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2023 UTME: JAMB REVIEWS RULES OF ENGAGEMENT WITH CBT CENTRES, SERVICE PROVIDERS, OTHERS

...Says No Payment For Any Examination Disrupted By Power Outages or Lack of CCTV Coverage



Matriculation Board (JAMB) has reviewed its guidelines ahead of the 2023 Unified Tertiary Matriculation Examination (UTME).

In the same vein, JAMB also issued fresh advisories on the conduct of the 2023 UTME and spelt out sanctions to serve as deterrent for acts capable of undermining the integrity of its examinations.

It would be recalled that the Registrar, Prof. Is-haq Oloyede, had presided over a virtual stakeholders meeting on the 2023 UTME, which was hosted from the

As part of measures to strengthen its operations and enhance the credibility of its examinations, the Joint Admissions and

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HIGHLIGHTS

Pg 2 HARMONISED eBROCHURE, eSYLLABUS, IBASS TO REPLACE COMPACT DISCS

Pg 3 FINANCIAL REPORT OF INFLOW AND OUTFLOW FOR THE PERIOD OF 31ST DECEMBER 2022 TO 6TH JANUARY, 2023

PROJECT C.U.R.E: KANO STATE GOVERNMENT COMMENDED JAMB AS MAWTH TAKES DELIVERY OF MEDICAL EQUIPMENT

The Kano State Governor, Dr. Abdullahi Ganduje, has commended the Joint Admissions

and Matriculation Board (JAMB) for fast tracking the donation of medical equipment and consumables through

Project C.U.R.E. to Muhammad Abdullahi Wase Teaching Hospital (MAWTH), Kano State.

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2023 UTME: JAMB COLLABORATES WITH CBN ON eNAIRA

The Joint Admissions and Matriculation Board (JAMB) and the Central Bank of Nigeria (CBN) have reached an understanding on the use of the eNaira to facilitate payments for the Board's 2023 UTME application documents.

It is to be noted that JAMB is the first agency of Government to adopt the eNaira as a means of payment for the 2023 JAMB Registration e-PIN.

Speaking during a meeting with the Board and its financial partners, the Director, IT, Architecture and Strategy Division, CBN, Mrs. Rakiya Mohammed, who spoke through her representative, Mr. Abdul Shedrack, stated that the eNaira is the digital version of the local paper naira currency, equal in value, backed by law and issued by the CBN. She also stated that the eNaira is not intended to replace cash but will function as a safe, efficient alternative means of payment.

According to him, the benefits of the partnership with the Board as well as its financial partners, are numerous as it would, among other things, promote the digitisation of cash and facilitate the development of e-commerce, enable a reliable

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BREAKDOWN OF UTME FEES

THE BOARD HAS RESOLVED TO HENCEFORTH MAKE THE UTME AND DE REGISTRATION PROCESS CASHLESS TO PUT A STOP TO ACTS OF EXTORTION.

AS ALREADY EFFECTED FOR UTME AND DE EXERCISE, THE BOARD WOULD BE COLLECTING THE APPROVED N700 REGISTRATION FEE, N1000 CBT (EXAMINATION) FEE AND N1000 MOCK UTME SERVICE CHARGE ON BEHALF OF THE VARIOUS COMPUTER-BASED TEST (CBT) CENTRES ALONG WITH ITS UTME REGISTRATION FEES AND THEN REMIT WEEKLY WHATEVER IS DUE TO EACH REGISTRATION CENTRE. (I.E. THERE WILL BE 2 PINS AVAILABLE: N6,700- UTME APPLICATION DOCUMENT WITH MOCK OR N5,700 WITHOUT MOCK UTME) AS FOLLOWS

UTME/DE APPLICATION FEE	N 3,500
READING TEXT - BOOK	N 500
CBT CENTRE SERVICE CHARGE(WITHOUT MOCK)	N 1,700 OR
WITH MOCK	N 2,700
REGISTRATION CENTRE SERVICE CHARGE	N700
CBT (EXAMINATION) SERVICE CHARGE	N 1000
GRAND TOTAL WITHOUT MOCK	N 5,700
GRAND TOTAL WITH MOCK	N 6,700
DE APPLICATION FEE	N 4,700

...2023 UTME: JAMB Reviews Rules of Engagement With CBT Centres, Service Providers, Others

Board's National Headquarters on Thursday, 5th January, 2023, to kick-start the sale of application documents.

The meeting had in attendance stakeholders ranging from CBT Centre Proprietors, Telcos, Service Providers, Technical Advisors to Chief External Examiners (CEEs), among other partners.

The Registrar had pointed out that the meeting was to review what the Board had done in the previous year as well as articulate its plans for this year. He noted that the primary target of the meeting were the CBT centres because of the critical role they play in the registration process.

He stated that it was in view of their importance that the Board had convened the meeting to solicit renewed commitment to the partnership. He urged them to be above board by shunning acts that could undermine the integrity of the registration exercise and, by extension, the conduct of the examination.

Prof. Oloyede said, as part of the efforts to expand access and take the services of the Board to the doorsteps of the final consumers, the Board visited 830 CBT during the accreditation exercise to establish the readiness of the centres for the registration exercise.

He noted that out of these figures, 627 had passed the integrity test while over 200 were rejected because they failed to

meet the Board's specifications.

The Registrar, while congratulating those that scale through the accreditation process, said JAMB regarded CBT centres as valuable stakeholders and had consequently provided sundry logistics support to them such as the facilitation of increased bandwidth to the various centres coupled with granting them access to some services hitherto reserved for JAMB-owned centres.

The Registrar observed that to whom much is given much is expected and warned that the Board would not tolerate any forms of abuse with respect to the privileges granted adding that JAMB would not hesitate to sanction those that run foul of its rules of engagement.

On the reported cases of incessant power outages and tampering with CCTV cameras, the Registrar lamented the embarrassment caused by frequent power failure despite the alternative sources of power and measures put in place.

To this end, he enjoined the use of appropriate number of switches, which must be connected to uninterrupted power sources (UPS) adding that a percentage of the total number of switches used at a centre must be available as backup switches at the centre.

The Registrar stated that any centre that could not deliver on its mandate in line with agreed specifications risks losing

payment for any examination that is disrupted on account of power failure.

He revealed that the Board has been inundated with various reports of examination malpractice such as switching off of the CCTV system to give room for the perpetration of examination malpractice. He warned that any centre that tampered with its CCTV cameras and, as such, failed to cover any of its allotted examination sessions would have the results of such sessions cancelled in line with the policy of "No CCTV, No Result, No Payment". This, according to him, is in addition to prosecuting the centre, if the Board is convinced of any recorded or noticeable infractions or malpractice while such a centre would also be delisted.

Furthermore, he stated that any centre that tampered with its CCTV system or router would pay for its reconfiguration and resetting of the router.

He said the CCTV must cover all areas of the examination centre including the Biometrics Verification Point, Holding Rooms, Walkway (if there is any), Examination Halls, Server Room, Entrance and Exit Doors, among others.

