT Centres

Proctors

JAMB will continue to partner with Good CBT Centres

Provide credible partners in our CBT centres to deliver examination

INFRACTIONS BY CBT CENTRES

Some CBT Centres Sanctioned

- Attending to requests of candidates by proxy - Cybercafes & Websites
- Centers charging above the approved rates
- Warehousing of candidates during registration
- Overnight Registration
- Movement of Router to Secondary Schools usually overnight

Sale of Forms:

Payment System for the 2022 UTME

For the 2021 Registration exercise, ePINs were sold through banks and partner Institutions

JAMB continued the use of central ePIN vending system

Banks, Microfinance & MMOs were also asked to deploy mobile teams to all accredited CBT Centers

Other channels employed included Switches like Remita & InterSwitch

Each ePIN was N3,500 to candidates

2022 Centres' Accreditation

…..there will be final Autobot test before registration commences

Recall Subsisting Standards

Subsisting Accreditation Requirements

- ✓ All CCTV Systems must be wired
  No wireless CCTV Systems

- ✓ CCTV cameras must cover all areas of the examination
  - Verification area
  - Holding room
  - Walk ways (if any)
  - Examination hall
  - Server room
  - Entrance & exit doors

Subsisting Accreditation Requirements cont'd....

- ✓ Holding Rooms must be in good proximity to the examination hall & must be adequately sized

- ✓ Make-shift CBT centres are not allowed; all centres must therefore be dedicated CBT centres that are used and maintained as such all year round

Subsisting Accreditation Requirements cont'd....

- ✓ **All centres must be within MTN or AIRTEL network coverage**
- ✓ **All Centre networks must be powered by Switches. No hubs allowed**
- ✓ **Centres are directed to use static IP addresses rather than Dynamic IP Addressing**
- ✓ **Conveniences both within the Examination hall and waiting areas**
- ✓ **Their must be no flying cables. All cables must be trunked**

Subsisting Accreditation Requirements cont'd....

- ✓ 250 functional Desktop Computer systems or laptops are required - **Laptop preferred (power)**

- ✓ 25 numbers installed backup systems

- ✓ Provision of individual cubicle (26L x 18H x 18B) inches & appropriate seat for each system

Subsisting Accreditation Requirements cont'd....

Minimum of 2GB RAM for all computers or thin-clients

Minimum 15" flat screen Computer monitor for desktop or 17" for laptop

All Computers must be connected to a computer server with capacity to carry 275 systems concurrently

UTME/DE Registration

COLLECTION OF REGISTRATION FEE ON BEHALF OF CBT CENTRES

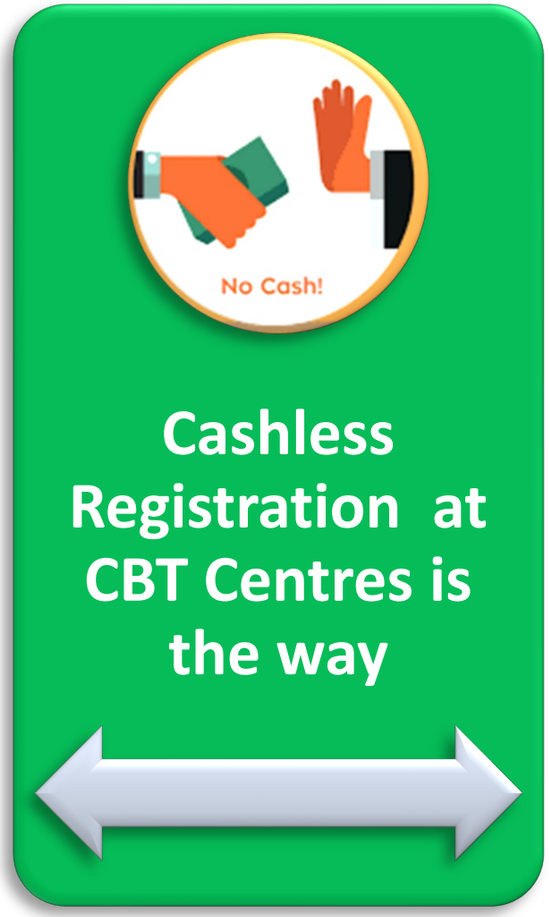
Cashless Registration at CBT Centres Beginning from 2022 Exercise

- ✓ UTME/DE Registration process will be cashless
  - to prevent extortion and warehousing of candidates at CBT Centres

- ✓ JAMB would **collect (and REMIT to Centres)** the approved N700 UTME and DE registration fee
  - on behalf of CBT centres
  - along with its application fees
  - Reading Text

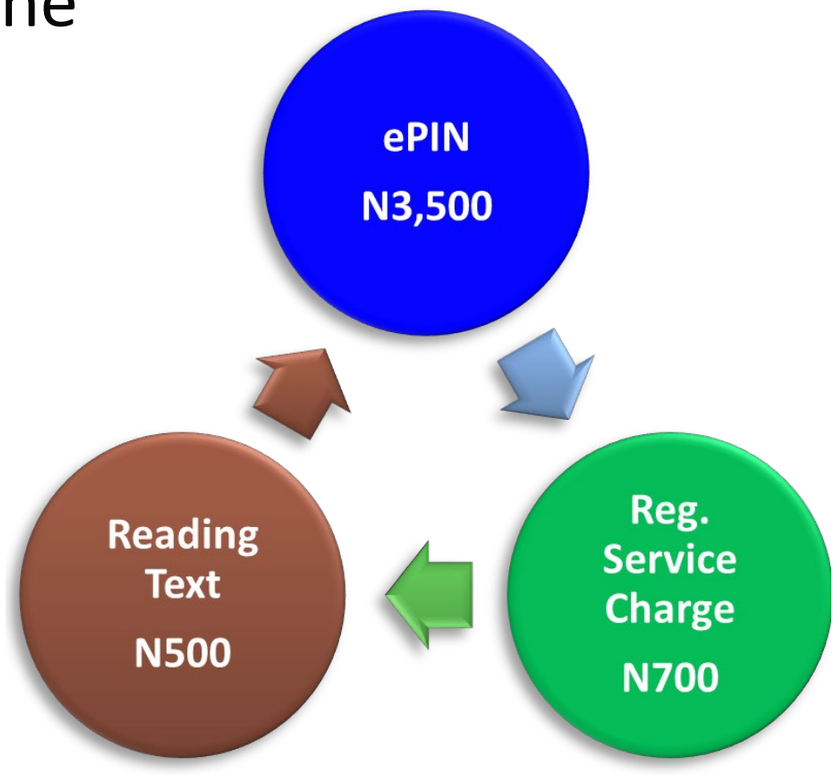
- ✓ **Candidates go to any CBT Centre for registration without paying again**

