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HIGHLIGHTS

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COMRADE EBENEZER AYELABOLA ELECTED CHAIRMAN OF ASCSN



ASCSN Chairman, Comrade Ebenezer Oyelabola.

The Association of Senior Civil Servants of Nigeria (ASCSN), Joint Admissions and Matriculation Board (JAMB) Chapter, recently elected Comrade Ebenezer Ayelabola as Chairman.

ASCSN is a registered and recognised Trade Union representing senior staff in the Nigerian Civil Service.

The membership of the ASCSN includes all officers in the Civil Service of both Federal and State Governments holding appointments from Grade Levels 07 and above, including those in the Executive Officer Cadre but excluding all Typists, Stenographers, Nurses/midwives and Pharmacists/Medical Technologists.

The body was established to pursue and secure the complete organisation of all senior

civil servants employed in the Civil Services of the Federal and State Governments of Nigeria, uphold the tradition of efficiency of the civil service as well as foster understanding between senior civil servants and their colleagues.

Comrade Ebenezer Ayelabola succeeded Comrade Isaiah Adeigbe. In this interview, he promised to run an all-inclusive administration.

He said the expectations are high and that he would strive hard to take the Union to enviable heights.

The Ondo State-born activist in a chat with JAMBULLETIN said the era of gangsterism in unionism is over, stating that his administration would not be confrontational rather it would adopt dialogue in resolving issues as they came up.

Comrade Ayelabola said, "In accomplishing our aims, there shall be no form of confrontations. We are going to be helping the Board's Management with solutions not just requesting assistance all the time.

He said, "Management, under Prof. Oloyede, has done so much and only requires our support and encouragement to do even more."

On his agenda for the Union, Comrade Ayelabola underscored the importance of human capital development to drive the articulated hopes and aspirations of

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JAMB SYNERGIZES WITH EFCC ON CYBERCRIME, EXAMINATION

As part of efforts to curb cybercrimes and other examination infractions, the Joint Admissions and Matriculation Board is to synergise with the Economic and Financial Crime Commission (EFCC) to tackle the menace.

The synergy became necessary in view of the avowed commitment of JAMB to curb all acts that could undermine public examinations in the country as well as

restore sanity in the entire educational system.

The Registrar dropped this hint when he received the Chairman of the EFCC, AbdulRasheed Bawa, in his office on 8th November 2021.

The EFCC had come to the Board's National Headquarters to seek collaboration in terms of further safeguarding the critical operational processes of the world-class assessment

body.

Prof.Oloyede said EFCC has been at the forefront of the fight against cybercrimes and financial crimes adding that they have demonstrated sufficient capacity to tackle the problem headlong.

He pointed out that the Board had immense confidence in the anti-graft agency as a veritable partner in the fight against fraudulent characters who are

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...Comrade Ebenezer Ayelabola Elected Chairman of ASCSN

members, stating that he would embark on membership drives that would not only rejuvenate unionism but also breathe new life into the Union.

He said, "We shall run an all-inclusive administration and everyone with the requisite knowledge, experience and expertise will always be involved in the decision-making processes of the Union. To achieve that, there shall be periodic congresses to engage members for the purpose of fostering relationships."

"We would make sure that we have annual lectures in areas germane to the interests of members depending on availability of resources. This would help us to know what is expected of us as a

body and how to be relevant in the society. We cannot continue to see ourselves only through the narrow prism of ranks or bank balances."

"We shall liaise with other Trade Unions in other organisations to know how things are done elsewhere."

"Additionally, we know the level of excellence the Registrar demands of us. We shall, therefore, negotiate and lobby the Management to make sure that every staff of the Board attend at least one training per year as stipulated in the Federal Civil Service Rules."

"We shall treat every member as VIP as they had contributed immensely to the growth of the Union hence the welfare of

our members would remain paramount in all we do."

On the Union, Comrade Ayelabola said, "We shall keep working with the Management for improved welfare packages as well as career progression and development."

He said, "To whom much is given much is expected. The Union will continue to engage staff to ensure that unwholesome activities are not associated with them. In essence, we will continue to campaign against those vices that would diminish the good work Management is doing. These and many more we hope to achieve with divine help, wisdom and support of everybody."

GREAT CHANGES GOING ON IN JAMB - VC, LASU



Prof. Ibiyemi Olatunji-Bello, Vice-Chancellor, LASU watches as Prof. Is-haq Oloyede, Registrar JAMB demonstrates the working of CAPS during her working visit to JAMB.

Mesmerised by the remodelled National Headquarters of the Joint Admissions and Matriculation Board (JAMB) and the new image that the Board has carved for itself, the Vice-Chancellor, Lagos State University, Prof. Ibiyemi Olatunji-Bello, submitted that the Board is lucky to have Prof. Oloyede as its Registrar.