HARMONISED eBROCHURE, eSYLLABUSES, IBASS TO REPLACE COMPACT DISCS

The Joint Admissions and Matriculation Board had replaced the compact Disc (CD) hitherto issued to candidates to aid in the selection of their intended programmes with the harmonised eBrochure and eSyllabus, which have been incorporated into the Integrated Brochure and Syllabus System (IBASS).

The JAMB IBASS is an online portal created to help prospective UTME candidates to check whether they are eligible to apply for a course or choose a particular institution. It also contains all

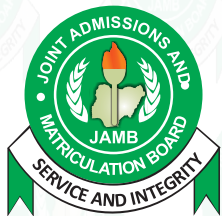
the requirements needed to be admitted into any tertiary institutions in the country.

Similarly, the JAMB IBASS Course Eligibility Checker is a platform introduced by JAMB to enable whether they are eligible for their chosen courses or not. As such, it assists candidates to match their requirements with the available programmes in any particular institution of their choice, thus eliminating the need for issuance of CDs for assessing the eBrochure and eSyllabus.

For ease of access, a QR code has been provided as a replacement to access IBASS. The QR code is printed at the back of the reading text issued to all candidates.

Also, CBT centres are required to make copies of the QR code and paste same at their waiting halls so that candidates can also access it ahead of registration.

This information is contained in several advertisements being run by the Board in both print and electronic media.



JOINT ADMISSIONS AND MATRICULATION BOARD

REPORT OF INFLOW AND OUTFLOW FOR THE PERIOD DECEMBER 31 2022 - JANUARY 06 2023

FINANCIAL INFLOW

S/N	DESCRIPTION	AMOUNT(N)
1	E-facilities/Sales	106,259,998.00
2	PRC Service Charge	6,245.00
3	Consultancy Services	1,452,000.00
	TOTAL	107,718,243.00
The sum of N25,054,914.00 was deducted as auto-deduction into CRF during the week		

FINANCIAL OUTFLOW

S/N	DESCRIPTION	PURPOSE	AMOUNT(N)
1	Staff Claims and Welfare	Various	281,167,326.96
2	Sabkon Integrated Ltd.	Internet Data	3,255,000.00
3	Sensitive Material	Sensitive	10,000,000.00
4	Sensitive Material	Sensitisation on 2023 Registration	10,000,000.00
5	Hammer General Venture	Publicity	1,100,000.00
6	Remita	Financial Charges	217,322.00
	TOTAL		305,739,648.96

JAMB CELEBRATES STAFF BORN JANUARY 9TH – JANUARY 15TH 2023

9TH JANUARY

Hureira Mohammed Baba

10TH JANUARY

Abdulkadir Abdullahi Bana

Mary Ebu Akpam

Toyibah Temitope Ambali - Ekungba

Toba Ayodeji Agbelusi

Abubakar Sadiq Abdulahi

Mahmuda Adamu Mahmud

Mu'azu Baba Ndaliman

Joseph Iorfa Ugbona

11TH JANUARY

Habeeb Atanda Suleiman

Benjamin Motima Kwamu

Anthony Aberhire Tuedor

12TH JANUARY

Shuaibu Mohammad Adamu

Okafor Okomwo Okafor

13TH JANUARY

Dinah Ifunanya Obiano

Aishatu Tani Baikie

14TH JANUARY

Rashida Salihu Safiyanu

Joseph I. Adoba

Morufat Adenike Oladosu

Bathiya Joel Maksha

Kabiru Ismaila

Hafusat Mojirade Balogun

15TH JANUARY

Abdullahi Muhammed Abubakar

Saeed Opeyemi Balogun

Stella Chialuka Chukwu

Rashidat Omowunmi Lateef

Joseph Olu Fasogbon

Sanusi Isa

Opeyemi Oluwaseun Osinlu

Comfort Jacob Effiong

Happy Birthday





EDUCATION IN THE MEDIA

PUNCH NEWSPAPER SUNDAY 1ST JANUARY, 2023 - Varsities Reduce Workers' Children's Fees, Justify Tuition Hike:

More federal universities have announced hikes in tuition fees leading to an outrage among parents and students alike.

Findings revealed that some universities announced over 200 per cent hike and also proposed the idea of instalment payment so as not to strain parents who might be finding it tough paying at once.

For instance, the Federal University, Dutse, has announced a hike of 200 per cent in a memo exclusively obtained by Sunday PUNCH, stating that there would be a discount for children of the university's lecturers and workers.

The memo, which was signed by the Deputy Registrar (Academics), Kamal Muhammed, on behalf of the Vice-Chancellor of the institution, was issued on December 12, 2022.

The memo reads in part, "This is to inform you that the Senate at its 57th (extraordinary) meeting held on Thursday, 10th of November, 2022 has considered and approved the following: 200 per cent increment in schedule of fees and components for undergraduate students for the 2022/2023 academic session and other charges. Returning students in the Faculty of Social Sciences will pay N107, 750, while new students will pay N105, 750."

At the Michael Okpara University of Agriculture, Umudike, the institution noted that it revised the charges payable by students due to the escalating cost of providing services.

The increment was announced in a circular issued on December 20, 2022, which was addressed to all students of the institution.

At the University of Ilorin, the Management is currently considering a

hike in fees. Though the new charges have not been made public, the Student Union Government of the institution, appealed for calm.

Meanwhile, the National Association of Nigerian Students has formed a committee over the recent hike in fees by universities. This was made known in an interview with our correspondent by the South-West Coordinator of the Association, Emmanuel Olatunji.

According to Olatunji, the Association has also written to negotiate with the Management of the various universities over the recent hike.

PUNCH NEWSPAPER MONDAY 2ND JANUARY, 2023 - 1.2m Applied For Medical Courses, 105,226 Admitted

JAMB: Data obtained from the Joint Admissions and Matriculation Board, the agency responsible for the regulation of admissions into tertiary institutions in Nigeria revealed that out of over 1,256,494 candidates who applied for Medicine-related programmes in Nigerian public and private universities in three years, only 105,226 were admitted.

The figures were obtained from the statistics of admissions for 2019, 2020 and 2021. The PUNCH reports that the admissions for 2022 are still ongoing in some universities due to delays from the strike by the Academic Staff Union of Universities and other university-based unions.

Some Medicine-related courses in Nigerian universities include Medicine and Surgery, Nursing, Anatomy, Physiotherapy and Pharmacy among others.

In the data obtained by our correspondent, in 2019, a total of 436,799 applied for 30,111 quotas for Medicine-related courses, however,

34,734 were admitted. The figure was higher than the recommended quota by JAMB.

Further analysis of the data revealed that in 2019, JAMB increased the quota for Medicine-related courses in Nigerian universities to 43,717.

That year, a total of 452,196 applied but only 36,821 applicants were admitted.

The latest data which revealed details of the 2021 admissions revealed that the available quota was pegged at 39,850. A breakdown of data revealed that 367,499 candidates applied out of which only 33,671 were admitted.