- ✓ Remittance is weekly

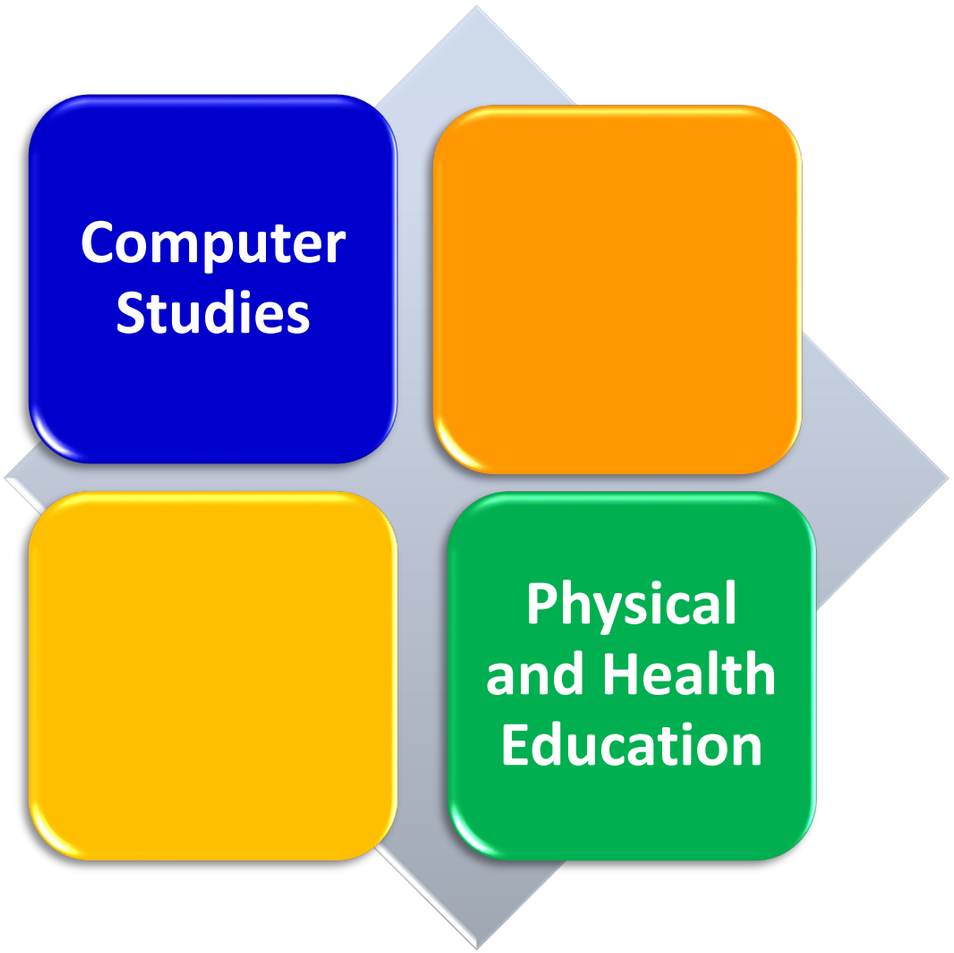


BREAKDOWN OF PAYMENT

- ✓ Breakdown of payments will be printed on the PIN Vending Receipt & on Registration Slip
  - ₦3,500.00 - ePIN
  - ₦500.00 - Reading Text
  - ₦700 CBT - Centre Service Charge for registration
- ✓ Consequently, every candidate pays **₦4,700**



INTRODUCTION OF NEW UTME SUBJECTS



- ✓ Candidates sitting the UTME can now pick Computer Studies or Physical and Health Education
- ✓ There are now 25 UTME subjects beginning from the 2022 UTME exercise

LISTING OF CENTRES FOR BLIND CANDIDATES DURING REGISTRATION

- ✓ Candidates choose only Examination Towns and not Centres during registration
- ✓ From this year, list of examination centres **(dropdown menu)** is available for any candidate who indicates that he or she is **blind**
  - to select the centre closest to his/her residence

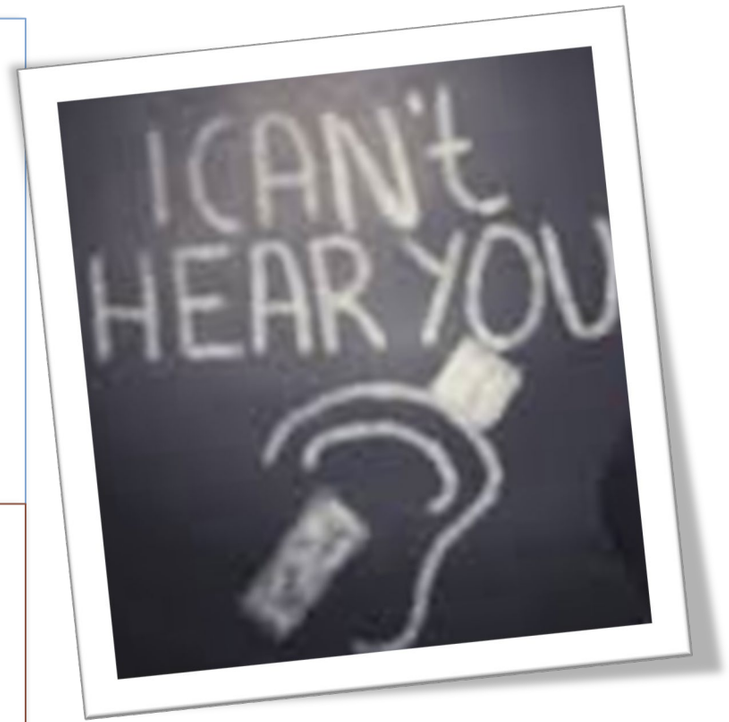
List of Centres for Blind Candidates

- ✓ Abuja - FCT
- ✓ Bauchi – Bauchi State
- ✓ Benin City – Edo State
- ✓ Ado-Ekiti – Ekiti State
- ✓ Enugu – Enugu State
- ✓ Kano – Kano State
- ✓ Kebbi – Kebbi State
- ✓ Lagos – Lagos State
- ✓ Oyo – Oyo State
- ✓ Jos – Plateau State
- ✓ Yola – Adamawa State

REGISTRATION OF DEAF CANDIDATES

A separate indicator for the deaf should be marked to differentiate them for special attention at the examination Centres

CBT Centres are to indicate this appropriately



CUSTOMISED USSD CODE – Additional Short Code (66019)

- ✓ JAMB uses 55019 as USSD code
- ✓ Service delivery from the vendor was at its lowest during the 2021 registration exercise
  - Candidates and stakeholders experience difficulty receiving response from 55019 USSD code
- ✓ A new USSD code vendor is now being engaged
  - To expand access
  - To reduce pressure on the existing provider particularly during the peak of the Board's operations
- ✓ SMS to the two codes will land on the JAMB platform
  - The first to hit the platform, is tied to the profile
  - Do not use both

NEW TREND: LOSS OF SIM/SERVER

- ✓ JAMB recently experienced cases of lost of Servers/SIMs
  - A harlot was planted on a Technical Staff - he was deceived him to a hotel after an examination and server (laptop) stolen from him
  - Robbery attacks of Examination officials at gunpoint

- ✓ JAMB knows they can't do anything with the servers
  - Syndicate looking for questions by all means to make money
  - They deceive candidates that they have access to past questions

- ✓ **The Board is re-engineering**
  - To make it unprofitable for anyone who steals its SIM or Server
  - Decommissioning of Servers (computers)