The eloquent Vice-Chancellor gave this assessment when she visited the Board on Friday, 12th November 2021.

The newly-appointed Vice-Chancellor commended the Registrar for his superlative performance, stating that she held Prof. Oloyede in high esteem as an achiever and uncommon transformer considering his pedigree and antecedent while he held sway as Vice-Chancellor of the prestigious University of Ilorin.

In another development, the VC also described Prof. Oloyede as a humble and unique personality that has carved a niche for himself.

Prof. Olatunji-Bello said, "JAMB is critical to the success of my administration and, as such, we are here to consolidate on the cordial relationship established by my predecessors with the Board."

Continuing, she said, "I must say that the Registrar has brought so many innovations that have enhanced the process of admission and made the entire system transparent and acceptable to all stakeholders."

"I am in JAMB to familiarise myself with its operations to hit the ground running. My determination to consolidate on the achievements of my predecessors entails that I synergise with all critical stakeholders."

In his remarks, the JAMB Registrar congratulated the Vice-Chancellor on her appointment and expressed confidence in her ability to deliver on her mandate considering her pedigree and contributions to the university.

Prof. Oloyede said, "This task placed on your shoulders is not an easy one but with God on your side, you would achieve a lot. I congratulate you."

Prof. Oloyede counselled the Vice-Chancellor to be receptive to new ideas and should not take anyone or situation for granted. He urged the Vice-Chancellor to regard herself as first among equals saying many others are also qualified for the position that destiny had placed on her. He pointed out that she would have to carry everyone along including perceived enemies to achieve resounding success.

He promised that the Board would continue to give her institution all the necessary support while urging the University to take advantage of the enormous potential of the Central Admissions Processing System (CAPS), an automated platform developed to deliver a fair and transparent admission process.

Prof. Oloyede said, "LASU has grown over the years and has gone through different phases. Every university has its own characteristics, colour and strength and I believe you are one of those that can consolidate on the good name LASU is known for. What makes a person important is not the office but the service he or she can render in that office."



JOINT ADMISSIONS AND MATRICULATION BOARD

REPORT OF INFLOW AND OUTFLOW FOR THE PERIOD NOVEMBER 06 - NOVEMBER 12, 2021

FINANCIAL INFLOW

S/N	DESCRIPTION	AMOUNT(N)
1	E-facilities/Sales	123,702,412.00
2	PRC Service Charge	2,432,700.00
3	2021 Late Registration	2,333,039.00
4	Other Income	150,161.00
	TOTAL	128,618,312.00

FINANCIAL OUTFLOW

S/N	DESCRIPTION	PURPOSE OF PAYMENT	AMOUNT(N)
1	Staff Claims	Various	5,232,170.00
2	Abuja Electricity Distribution Company	Electricity Charges	752,811.75
3	Sabkon Integrated Ltd.	Internet Data Recharge	3,050,000.00
4	Cummins West African Ltd	Maintenance of Generators	87,350.25
5	Remita	Financial charges	5,869.50
	TOTAL		9,128,201.50

JAMB CELEBRATES STAFF BORN NOVEMBER 15TH – NOVEMBER 21ST

Happy Birthday

15TH NOVEMBER

Olusegun Adesina
Obiageli Onyemechi Godwin Dickson
Yusuf Sharu Kabara
Joseph Ekpe Adidi
Babangida Ibrahim Bello
Ijeoma Henrietta Onyekwere

16TH NOVEMBER

Murna Danjuma Bitiyong
Oluwakemi Shakirat Awosanya
Iragbonfoh Patricia Musa
Caleb Musa Maigari
AbdulHakeem Abdulkadir
Bolaji Oladapo Adedayo
Bukar Mbaruma Abdul
Ifeanyi John Kalu

Fatima Musa Garba

17TH NOVEMBER

Mabel Ekeikhome Agbebaku
Fausat Toyin Bello
Ogunayo Adebanye Akintola
Naomi Suleiman

18TH NOVEMBER

Rosemary Isioma Chukwuma
Binta Esther Isa
Margaret Oluseyi Jegede
Mercy Zashimi Sunday
Titilola Tosin Alabi

19TH NOVEMBER

Ladi Dorcas Saaku
Ajishu Samuel Shishi

Ibtihal Abdallah

20TH NOVEMBER

Hadiza Kaneng Nuhu
Michael Akor
Rebecca Durosimi Adebayo
Mohammed Sule Shehu
Mohammed Tijani Samaila
Moses Akogwu
Anthony Ochigbo Odisi
Juliana V. Nkanu
Kafayat Abiola Kareem
Abiodun Omobolanle Oluwafemi
Stella Uju Agbachi
Aisha Musa Gwadabe