TRIBUNE NEWSPAPER TUESDAY 3RD JANUARY, 2023 - Candidates with Biometric Issues to Write JAMB Exams In Abuja:

The Joint Admissions and Matriculation Board (JAMB) says candidates who experienced biometric challenges at the point of registration would write their examination in Abuja.

Earlier, JAMB fixed January 14 for the commencement of registration and April 29 for the 2023 UTME; asking candidates to create their profiles on its portal to avoid delay during their registration process.

In the latest edition of its bulletin released on Monday, JAMB said candidates who encounter biometric troubles during their registration process would complete it at its Headquarters in Abuja where they would also write their exam.

The Board reiterated its "no biometrics, no exam" mantra for all candidates taking the 2023 UTME.

It stressed that there would be no offline exemption or flight mode registration.

JAMB said all the accredited centres have been empowered for real-time online registration, directing prospective

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...Education in the Media

candidates to register at only partnering centres or JAMB offices across the country.

"No CBT centre is empowered to register candidates with biometric abnormalities. Such would only be registered and sit their exam at the JAMB National Headquarters on the last day of the national exam calendar," it said.

"No candidate would be allowed to enter the examination hall or sit the examination if his or her biometrics

cannot be verified as the system would not permit or process any examination without biometric verification." Also available in **GUARDIAN NEWSPAPER MONDAY 2ND JANUARY, 2023** and **NATION NEWSPAPER MONDAY 2ND JANUARY, 2023**.

PUNCH NEWSPAPER TUESDAY 3RD JANUARY, 2023 - FG Deploys 84 Directors In Unity Schools: No fewer than 84 Directors under the Federal Ministry of

Education have been deployed to unity schools across the country as members of staff.

In a circular issued by the Human Resources Management Department of the Ministry of Education, it was noted that Principals and Heads of Administration of the unity schools would be requested to forward letters of compliance not later than January 20, 2023.

SALE OF UTME APPLICATION DOCUMENTS: JAMB WARNS FINANCIAL INSTITUTIONS AGAINST EXTORTION

...Says They Would Be Held Accountable for the Actions of Their Sub-Agents

Ahead of the sale of 2023 UTME application documents, the Joint Admissions and Matriculation Board (JAMB) has warned financial institutions participating in the sale of its application documents against extortion of candidates.

The Board stated that only financial institutions registered with the Board would be allowed to vend its e-PINs.

The Registrar, Prof. Is-haq Oloyede, at an interactive session with financial institutions on Friday, 6th January, 2023, stated that all participating vendors/tellers must indicate interest and register with the Board for ease of identification and record keeping.

While thanking the financial institutions for their support to the Board over the years, he said that their timely and priceless ideas and suggestions have helped the Board to drastically reduce the financial burden of its transactions and helped transform the financial processes of the Board to one that is attuned to modern dictates.

Prof. Oloyede admonished vendors to be upright in their dealings with the aspiring UTME/DE candidates so as not to run foul of its extant rules of engagement.

He said that in the past, payment for Mock-UTME was made to the CBT centres on the day of the examination. However, it was observed that most candidates, who had indicated interest to sit the

mock, ended up not showing up for the examination resulting in waste of manpower and material resources.

The Registrar disclosed that it was this development that made the Board to impose a fee of N1000 payable at the point of registration by candidates interested in taking the Mock-UTME to ensure their commitment.

While rolling out the rates, the Registrar warned against any form of extortion and untoward acts that could jeopardise the noble aspirations of the Board in rendering seamless services to prospective candidates desirous of further education.

He reminded all financial institutions that they would be held accountable for the actions of their sub-agents and, as such, are to ensure that only credible staff are employed to man their operations.

He said candidates have the options of paying through Banks, Mobile Money Operators and online payment on the J A M B p o r t a l t h r o u g h Remita/Interswitch), among others.

The Registrar, while explaining the seamless payment process, said each candidate must have obtained the National Identification Number (NIN) as that is the gateway to the registration because the candidates would first create a profile by sending their NIN, followed by a space, then the eleven-digit number (NIN) to 55019 or 66019.

He stressed that all transactions at the CBT centres would be cashless to prevent warehousing and extortion of candidates. He disclosed that all payments to centres shall be collected by the Board and remitted to the centres on a weekly basis. Furthermore, the Registrar explained that the cell phone number used for sending the NIN to 55019 is automatically tied to the candidate's name supplied by the National Identity Management Commission (NIMC) and would be used in all communications related to the candidate's application and examination. According to him, after sending a message to 55019, candidates will receive on their phones, a 10-digit profile code and the registered name with NIMC, which would be presented at the point of procurement of e-PINs (Banks, USSD, sales outlets, vendors etc.). Afterwards, the e-PIN would be sent as a text message to candidates after the payment of all necessary fees. The candidate will present the e-PIN at any JAMB-accredited CBT centre for registration.

The sale of the 2023 UTME application documents would commence on Saturday, January 14th, 2023 and end on Tuesday, 14th February, 2023.



...PROJECT C.U.R.E: Kano State Government Commended JAMB as MAWTH Takes Delivery of Medical Equipment



HE Abdullahi Umar Ganduje, the Executive Governor of Kano State

The Governor made this commendation at the commissioning ceremony of the donated medical equipment held at the premises of MAWTH on Thursday, 5th January, 2023.

The Governor, who was represented on the occasion by the Kano State Commissioner for Environment, Dr. Kabiru Ibrahim Getso, said the Board's gesture would go a long way in improving access to quality healthcare services by the good people of Kano State.

According to the State Governor, the current administration placed premium on provision of healthcare delivery in the State. He listed some of the modest interventions in the sector to include provision of drugs and other health consumables to health facilities across the 44 Local Government Areas of the State, construction and equipping of two mega hospitals in Kano metropolis namely: Giginyu and Zoo Road Hospitals, which were abandoned for many years, rehabilitation and the upgrade of Murtala Mohammed Specialist Hospital to a world-class facility and the construction of five 400-bed hospitals across the five Emirates of Kano State, among others.

In his remarks, the JAMB Registrar, Prof. Ishaq Oloyede, explained that the intervention of the Board in the area of healthcare delivery, is to support government's efforts, aimed at addressing the huge medical infrastructural gap.

The Registrar, who was represented by the Director, National Headquarters Annex, Kaduna, Alhaji Ibrahim Abdulqadir Maska, pointed out that the COVID-19 pandemic provided the much-needed impetus for countries around the globe to do the needful by breaking barriers, and tapping into available opportunities.

Prof. Oloyede stated that in Nigeria, the COVID-19 pandemic served as a wake-up call, that arouse the consciousness of the nation to the need to adequately equipped all public health institutions. It was against that backdrop that the Board had entered into a partnership with a donor agency, Project C U.R.E., USA, to equip twelve tertiary health institutions in Nigeria.

He said Yusuf Maitama Sule University Teaching Hospital, Kano, and the University of Ilorin Teaching Hospital, Ilorin, were two of the twelve health facilities that benefited from the partnership.