NEW TREND: LOSS OF SIM/SERVER Cont'd

✓ **All persons to be involved in UTME/DE will sign an undertaking**

- Permanent Staff of JAMB
- Ad-hoc Staff
- Service Providers
- CBT Centres
- Other Partners
- Candidates - before completing registration

} before their engagement

✓ **JAMB is working on a legal instrument**

- Violators will refund the cost of lost or destroyed SIM/Server to JAMB
- Face prosecution

2022 Registration Requirements

National Identification Number (NIN)

National Identification Number (NIN)

- ✓ Each candidate must have obtained the NIN

2022 Registration Requirements (cont'd)

Public Address System

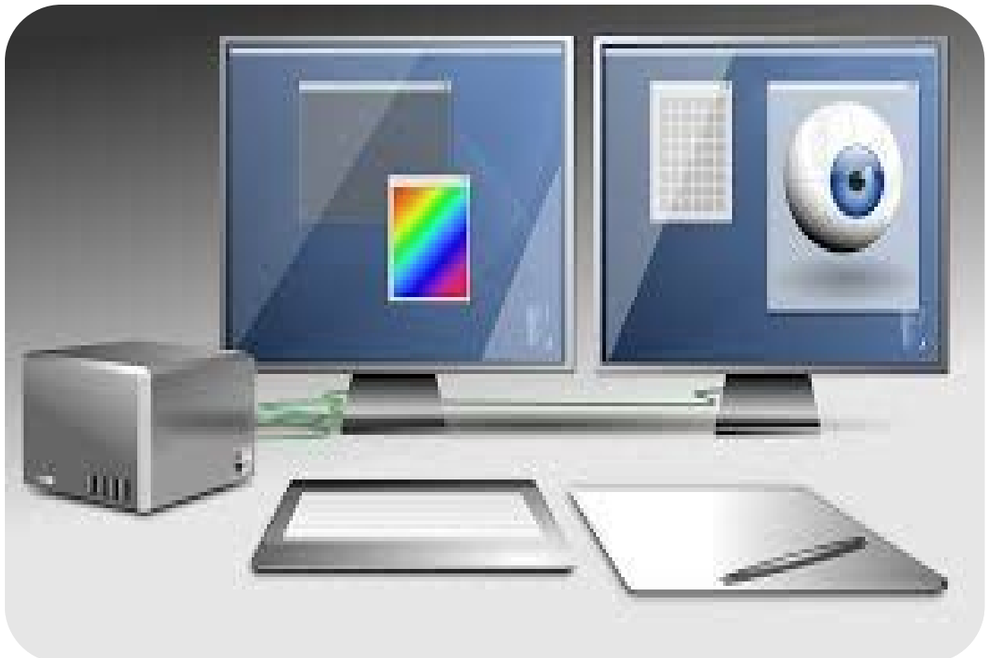
- ✓ Every CBT Centre should provide Public Address System that will be used in addressing candidates and repeating instructions during registration and examination

2022 Registration Requirements (cont'd)

White Background for Picture

- ✓ All pictures MUST be taken with WHITE background
- ✓ Any centre that uploads picture without white background will be delisted

Registration Requirements cont'd....



- ✓ **20 access codes to each Centre & monitored -** No transfer of NIN (ID) nor merger of individual processor's roles
- ✓ **Opening of a minimum 10 access point out 20 for each Centre**
- ✓ **Capturing of another live picture through USB cameras in addition to the picture received from NIMC**
- ✓ **All registration points must have dual screens each facing the operator and candidate**
- ✓ **Candidate must preview registration before submission**

Registration Requirements cont'd…

- ✓ All registrations require biometric finger print authentication to print first copy of registration slip

PROFILE TRANSACTION

- ✓ All profile transactions require thumbprint
- ✓ No 3rd party transaction on any candidate's profile or platform

WHAT IS EXPECTED OF CBT CENTRES

- ✓ Use the SIM cards issued to you solely for the purpose of registration of UTME/DE & other related activities on JAMB portal

- ✓ Ensure that the SIM issued to your Centre is secured at all times

- ✓ Be in possession of SIM card issued to your Centre

WHAT IS EXPECTED OF CBT CENTRES

- ✓ Follow the registration guidelines when registering candidates

- ✓ Comply with all advisories from the Board whenever it is sent to you

- ✓ Online network-test must have been completed
  - All 275 systems with appropriate qualities

WHAT IS NOT EXPECTED OF CBT CENTRES

✓ **DO NOT:**

- serve as AGENT for NIMC in enrollment for NIN
- use any other SIM card with the JAMB router
- transfer the SIM issued to you to another Centre
- take your Centre router/SIM outside your registered location/address under any circumstance
- share your access code with another party or person
- charge candidates above the stipulated/approved amount for each service rendered
- sell any material related to JAMB registration or examination at your Centre (Compact Disc, examination pack, examination question & answer, etc)
- **collect any form of money for registration**

WHAT IS NOT EXPECTED OF CBT CENTRES

- ✓ Don’t allow parents or guardians to accompany any candidate into the registration area or examination hall

- ✓ JAMB will not entertain any report of theft or loss of the SIM card
  - No replacement
  - **Loss of SIM = Loss of Centre & Prosecution/Litigation**

- ✓ You can’t be Tutorial Centre for JAMB examination except it is pro-bono (free)
  - Most tutors are grand-examination fraudsters

Financial Partners: Sale Points

(i)

NIPOST & Participating Banks

Access, Ecobank, FCMD, Fidelity, GTB, Jaiz, Polaris,
Sterling, Union, Unity, etc

Financial Partners: Sale Points (cont'd)

(ii)

Mobile Money Operators

OPay, Paga, e-Tranzact (PocketMoni), Packway Projects (Readycash), Express Savings Solution Ltd, etc

Financial Partners: Sale Points (cont'd)

(iii)

Participating Micro Finance Banks

Zazzau, Obeledu, etc

Financial Partners: Sale Points (cont'd)

(iv) online Payment Platforms:

Unified Payments (UPSL),

SystemSpecs (Remita) & InterSwitch (Quickteller)

Financial Partners: Sale Points (cont'd)

(v) **POS**

(UPSL)

Unified Payment System Limited

(vi) **ATM**

(of the participating banks)

Financial Partners: Sale Point (cont'd)

(vii)

USSD

(for mobile banking)

- ✓ They will be available at all JAMB Accredited CBT centres for payments (including service fees)
- ✓ Deploy Tellers & bank operators to ALL CBT Centres

DETAILS OF PAYMENT METHODS
(STEP BY STEP)

A candidate chooses one platform only

1. PAYMENT THROUGH BANKS INCLUDING

This is available at CBT Centres and other outlets

- ✓ Candidate presents Profile Code and pay by cash or card
- ✓ ePIN is delivered to the candidate's unique telephone number

2. PAYMENT THROUGH POS

This is available at State Offices of JAMB + CBT Centres, Other POS Outlets & any CBT Centre that demands it

- ✓ **Candidate presents Profile Code & pay by card**
- ✓ **ePIN is then delivered to the candidate's unique telephone number**