In the address of the Vice Chancellor, Yusuf Maitama Sule University, Kano, Prof. Mukhtar Atiku Kurawa, he commended the Prof. Oloyede-led Board for the gesture as well as those extended to him as an individual.

He said, "I am delighted to stand here

today to express appreciation to Prof. Ishaq Olanrewaju Oloyede, CON, for all he had done for Kano State directly or indirectly through my humble self. These are especially in terms of the official visit of the Registrar to the Office of the Rector, Kano State Polytechnic, Kano, in 2016; his appointment as the Kano State Chief External Examiner for JAMB in 2017 to date, his appointment as a Board member of JAMB in 2017, Appointment as the Chairman, Examinations and Admissions Committee, JAMB; his sponsorship to attend the 44th International Association for Educational Assessment (IAEA) Annual Conference on Assessment & Big Data held between 9th and 14th September, 2018, at the University of Oxford, UK, among others. He also pointed out that the Kano State Government had approved the construction of two gigantic faculty buildings, at the main campus of the institution, in addition to many other developmental projects and programmes.

Prof. Kurawa further stated that



JAMB GRANTS OPTIONAL ATTACHED REGISTRATION CENTRES

As part of measures to make registration seamless and reduce overcrowding sometimes experienced during its registration process, the Joint Admissions and Matriculation Board (JAMB) has granted approval for two optional attached registration centres.

The approval was contained in a statement made available to JAMB Bulletin after a stakeholders' meeting held on Thursday, 5th January, 2023.

According to the statement, a CBT centre,

on request, is allowed to have two additional attached registration centres within the State with clearly-stated addresses indicating specific details, such as Street Name, Plot, House Number among others for ease of identification. Other requirements, according to the statement, is for the centre to have a clear signboard indicating the name of the centre.

The statement added that every additional attached registration centre shall have a separate SIM, while stressing

that cybercafes and tutorial centres cannot serve as registration centres.

The statement said the gesture was designed to eliminate the need to move SIMs or routers from the original designated centres. It added that the provision is available to only centres that apply for extra attached registration centres. It warned that any violation of the guidelines would lead to the revocation of the licence of the infractors.

OGBUAGU EMERGES “THE MOST PRODUCTIVE STAFF OF THE YEAR 2022” AT ABIA STATE OFFICE

Instant and timely recognition of hardwork and reward for exemplary character are some of the ways and means by which the Management of the Board implements its employee engagement policies to ensure that its workforce stay engaged and motivated.

It is, therefore, against this backdrop that the recently -instituted award of “Most Productive Staff of the Year 2022” was conferred on Mr. Anayo Ogbuagu, an Assistant Chief Administrative Officer (ACAO), at the Abia State Office, is to be located. The award, among others, is to recognise and reward diligence, excellence and industry among the staff of the State Office.

According to a statement by the Abia State Coordinator, Mr. Johnson Adebisi, Outstation staff have to contend with the ever-increasing workload occasioned by the upsurge in the requests from candidates as a fallout of the user-friendly service regime and the emphasis

on customer satisfaction rolled out by the current leadership of the Board. He, therefore, opined that their efforts deserve appreciation and the award was intended to do just that.

Furthermore, Mr. Adebisi reiterated that there is nothing wrong with singling out the most productive staff for recognition in a bid to encourage others to put in more effort. According to the State Coordinator, Mr. Ogbuagu has a number of desirable traits of which hardwork is one.

Other traits are punctuality, dedication to duty, teamwork, creativity, critical thinking, and most importantly innovative approach to solving problems. He explained further that despite being a graduate of Economics, he had brought his experience to bear as a Technical Staff of the Board to ensure that the facilities at the Board's Professional Registration Centre, Umuahia, remain at optimal performance level thereby ensuring that

there is no interruption in the processing of candidates' requests. In addition, the awardee has also been instrumental to the scaling up of the capacity utilisation of the PTC, from 60% to 85%. within the period under review.

The State Coordinator also disclosed that within the short period of working with the awardee he had distinguished himself. For instance, he had been observed to be willing to go out of his way to assist in helping out underperforming areas towards the attainment of their key performance indicators, thus facilitating the attainment of the operational responsibilities of the State Office.

The State Coordinator congratulated Mr. Ogbuagu for winning the award and commended him for his hardwork over the years. He urged other staff to emulate the exemplary character of the awardee by putting in their best in their assigned responsibilities.

BREAKDOWN OF ALL APPROVED PAYMENTS

The Breakdown of all approved fees is as follows: **UTME/DE Application fee (reduced since 2018): N3500**

Other Charges:

*** Reading Text: N500**

*** CBT Centre Registration service charge: N700**

*** CBT Centre Service Charge for UTME: N1000**

It is to be noted that candidates will not pay any money as service charge at any CBT centre.

This breakdown of payment will be printed on the e-PIN vending receipt and on the registration slip.

Consequently, every candidate pay as follows:

*** UTME Candidates not sitting Mock-UTME: N5700**

*** UTME Candidates sitting Mock-UTME: N6700.**

DE Candidates are to pay N4700 for registration.



JAMB LISTS EXAMINATION TOWNS FOR BLIND, DEAF CANDIDATES

In line with its policy of fostering inclusiveness and providing a level playing field for all its candidates, the Joint Admissions and Matriculation Board (JAMB) has listed designated centres for prospective blind and Deaf candidates.

It would be recalled that the Board had equally established the JAMB Equally Opportunity Group (JEOG) headed by an erudite scholar and former Executive Secretary, National Universities Commission (NUC), and the immediate past Chairman of the Board of the National Open University of Nigeria (NOUN), Prof. Peter Okebukola.

In addition, the Prof. Okebukola-led JEOG

has also been further empowered to take care of the Albinos.

To successfully pursue its mission and vision for the specially-challenged candidates, the Board has also indicated its desire to continue to provide logistics support to these special candidates and their helpers to get to their designated centres to sit their examination.

The list of available Examination Towns are as follows:

Abuja – FCT
Bauchi – Bauchi State
Benin – Edo State
Ado-Ekiti – Ekiti State
Enugu – Enugu State
Kano – Kano State
Kebbi – Kebbi State

Lagos – Lagos State
Oyo – Oyo State
Jos – Plateau State
Yola – Adamawa State.

It is to be noted that candidates choose only Examination Towns not Centres during registration. A

list of Examination Centres is available for any candidate, who indicates that he/she is blind, to choose any centre that is close to his/her residence.

The Board has also graciously approved that up to three Examination Towns can be selected and Registration Officers are advised to indicate by typing BLIND and also pick the preferred option of sitting the examination for the candidate namely: Braille, Recorded or Read Aloud.

JAMB OSUN HOLDS STRATEGIC MEETING AHEAD OF THE 2023 UTME/DE REGISTRATION

Ahead of the the upcoming 2023 UTME/DE registration, the Osun State Office of the Board has held a strategic meeting to sensitise its staff on the need to give their best in the discharge of their duties.

The meeting, which was held at the Board's State Office, Osogbo, on Thursday, 5th January, 2023, was presided over by the State Coordinator, Mr. Babatunde Jacob, who implored the staff to reciprocate the Board's good intentions given the commitment of the Board to their welfare noting that to whom much is given, much is expected.

The State Coordinator also charged all

Unit Heads to synergise so as to achieve success in the upcoming 2023 UTME/DE registration scheduled to hold from 14th January to 14th February, 2023; and 20th February to 20th April, 2023 respectively.

Mr. Jacob disclosed that the Management of the Board had split the registration exercises for UTME and DE candidates this year to give ample time for the UTME registration exercise in order to minimise error and preclude undue pressure. He added that as DE candidates do not take any examination, it was felt that they should not pay for the exercise they do not partake in.

He stressed further that the DE

candidates' registration would be limited to JAMB Professional Test Centres (PTC) only. He, therefore, enjoined them to maintain strict professionalism in their approach to the task ahead as well as work as a team to achieve the desired goals.

In his response, the PRO and HOD, SERVICOM Unit, Ms. Oluwayemisi Ajibola-Fabusuyi, who spoke on behalf of members of staff of the State Office, expressed appreciation to the State Coordinator for his constant support as well as all the opportunities he had been providing for staff to showcase their professionalism.

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...2023 UTME: JAMB Collaborates With CBN On eNaira

mechanism for issuance of bulk JAMB e-PINs, reduce overall indirect cost of cash transactions on the broader community, eliminate extortion of candidates and help block leakages in the Board's transactions as well as support and promote the implementation of Government policies.

With the eWallet implementation, all a candidate needs to do is to download and install the eWallet from the website <https://mywallet.enaira.gov.ng> or via the

Mobile APP on Google PlayStore or Apple IOS Store (search for "eNaira") or by dialling *997# to get started.

The eNaira is seamless and fortified against any forms of abuse. The key participants and their roles and responsibilities are spelt out as follows:

- * JAMB creates eNaira wallet, funds it and accepts payment for bulk JAMB registration e-PINs purchased in eNaira.
- * JAMB Super Agents (JSA) would create eNaira wallet, fund the wallet and buy

Registration e-PINs from JAMB using eNaira and accept same for JAMB Registration e-PINs from JAMB agents.

- * JAMB Agents would create eNaira wallet, fund the wallet and buy registration e-PINs from JSA using eNaira.
- * Candidates would create eNaira wallet (Edu-wallet), fund the wallet and buy registration e-PINs from JAMB and JSA using eNaira.



FEW FACTS ABOUT JAMB

- ❶ The Joint Admissions and Matriculation Board (JAMB) was established for the general control of the conduct of matriculation examinations for admissions into all universities, polytechnics, monotechnics, colleges of education and (recently added) Innovation Enterprise Institutes (IEIs).
- ❷ Section 5 (2)of the ACT establishing the Board provided as stated: For the avoidance of doubt, the Board shall be responsible for determining matriculation requirements and conducting examinations leading to undergraduate admissions and also for admissions to National Diploma and the Nigerian Certificate in Education courses, but shall not be responsible for examinations or any other selective process for postgraduate courses and any other courses offered by the tertiary institutions. In the implementation of this section, there is always a synergy with the National Universities Commission(NUC), the National Board for Technical Education(NBTE) and the National Commission for Colleges of Education(NCCE) with the endorsement of the National Council on Education(NCE).
- ❸ In exercising this power, the Board is always guided by admission guidelines approved by the Policy Meeting under the Chairmanship of the Hon. Minister of Education with all Heads of Tertiary Institutions and other stakeholders in attendance.
- ❹ Since the inception of the Interim Joint Matriculation Board Examination (IJMBE), JAMB appoints moderators for all its questions as well as the grading of candidates scores. It has always done this without failing to still accommodate 'HSC' within the current 6-3-3-4 system. The National Council on Education(NCE) guidelines for the Joint Universities Preliminary Examinations Board (JUPEB) also endorsed the practice for JUPEB.
- ❺ The Joint Admissions and Matriculation Board shall continue to operate within its laws.



...PROJECT C.U.R.E: Kano state Government Commended JAMB as MAWTH Takes Delivery of Medical Equipment

Governor Abdullahi Umar Ganduje, had signed into law, the bill that establishes the Muhammad Abdullahi Wase Teaching Hospital (MAWTH) for the University's MBBS programme to thrive.

" I must confess that my colleagues and myself and other Heads of State-owned Tertiary Institutions in Kano State have

never met His Excellency on any demands pertaining to the Institutions and he said no," he said.

Present on the occasion were the Kano State Commissioner for Health, Dr. Aminu Ibrahim Tsanyawa; Director-General, Kano State Management Board, Dr. Nasir Alhassan Kabo; Director, JAMB(FCT), Mrs.

Zainab Hamza; Zonal Director, Kano, Mr. Usman Zage; Sokoto State Coordinator, Mr. Ahmed Augie; Media Consultant to JAMB, Elder Najim Jimoh; the Head of Public Affairs and Protocols (PAP), Dr. Fabian Benjamin; and other Principal Officers of the University.

SOME PICTURES OF THE JAMB FACILITATED PROJECT C.U.R.E MEDICAL EQUIPMENT DONATED TO MAWTH



PICTURES FROM THE PRESENTATION OF THE JAMB FACILITATED PROJECT C.U.R.E MEDICAL EQUIPMENT DONATED TO MAWTH



JOINT ADMISSIONS AND MATRICULATION BOARD

National Headquarters Complex, Suleja Road, Bwari, P.M.B. 189, Garki, Abuja, Nigeria.

Tel: 08123658955, 08166335513 <http://www.jamb.gov.ng>, www.jamb.org.ng

PROF. IS-HAQ OLANREWAJU OLOYEDE, OFR, FNAL
Registrar/Chief Executive



OFFICE OF THE REGISTRAR

No: 2022ff06

14th November, 2022

ADVISORY FOR REGISTRARS OF TERTIARY INSTITUTIONS ON THE OPERATIONS OF THE CENTRAL ADMISSIONS PROCESSING SYSTEM (CAPS) AS A COMMUNICATION PLATFORM

This advisory is to guide all Registrars of Institutions on how to use the communication module on the Central Admissions Processing System (CAPS). The communication module was designed to enhance communication and information sharing between the Board and Registrars Institutions. Kindly follow the steps below to access and use the system:-

1. Website

1.1 Go to www.jamb.gov.ng, then click on "CAPS(Institution)" menu.

2. Login Screen

2.1 How To Login

- a. Enter Username
- b. Enter Password
- c. Click on the Login button to login.
- d. The username and password will be provided by JAMB upon request of your details.