3. PAYMENT THROUGH MOBILE MONEY OPERATORS (MMOs)

This is available at CBT Centres & Other Agent Outlets

- ✓ Candidate presents Profile Code & pay by cash

- ✓ ePIN is then delivered to the candidate's unique telephone number

4. PAYMENT USING ATM

This is available at all ATM outlets of participating Banks

- ✓ Candidate selects Bill Payment & then pick JAMB
- ✓ Enters Profile Code & pay
- ✓ ePIN is then delivered to the candidate's unique telephone number

5. ONLINE PAYMENT ON JAMB PORTAL

- ✓ **Visit JAMB website: www.jamb.gov.ng**
- ✓ **Click** Purchase of 2022 Application Document
- ✓ **Enter Profile Code**
- ✓ **Select payment Method e.g. UPSL or Remita**
- ✓ **Make payment**
- ✓ **ePIN is then delivered to the candidate's unique telephone number**

6. PAYMENTS USING USSD

- ✓ **Dial *565*6*55019#**
- ✓ **Enter Profile Code**
- ✓ **Select bank & follow the prompts to complete payment**
- ✓ **ePIN is then delivered to the candidate's unique telephone number**

Payment/Collection Requirements (Reminder)!!!

- ✓ **All transactions by JAMB-owned CBT centres (PRC/PTC) are cashless**

- ✓ **Other CBT centres (CTC/CRC) are encouraged to open bank accounts with any of the participating banks, & use POS services**

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  - To expand access
  - To reduce pressure on the existing provider particularly during the peak of the Board's operations

- ✓ SMS to the two codes will land on the JAMB platform
  - The first to hit the platform, is tied to the profile

2022 ePIN Payment Process by Candidates

1. Each candidate must have obtained the NIN as earlier directed by JAMB;

2. The cell phone number used for sending NIN to either **55019 or 66019** is automatically tied to the candidate's name supplied by NIMC and will be used in all communications related to his/her 2022 Application/ Examination

3. Write the word 'NIN' then space and add your 11 digit NIN number and send to either **55019 or 66019**
   - e.g [NIN 00123456789].
   - There should be a space between the word 'NIN' and your 11 digit NIN

2022 ePIN Payment Process by Candidates (cont'd)

4. After sending a message to either **55019 or 66019**, candidate will receive on his/her phone:
   - 10 digit profile code
   - registered name with NIMC

5. The candidate presents the profile code at the point of procurement of form (Banks, MMOs, MFBs, Switches, USSD Partners). The ePIN is then sent as text message to the candidate

6. The candidate presents the ePIN at any JAMB accredited CBT centre for registration

SELF HELP IN CASE OF LOSS OF PROFILE CODE

(Before Procurement of ePIN)

- ✓ To retrieve a lost profile code, send **[RESEND]** to either **55019 or 66019** as a text message from the same cell phone number

- ✓ The Profile Code would then be retrieved and delivered on the candidate's registered cell phone number

SELF HELP ON ePIN

(After Procurement of ePIN)

- ✓ If ePIN is not received or lost, send [UTMEPIN] or [DEPIN] to either **55019** or **66019** for UTME or DE respectively from the registered cell phone number

- ✓ The ePIN would then be retrieved and delivered on the candidate's registered cell phone number

REGISTRATION PROCESS - At CBT Centres

The candidate presents the ePIN & Profile Code at any JAMB accredited CBT Centre for validation and completion of registration

- ✓ **Candidate will not pay any money as Service Charge to any CBT Centre**
- ✓ Once profile code is entered, candidate's read-only biodata appears on the form
  - Names
  - Date of birth
  - Nationality
  - L.G.A. (can be required to fill in if blank (vacant)
  - State of origin
  - Gender
  - Picture (a second picture will also be captured with biometric data enrolment)

REGISTRATION PROCESS - At CBT Centres (cont'd)

✓ Candidate Provides:

- Choice of institutions & programmes (Disciplines)
- Qualification with grades/dates, if not awaiting result
- UTME subjects & choice of examination town for
  - (a) Mock examination (optional)
  - (b) Examination for UTME (actual examination)
- Proprietorship of Secondary School
  - (i) Federal Government College
  - (ii) Army/Air Force/Navy/Police School
  - (iii) University/Polytechnic/College of Education Staff School
  - (iv) Other Public Schools
  - (v) Private School
  - (vi) No formal Secondary School

REGISTRATION PROCESS - At CBT Centres (cont'd)

- ✓ Review entries & confirm correctness
- ✓ **Accept the conditionalities by another thumb-printing**
- ✓ Print Registration Slip only by biometric authentication to confirm valid biometric enrolment (UTME+DE)

- ✓ Collect reading text & CD
- ✓ NO OFFLINE REGISTRATION
  - all accredited CBT centres have been empowered for real time online registration
- ✓ **Self-Service Centres are being established as trial testing at JAMB offices**

BIOMETRIC CHALLENGES

- ✓ Candidates with biometric challenges can ONLY register at JAMB Headquarters in Abuja

- ✓ *No other CBT centre is allowed to register such candidates*

- ✓ *They will also sit their examination at* JAMB headquarters in Abuja

Payment & Registration Flow

Use NIN to create profile from your phone

(only one number per candidate)

55019 or 66019

NIN 12345678913

Receive Profile code in your phone

Buy ePIN using the code in your phone

Participating Banks
Mobile Money Operators
Registered Microfinance
Online Payment
POS
ATM
USSD

Register with your ePIN at any CBT Centre

.....
CBT Centres

SERVICES THAT CANDIDATES CAN ACCESS ONLINE
(from any system with internet facility)

S/N	TYPES OF SERVICES	Portal Charges (₦)
1.	Printing of Result Slip	1,000
2.	Printing of Admission Letter	1,000
3.	Accept/Reject Admission on Caps	Free
4.	Accept/Reject Approval of Transfer on Caps	Free
5.	Create Support Ticket	Free

SERVICES THAT ALL JAMB APPROVED CBT CENTERS

(including PTCs and PRCs) CAN ATTEND TO

S/N	TYPES OF SERVICES	Portal Charges (₦)	JAMB CBT Centre Maximum Service Charge (₦)	Non JAMB CBT Centre Maximum Service Charge (₦)
1.	Candidate Profile Creation	Free	Free	Free
2.	UTME Registration	3,500	700 – Paid	
3.	D.E Registration	3,500		
4.	Change of Institutions/Programme (UTME)	2,500	100	200
5.	Change of Institutions/Programme (DE)	2,500	100	200
6.	Correction of A-level Data	2,500	100	200
7.	Upload of S. S. C. E (UTME/DE)	Free	100	100
8.	Upload of S. S. C. E (A - Level)	Free	100	200
9.	Print Result Slip	1,000	100	200
10.	Print Admission Letter	1,000	100	200
11.	Accept/Reject Admission on CAPS	Free	Free	50
12.	Accept/Reject Approval Of Transfer on CAPS	Free	Free	50
13.	Create Support Ticket	Free	Free	50

SERVICES THAT ARE LIMITED TO PTCs & PRCs

(JAMB OWNED CENTRES)