3. Institution Registrar Dashboard

3.1 The Registrar's dashboard is made up of the following:-

- a. Total Candidates (Candidates who choose your institution as first choice)
- b. Total Quota (Available admission's quota for your institution)
- c. Total Quota Used (Quota used for admission)
- d. Quota Balance (Available quota for admissions)

4. Messaging

4.1. The messaging module allows the Registrars of institutions to compose/send as well as receive messages to the following users:-

- a. JAMB Registrar
- b. Director, Admissions (JAMB)
- c. The Desk Officer of the institution in JAMB

4.2. The Registrars of Institutions can view all the sent and received messages.

4.3. The Registrars of institutions can also view attachments to mails, if any.

5. Reports

The Registrar of an institution can view the following reports on CAPS:-

5.1 Candidates by Admission Status

This report allows you to view all candidates within your institution by Admission

Contd in Pg 10

status. The following admission status are available on CAPS;

- Not Admitted
- Proposed
- Recommended
- Approved
- Accepted

5.2 Candidates List by Programme

This report allows you to view candidates in your institution by programmes.

5.3 Advanced Candidate List

This report allows you to view candidates within your institution by a combination of two or more criteria, such as;

- Programme
- State of origin
- Local Government of origin
- Gender
- UTME score

Mohammed A. Babaji

Director, Admissions

For: Registrar

JOINT ADMISSIONS AND MATRICULATION BOARD

National Headquarters Complex, Suleja Road, Bwari, P.M.B. 189, Garki, Abuja, Nigeria.

Tel: 08123658955, 08166335513 <http://www.jamb.gov.ng>, www.jamb.org.ng

PROF. IS-HAQ OLANREWAJU OLOYEDE, OFR, FNAL
Registrar/Chief Executive



OFFICE OF THE REGISTRAR

No: 2022ff07

14th November, 2022

The IBASS complementary platform described in this document has been created for stakeholders including Regulatory Bodies, Institution heads and Directors of Admission, JAMB Registrar and JAMB Administrators. The platform aims to automate the request, review, approval and publishing process for new Programs and Institutions.

A single, simple automated platform provides benefits including increased productivity, improve Audit readiness, decrease in errors, and an improved standardized overall process.

ADVISORY ON MANAGING PROGRAMMES AND INSTITUTIONS FOR REGULATORY BODIES

PROCEDURE FOR ADDING NEW INSTITUTIONS

1. The Regulatory Body Admin logs into the system and uses the New Institution form to upload a new Institution.
2. The form will prompt for the entry of all relevant institution details as well as approval/accreditation attachments.
3. Programmes offered at the new institution may also be uploaded during the creation process.
4. All new Institutions uploaded will automatically be forwarded to the JAMB Administrative team to review and publish into the system.

PROCEDURE FOR ADDING NEW OR DELISTING PROGRAMMES

1. For existing institutions, the Regulatory Body Admin would sign into the system, search for an Institution and use the corresponding New Programme form to upload a new Programme.
2. All new Programme uploads must be accompanied with a scan of the Letter or Approval.
3. Additionally, existing Programmes can be delisted from this system. This process also requires an Approval document to be submitted along with the request.
4. All Programme changes including new Programmes and delisting would be automatically forwarded to the JAMB Administrative team to review and publish.

Contd in Pg 13

- Regulatory users are also able to approve Programme Delist requests from Institutions under regulation. The Institution would select a Programme for delisting and the request is automatically forwarded to the Regulator for approval. The Regulator would login and under a list of Pending Approvals would review an individual request and provide necessary approval. A request may also be declined, in which case the regulatory user is prompted for an explanation, which is included in the feedback to the Institution.

PROCEDURE FOR MANAGING OTHER REGULATORY USER ACCOUNTS

- The Regulatory Body Admin logs into the system and reviews the list of Regulatory Body users within its purview. E.g. NBTE admin can only view other NBTE users. The Regulatory user with administrative privileges is able to create a new user account and restrict to certain Institution categories as required.
- This process takes immediate effect and the newly created user is able to log into the system. Newly created users are **STRONGLY** advised to change their password immediately upon first login.

PROCEDURE FOR USING INTERNAL MAIL COMMUNICATION TOOL

- The Regulatory Body Admin logs into the system and selects the Mail menu which displays the Inbox, showing new and existing messages.
- The user selects the Compose Message form and indicates the recipients which include the following options:
- All Institutions under regulation
 - Specific Institution(s)
 - JAMB
- The user completes the intended message and may also include an attachment.
- The message is immediately sent to the chosen recipients who are also notified of the new communication.

ADVISORY ON MANAGING PROGRAMMES FOR TERTIARY INSTITUTIONS

PROCEDURE FOR ADDING NEW PROGRAMMES

- All New Programmes are uploaded by the Regulatory Body on behalf on the Institution.
- The relevant teams from the Institution would provide all Programme details and additional information to their Regulator, and in turn the Regulatory user would proceed to upload the Programme details and approval letter attachment into the system.
- Once the new Programme details are submitted, it is automatically forwarded to the JAMB Administrative team to review and publish into the system.

PROCEDURE FOR UPDATING ADMISSION REQUIREMENTS

- The DAP user profile logs into the system to view all existing Programmes in their Institution and affiliated Institutions.



2. A Programme from the list is selected for modification. The DE Requirements, UTME Requirements or UTME Subjects may be edited and an additional note may be included to provide further clarity. All changes must be accompanied by an attachment showing the approval by the Institution's Senate/Governing Board.
3. The changes will be forwarded to the head of the institution (VC, Provost, Head, Rector) for Approval.
4. Once approved it will be forwarded to the JAMB Administrative team for final review and publishing.

PROCEDURE FOR DELISTING AN EXISTING PROGRAMME

1. The DAP user profile logs into the system and selects a specific Programme for delisting. All Delist requests must be accompanied by an attachment showing the approval by the Institution's Senate/Governing Board.
2. The request is automatically forwarded to the head of the institution (VC, Provost, Head, Rector) for Approval.
3. Once approved it will be forwarded to the relevant Regulatory Body (NUC or NCCE or NBTE) for review and approval. The request may also be declined in case there is an error and the Regulatory user is prompted to provide a reason for declining the request.
4. If Approved by the Regulatory body the request is automatically forwarded to JAMB Administrative team for publishing (Programme is removed from the system).

PROCEDURE FOR MANAGING INSTITUTION USER ACCOUNTS

1. The Institution head user logs into the system and reviews the list of users in the Institution. The list is strictly limited to the current Institution and no Institution can view or interact with users from another Institution. The user with administrative privileges is able to create a new user account and configure the rights and privileges as required.
2. This process takes immediate effect and the newly created user is able to log into the system. Newly created users are STRONGLY advised to change their password immediately upon first login.

PROCEDURE FOR USING INTERNAL MAIL COMMUNICATION TOOL

1. The Institution user logs into the system and selects the Mail menu which displays the Inbox, showing new and existing messages.
2. The user selects the Compose Message form and indicates the recipients which may include fellow users from the same Institution, their Regulating Body or JAMB.
3. The user completes the intended message and may also include an attachment.
4. The message is immediately sent to the chosen recipients who are also notified of the new communication.