S/N	Services	Portal Charges (₦)	Service charge at (₦)
1	Application for fresh Foreign candidates (Foreigners only)	5, 000	700
2	Distance learning Registration	3, 500	700
3	National Open University Registration	3, 500	700
4	Registration of Part Time	3, 500	700
5	Registration of Sandwich	3, 500	700
6	Condonement of illegitimate Admission with JAMB Registration Number	5, 000	300
7	Condonement of illegitimate Admission without JAMB Registration Late Registration Penalty	3, 500 5, 000	700
8	Transfer of Admission (Foreign candidate transfer	5, 000	300
9	Transfer of Admission (Local candidate transfer	5, 000	300
10	Application for program change (New Admission letter)	2, 500	300
11	Normalization of improper inter-university movement (deletion)	5, 000	300
12	Retrieval of Registration Number	1, 000	100
13	Conversion of UTME to DE	Free	Free

PROVIDING SERVICES AT CBT CENTRES

1. REMITA RETRIEVAL REFERENCE (RRR)

- ✓ Candidates do not need to go to cybercafes to generate RRR for portal and non-portal payments
- ✓ This can be done using POS provided at the centre
- ✓ Remember: you pay heavy commission on RRR **e.g N157 for paying N100 = N257**

PROVIDING SERVICES AT CBT CENTRES cont'd

2. ADDITIONAL PAYMENT OPTION
(Unified Payment System Limited)

Accepts all types of ATM cards
(Mastercard, Visa, Verve, e.t.c.)

PROVIDING SERVICES AT CBT CENTRES cont'd

3. RESET PROFILE PASSWORD

Candidates can reset lost or forgotten profile password on their registered cell phone by sending [password] space [email address] to either 55019 or 66019 as a text message from the same mobile number

PROVIDING SERVICES AT CBT CENTRES cont'd

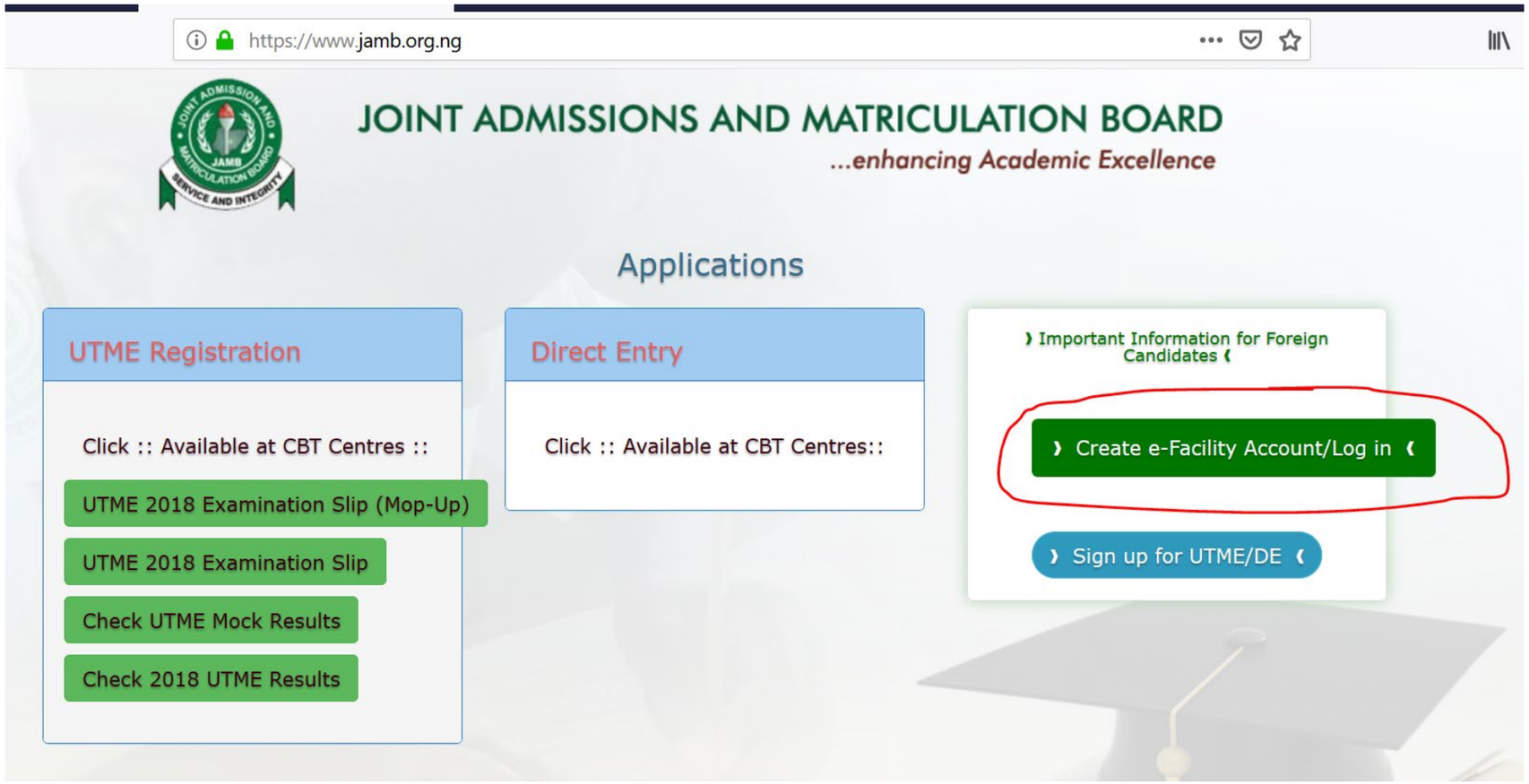
4. PROFILE PASSWORD

- ✓ CBT centres do not require password from candidates to provide any of the services to them
- ✓ All you need is to **login with CBT Centre User Account** & enter the candidate's email/profile code/registered cell phone number to render the service
- ✓ Your login activities are then tracked
- ✓ It is an **offence** to demand for any password of candidate before rendering any service