ADVISORY ON REVIEWING NEW PROGRAMMES AND INSTITUTIONS FOR JAMB REGISTRAR

PROCEDURE FOR REVIEWING NEW PROGRAMMES AND INSTITUTION

1. All New Programmes are uploaded by the Regulatory Body on behalf on the Institution.
2. The JAMB Registrar logs into the system to view a list of pending reviews and requests of new Institutions and Programmes. Each request from the Regulatory Bodies may be reviewed individually and subsequently enabled for Publishing.
3. Once this action is complete the JAMB Administrative team would publish the requested update or changes into the system.

PROCEDURE FOR APPROVING ADMISSION REQUIREMENTS CHANGES

1. The JAMB Registrar logs into the system to view a list of pending Programme Admission Requirement changes that need approval.
2. Once an Admission Requirement Change is reviewed it may be enabled for Publishing.
3. Once this action is complete, the JAMB Administrative team would publish the requested update or changes into the system.

PROCEDURE FOR MANAGING SYSTEM USERS

1. The JAMB Registrar logs into the system and reviews the list of users in the system. The list is unrestricted and includes users across JAMB, all Institutions and all Regulatory bodies. The Registrar has administrative privileges to create a new user account in any category and configure the rights and privileges as required.
2. This process takes immediate effect and the newly created user is able to log into the system. Newly created users are STRONGLY advised to change their password immediately upon first login.

PROCEDURE FOR USING INTERNAL MAIL COMMUNICATION TOOL

1. The JAMB Registrar logs into the system and selects the Mail menu which displays the Inbox, showing new and existing messages.
2. The user selects the Compose Message form and indicates the recipients which include the following options:
 - a. All System Users
 - b. Specific Users
 - c. All Institutions
 - d. Specific Institution(s)
 - e. Regulators
 - f. JAMB Administrative Team
3. The user completes the intended message and may also include an attachment.
4. The message is immediately sent to the chosen recipients who are also notified of the new communication.

ADVISORY ON PUBLISHING NEW PROGRAMMES AND INSTITUTIONS FOR JAMB ADMINISTRATORS

PROCEDURE FOR PUBLISHING NEW PROGRAMMES AND INSTITUTION

1. JAMB Admin user logs into the system to view all New Programmes and Institutions that have been enabled for Publishing by the Registrar.
2. The JAMB Admin user may finalize the process by publishing the new information, which automatically reflects across the system.
3. Once this action is complete the initiating party (Regulatory body) is automatically notified.

PROCEDURE FOR PUBLISHING ADMISSION REQUIREMENTS CHANGES

1. The JAMB Admin user logs into the system to view a list of new Programme Admission Requirement changes that have been approved and enabled for publishing.
2. The change request is published and automatically reflects across the system.

PROCEDURE FOR MANAGING SYSTEM USERS

1. The JAMB Admin user logs into the system and reviews the list of users in the system. The list is unrestricted and includes users across all Institutions and all Regulatory bodies. The JAMB Admin may have administrative privileges to create a new user account in any category and configure the rights and privileges as required.
2. This process takes immediate effect and the newly created user is able to log into the system. Newly created users are STRONGLY advised to change their password immediately upon first login.

PROCEDURE FOR USING INTERNAL MAIL COMMUNICATION TOOL









3. The JAMB Admin user logs into the system and selects the Mail menu which displays the Inbox, showing new and existing messages.
4. The user selects the Compose Message form and indicates the recipients which include the following options:
 - a. All System Users
 - b. Specific Users
 - c. All Institutions
 - d. Specific Institution(s)
 - e. Regulators
 - f. Other JAMB Administrative Team members
 - g. Registrar
5. The user completes the intended message and may also include an attachment.
6. The message is immediately sent to the chosen recipients who are also notified of the new communication.

JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

ADVISORY ON PROCEDURE FOR PROCESSING OF INDEMNITY FORMS FOR AFFILIATED INSTITUTIONS

Please find below an updated procedure for processing of indemnity forms for affiliated institutions

-  Candidate goes to any JAMB office to complete his/her application and submit the form after completion online.
-  The candidate prints the completed application carrying the indemnity and submits the physical form to the Head of the affiliated institution for signature.
-  The Head of Affiliated-Institution proposes the candidate online to the Mother-Institution.
-  The Mother-Institution (wherever it is based) logs into the JAMB portal and recommends (or rejects) the candidate to JAMB State office (wherever the affiliated Institution is based) for approval processing.
-  The affiliated institution logs into JAMB portal, views recommended candidate(s) and submits the indemnified physical form of only recommended candidates by mother-institution to the State Coordinator of JAMB for upload of physical forms (forms of candidates not recommended online by mother-institution cannot be uploaded). **No submission by proxy.**
-  The physical form of recommended candidate(s) is/are uploaded from the State affiliated-institution JAMB Office to the Headquarters and made available on the efacility platform for processing.
-  If the application is approved/rejected, the candidate (and the two institutions can view it) is notified through his/her email.
-  The candidate can thereafter print his/her admission letter and access other services online from his/her profile.

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JOINT ADMISSIONS AND MATRICULATION BOARD










JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

ADVISORY ON PROCEDURE FOR PROCESSING OF (DEGREE) ADMISSION AFFILIATED-INSTITUTIONS

Please find below an updated procedure for processing of admission for affiliated institutions:

-  Head of the affiliated-institution logs into JAMB (CAPS) portal and download candidates for a particular programme;
-  The Head of the Affiliated-Institution (wherever it is based) logs into JAMB (CAPS) portal and set admissions criteria for every programme such as minimum scores for UTME, post UTME, aggregate, catchment and ELDS;
-  The Head of the affiliated institution proposes the qualified candidates for each programme on CAPS and it goes to the Head of the mother-institution;
-  The Head of the Mother-Institution (wherever it is based) logs into the JAMB (CAPS) portal and recommends the candidate to the Registrar of JAMB (or representative) for approval or decline the proposal with a reason for the rejection;
-  The Registrar of JAMB (or representative) approves the recommendation(s) from the Head of the Mother-Institution or decline the recommendation with a reason for the rejection;
-  If the recommendation is approved, the candidate is notified through his/her email and SMS to either accept or reject the offer of admission. The two institutions can log in and view the status of the recommended candidates;
-  If the candidate accepts the offer of admission, he/she can thereafter print his/her admission letter and access other services online from his/her profile.

NOTE: The Head of Affiliated-Institution has access to **VIEW ONLY** all recommendations by the Head of Mother-Institution

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JOINT ADMISSIONS AND MATRICULATION BOARD

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ADVISORY ON PROCEDURE FOR INTERNAL TRANSFER OF CANDIDATES FROM ONE PROGRAMME TO ANOTHER ON CAPS

-  The Head of Affiliated-Institution proposes to candidate on CAPS to move him/her to another programme;
-  Candidate accepts or rejects the proposal;
-  If the candidate accepts, his/her records moves to the new programme and the Head of the Affiliated-Institution proposes the candidate in the new programme to the Head of the Mother-Institution.
-  The Head of the Mother-Institution recommends the candidate(s) to the Registrar of JAMB for approval;
-  The Registrar of JAMB (or representative) approves the recommendation(s) from the Head of the Mother-Institution or decline the recommendation with a reason for the rejection;
-  If the recommendation is approved, the candidate is notified through his/her email and SMS to either accept or reject the offer of admission. The two institutions can log in and view the status of the recommended candidates;
-  If the candidate accepts the offer of admission, he/she can thereafter print his/her admission letter and access other services online from his/her profile

NOTE: The Head of Affiliated-Institution has access to **VIEW ONLY** all recommendations by the Head of Mother-Institution

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JOINT ADMISSIONS AND MATRICULATION BOARD



JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

ADVISORY ON EXTENDING THE SCOPE OF SERVICE FOR CBT CENTRES

Following persistent requests from CBT centres, the Board has approved that some services hitherto, restricted to JAMB Offices, be extended to other approved CBT centres.