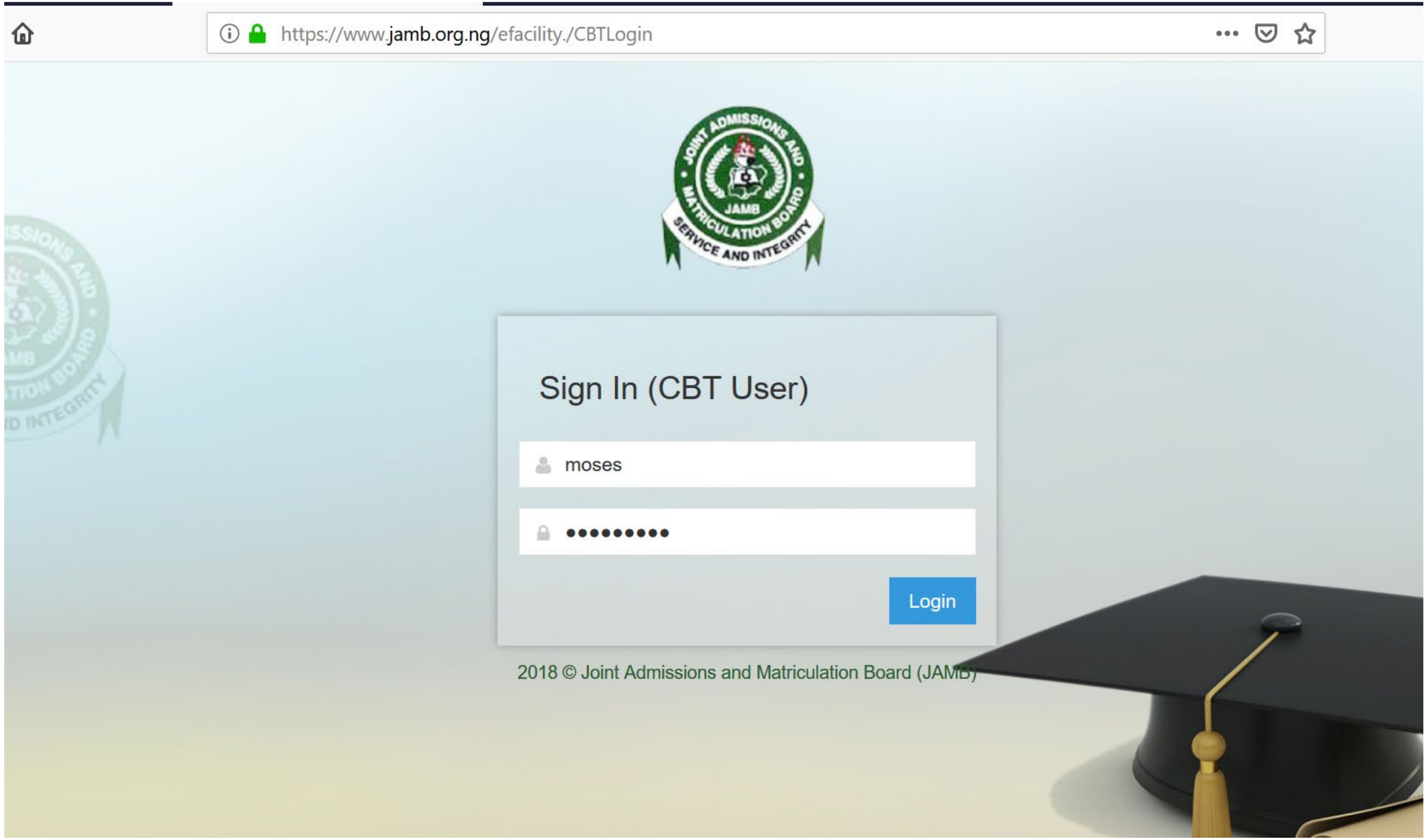
STEP BY STEP

LOGIN TO CANDIDATE'S PROFILE WITHOUT PASSWORD

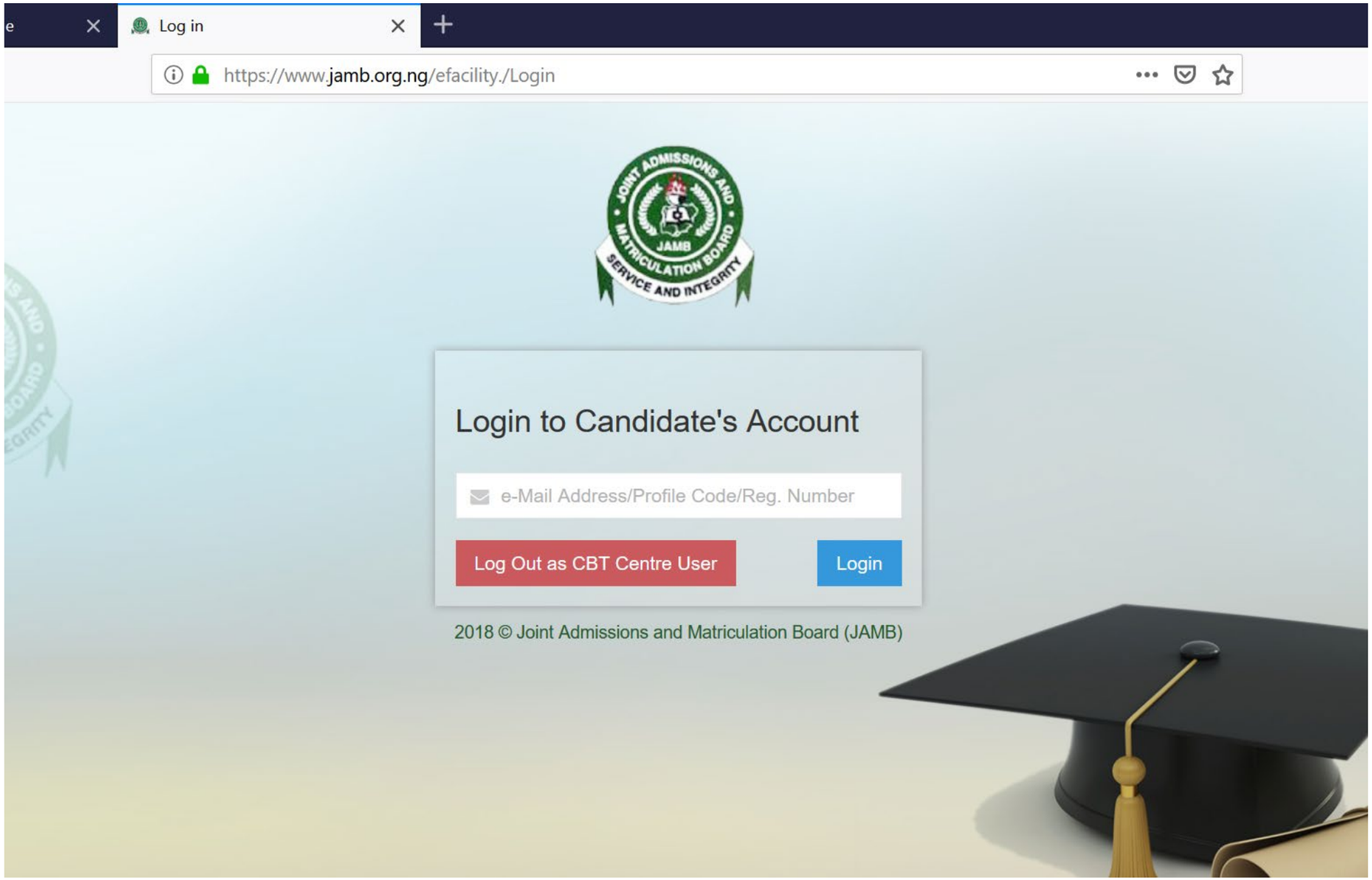
- From CBT Centres



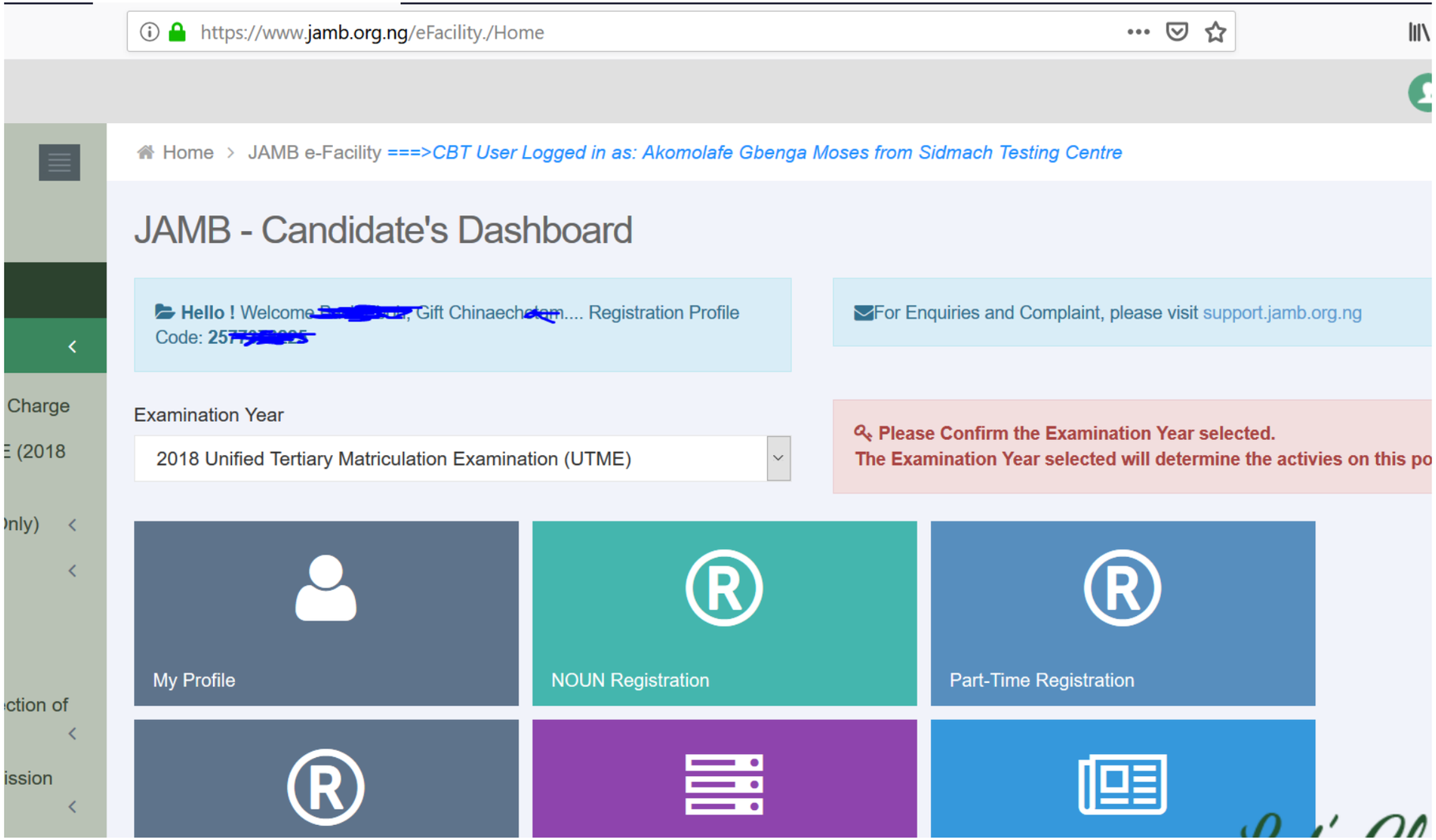
- ✓ To login to candidate's profile without password, visit www.jamb.gov and click on "Create e-Facility Account/Login" button
- ✓ The portal auto-detect that it is launched from a router network and redirect to CBT User Login Page



CBT User need to provide login information, then click "Login" button to be login to CBT User handle



The CBT User can now login to candidate's profile using candidate's email address, profile code or registration number



- ✓ On login to candidate's profile, the name of the CBT User and the Centre Name are shown on top of the candidate's dashboard
- ✓ All deeds captured against the Centre/Staff code

WRONG EMAIL PASSWORD
(Not Profile Password)

Candidates should open their email service provider application such as Yahoo, Gmail, ymail, etc & follow the instructions on *'forgot password'*

Problem of Correction of Data by Candidates
(Questions to Ask)

- ✓ Is the cell phone number the registered number for the profile
- ✓ *Is the profile email supplied the same one used during registration*
- ✓ *Have you not created another profile or email, if you have, then NO DEAL & NO SHOW*

UPLOAD OF STOCK RECEIVED

(stock.jamb.gov.ng)

Centres MUST confirm all stocks received (reading text & harmonized brochure/syllabus) **on the online stock management system**

stock.jamb.gov.ng

2022
U.T.M.E.

2022 Examination Instructions

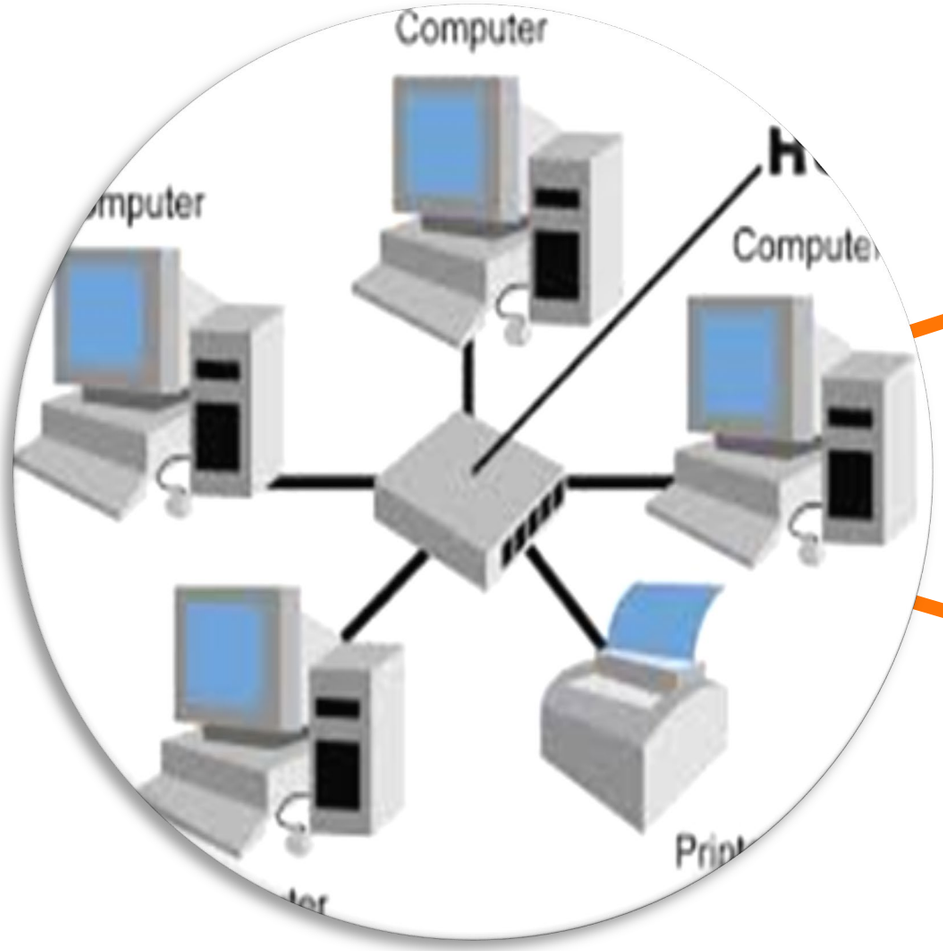
Network Cable for Biometric Verification – Reminder!!!