2. These services being extended to the CBT centres are registrations for:
 - (i) **Part-time**
 - (ii) **NOUN**
 - (iii) **Sandwich**
 - (iv) **Distance Learning**
3. The following steps are to be followed by each centre while attending to these category of candidates:
 - a. First create a Profile for the candidate (note that profile creation is free);
 - b. Login to the Candidate's Profile on e-Facility;
 - c. Expand the "Other Registrations" Tab and select the appropriate registration for the candidate;
 - d. Follow the prompts to make the payment of N3,500 application fees online using the candidate's ATM card (do not collect any candidate's card details, let the candidate be the one to enter his/her card details);
 - e. After payment, the centre will proceed to register the candidate on the Registration App platform and print out the Registration Slip.
 - f. For DE candidates of 2017 onwards, after registration, only the Registration Slip is to be given to them as the candidate's registration information goes straight to CAPS;
 - g. For candidates of year 2016 and before, after registration, the centre is expected to give them both the Registration Slip and an Indemnity Form;
 - h. The service charge for this type of registration is N700 only and payable directly to the centre.
4. Do not write down or copy any vital data of the candidates such as card details, profile code, password etc.
5. Recall that like the UTME/DE, the template is to be uploaded while candidates are to go away with the original (hard copy) template.
6. CBT centres shall abide by the rules as severe sanctions would be meted out to infractors.

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JOINT ADMISSIONS AND MATRICULATION BOARD

JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

ADVISORY TO INSTITUTIONS ON HOW TO HANDLE THE CONDONEMENT OF UNDISCLOSED ILLEGAL INSTITUTIONAL ADMISSIONS (CUIIA) (ADMISSIONS CONDUCTED OUTSIDE CAPS 2017-2020)

The Board introduced the **Central Admissions Processing System (CAPS)** in 2017 as the transparent platform for all admissions. Regrettably, some of the institutions continued to admit some, indeed large number of candidates (undisclosed to JAMB), thereby jeopardizing the interest of such candidates admitted through under-the-table deals.

Recent events made the candidates protest the disadvantages of such non-disclosure and lack of formal recognition of their degrees. Such Institutions are now being compelled by necessity to confess their past deeds of undisclosed admission.

This Advisory is to guide the affected institutions on how the candidates can be rescued:

- i. The institutions should first and foremost declare the number of candidates admitted outside CAPS by sending a formal letter of confession and disclosure (LCD) to the Registrar of JAMB.
- ii. The letter of confession and disclosure should have the list of candidates attached. A copy of the letter and the list of candidates should be sent to JAMB state office where the institution is located. The list and total number of affected candidates for each year of admission should be clearly specified with the Programme (i.e Course of Study).
- iii. If the Board upon receiving the letter (and after due scrutiny and investigations) grants approval, the institution shall be contacted within 2 weeks of acknowledged receipt of the LCD.
- iv. The portal is then opened for the Institution to upload the list of candidates already submitted.
- v. The letter of approval from JAMB to the institution and the uploaded list shall contain the following:
 - the academic year for which the retroactive approval is granted;
 - total number of candidates, and
 - the period of grace (**not exceeding 60 days**) within which the affected candidates must complete the process of **Condonement of Undisclosed Illegal Institutional Admission (CUIIA)**. Only the candidates declared by the institutions are to visit JAMB office and complete the appropriate form online after paying the prescribed fee (i.e) the application fee of N4,000 only is paid by those without JAMB Registration number for the year and N5,000 penalty paid by every candidate involved.
- vi. The records of the candidates shall then be made available on CAPS after they have completed the online process.
- vii. The Admission Officer of the Institution shall retroactively propose formally the candidates to the Head of Institution who in turn shall recommend the candidates within the specified time.
- viii. The JAMB Desk officer too, shall retroactively approve the candidates on CAPS within the original list submitted by the institution. After approval, the previously illegal students will be able to print their JAMB admission letters from e-facility on JAMB Portal.
- ix. It should be noted that the admission letter would henceforth carry the date of the retroactive approval and not backdated to protect the Board's integrity of the data it might have provided before the condonement. The admission letter would also be named "**Retroactive Letter of Admission**" to reflect the correct history of the admission.
- x. Please **NOTE** that only candidates on the list declared by the institutions shall be attended to at the JAMB office. The Board shall not extend the period of grace granted to each institution. Any candidate that does not complete the process within the allotted (maximum two months) grace - period loses the remedial opportunity.

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MANAGEMENT

JOINT ADMISSIONS AND MATRICULATION BOARD

ATTENTION!!!

Serialisation of guidelines for the 2022 admissions exercise continues.

Second series.

CESSATION OF ILLEGAL/IRREGULAR ADMISSIONS

- 🌐 All applications of admissions to **First Degree, National Diploma, National Innovation Diploma and the Nigeria Certificate in Education into Full-Time, Distance Learning, Part-Time, Outreach, Sandwich, etc.**, must be processed **ONLY** through the Joint Admissions and Matriculation Board (JAMB).
- 🌐 No Institution should advertise or sell “application forms” for admissions into the programmes. Institutions should advertise candidates to apply to them through Joint Admissions and Matriculation Board (JAMB). Duplication of application forms is **NOT** allowed.
- 🌐 Joint Admissions and Matriculation Board (JAMB) and the three (3) Regulatory Agencies (National Universities Commission (NUC), National Board for Technical Education (NBTE) and National Commission for Colleges of Education (NCCE) will ensure that all Tertiary Institutions comply with this policy directive. Other Professional Regulatory Agencies will also play a role in sanitizing the process.
- 🌐 The duration of all Non-Full Time Studies must be maintained as approved by the Regulatory Agencies. This is generally not less than one hundred and fifty percent (150%) of the equivalence of Full Time.

ADVERTORIALS

- 🌐 Institutions that desire to place advertisement can do so with the requirement that candidates who sat for the current **UTME** (or **DE** candidates) should change to their institutions as First (1st) Choice rather than requesting the candidates to purchase another application form or apply. This is to prevent the issue of double registration which is a violation of the mandate of JAMB.
- 🌐 It should be reiterated that no Institution should advertise or sell “application forms” for admissions into the programmes listed above. Institutions should advise candidates to apply to them through Joint Admissions and Matriculation Board (JAMB). Duplication of application forms is **NOT** allowed.