- ✓ A single **NETWORK CABLE** to connect biometric verification system (point) to Server Room
- ✓ All biometric verifications before examination must be captured real-time by JAMB Examination Delivery Server
- ✓ No show should have his/her biometrics & picture freshly captured at the Centre

…to ensure compliance with the policy of NO BVM…NO EXAMINATION

2022 Examination Instructions

Use of Star Topology - Reminder!!!



Use Star Topology for your LAN

It makes troubleshooting and system maintenance easy

2022 Examination Instructions

Recommended Examination Sessions per day -Reminder!!!

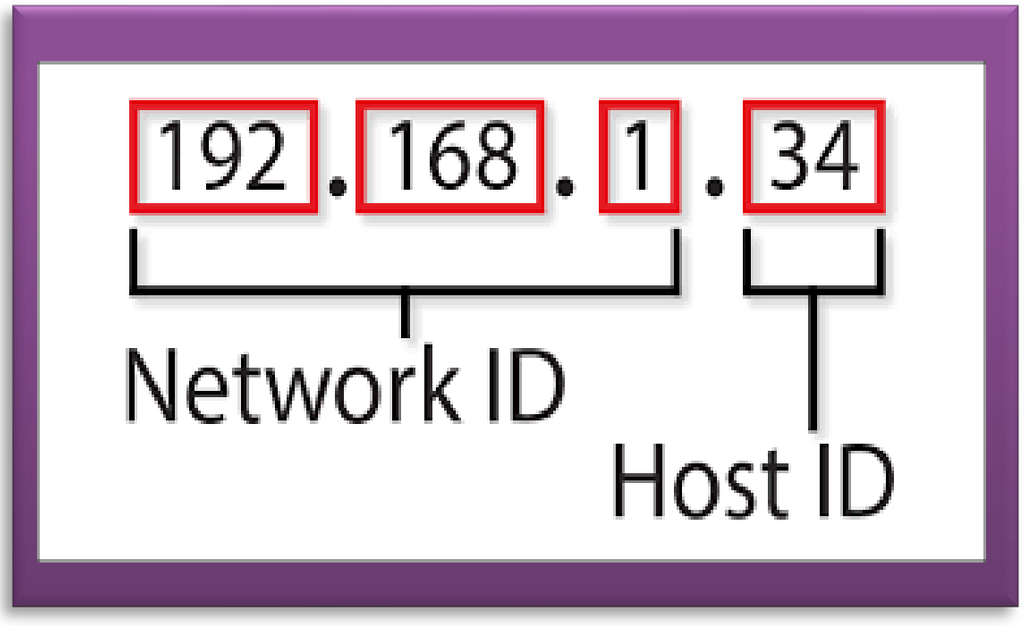
- ✓Every CBT Centre must have capacity to hold **4 examination sessions** per day

- ✓The fourth session would be used as reserve session provided for rescue services to other Centres

2022 Examination Instructions

Reservation of IP Addresses 1 to 10

Reserve IP addresses 1 to 10 for JAMB Servers e.g. 192.168.10.6



2022 Examination Instructions

CCTV Footages

Each Centre must have evidence to show that the number of CCTV footages copied by Technical Officers and CPN officials correspond with the number of channels available for all cameras installed

2022 Examination Instructions

Collection of E-Slip from Candidates

No examination official should collect e-Slip (Registration Slip) from any candidate either before, during or after the examination

2022 Examination Instructions

Using Biometric Verification to login by Candidates for examination

Only candidates who are biometrically verified successfully would be able to login for examination

Any Centre/one which allows candidate(s) into the Examination Hall and cannot login would be held responsible

2022 Examination Instructions

No login after One Hour of Activation of Examination

No candidate would be able to login after one hour of activation of examination

2022 Examination Instructions

Minimum of one (1) Hour Duration in the Examination by any Candidate

No candidate is allowed to spend less than one (1) hour during his/her examination

2022 Examination Instructions

Visible and Clearly Tagged Seat Number on Cubicles

- ✓ Every Cubicle MUST be clearly tagged with bold & visible Seat Number that CCTV cameras can capture
- ✓ Samples and each centre is to place it before Mock Examination

JAMB BROCHURE PREVIEW

IBASS

It has eligibility checker:

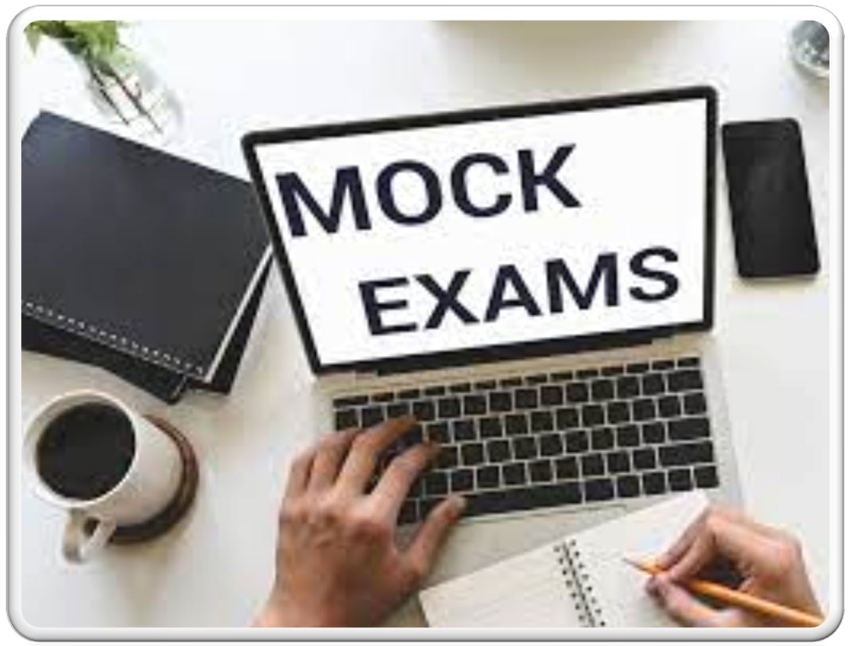
- To assist candidates to match their requirements with programmes in an institution
- Provides alternative programme(s) where there is no match

available at

www.jamb.gov.ng

Mock UTME Fee

- ✓ N700 collected for Mock Examination will be shared equally by the CBT Centre & the Board



Centres Payment Application

- ✓ This gives details of
  - number of candidates registered by the centre
  - number of candidates who sit examination at the centre
  - all payments made to the centre
  - all payment deductions from the centre

centres.jamb.gov.ng

Dates to Note

S/N	ACTIVITIY	DATE
1.	**Registration of UTME and DE simultaneously** - Mock UTME Registration	**February 12 to March 19, 2022** - February 12 – 26, 2022
2.	**Mock UTME**	**April 16, 2022**
3.	**UTME**	**May 6 - 16, 2022**

Some images are from google