21ST NOVEMBER

Onyilokwu Terry Ategba





EDUCATION IN THE MEDIA

NATION NEWSPAPER MONDAY, 8TH NOVEMBER, 2021 - [JAMB Defends Remittance Of Operating Surplus...Says It Is Global Best Practice](#): The Joint Admissions and Matriculation Board (JAMB) has vowed to continue its practice of remitting its operating surpluses to the government, saying that the remittances were in line with global best practices, Dr Fabian Benjamin, Head, Public Affairs of JAMB has said.

In a statement to newsmen in Abuja, on Monday, Benjamin said that the Board would continue its practice of remitting the constitutionally-mandated proportion of its operational surpluses, in line with the extant government's directive on the remittances.

According to him, it is a known fact that all unutilised funds by Ministries, Departments and Agencies (MDAs) should be returned to the public treasury. He said that the Board and public-spirited Nigerians were, therefore, at a loss as to the reasons for the various campaigns of calumny mounted by some individuals who feel that these remittances should not be made. **Also, LEADERSHIP NEWSPAPER TUESDAY, 9TH NOVEMBER, 2021.**

PUNCH NEWSPAPER WEDNESDAY, 10TH NOVEMBER, 2021 - [NUT Lauds Reps For Passing Bill Raising Teachers' Retirement Age](#): The National Union of Teachers has commended the House of Representatives on the passage of an

executive bill seeking to raise the retirement age of teachers in Nigeria.

The Secretary-General of the NUT, Dr Mike Ene, in an interview, described it as a welcome development, noting that Teachers work the most in Nigeria with nothing to show for it. We also hope that the increment of salaries and all other things follow without delay.

President Muhammadu Buhari had on June 2, 2021, sent the executive bill to the Senate and the House of Representatives, seeking to increase the retirement age for teachers in the country from 60 to 65 years.

"The harmonised retirement age for teachers in Nigeria Bill 2021 seeks to increase the retirement age for teachers from 60 to 65 years, and also increase the possible years of service from 35 to 40 years," the President had said in the letter.

NATION NEWSPAPER THURSDAY, 11TH NOVEMBER, 2021 - [16-Year-Old Girl Gets N500, 000 As WAEC's Best](#): 16-year-old Joy Abahi Amuh of St. Paul Secondary School, Otukpo, Benue State, was handed a prize of N500, 000 for emerging the best graduating students (of Benue State origin) in last year's West African Secondary School Certificate Examination (WASSCE).

The ceremony, which was held in Makurdi, the Benue State capital, was part of the sixth Annual Literacy Project organized by a Non-Governmental Organization, Eunice Spring of Life

Foundation (ESLF), in partnership with Benue Investment and Property Company (BIPC).

BIPC Group Managing Director Alex Adum noted that it would aid her educational pursuit temporarily truncated by lack of funds. Adum stressed the need to handsomely reward sterling academic feats instead of focusing on persons in the entertainment industry alone.

EXAMINOTRICKS



PUNCH NEWSPAPER FRIDAY, 12TH NOVEMBER, 2021 - [Kwara Poly Expels 29 Students For Alleged Examination Fraud](#): The Kwara State Polytechnic, Ilorin, has expelled another batch of 29 students over examination malpractices.

The Principal Assistant Registrar, Mrs Oluwakemi Opadiran, on behalf of the Registrar, Mr Kolawole Akande, in a statement, said that the students were made to face a disciplinary committee set up by the Academic Board of the institution after which the governing council approved the expulsion.

Recall that the polytechnic last month expelled four students and rusticated six others for one academic session over their alleged involvement in various examination malpractices.

JOINT ADMISSIONS AND MATRICULATION BOARD

NATIONAL HEADQUARTERS, BWARI, ABUJA

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CONTACT Our On-Line Support Centre at "https://www.jamb.gov.ng/support" VISIT: <https://www.jamb.gov.ng/lbass.jamb.gov.ng> (for e-brochure)

JAMB/R/23/VOL.43/144

27th September, 2021

Dear Vice Chancellor/Provost/Rector/Head

GUIDELINES FOR THE 2021 ADMISSIONS EXERCISE

This document is to guide all critical stakeholders on the 2021 admission exercise. It highlights the salient points on the processes of admitting candidates into Nigerian Tertiary Institutions. All stakeholders are advised to carefully study and understand the content of the document with a view to implementing it fully for a seamless and transparent admission exercise.

Recall that the 2021 Policy Meeting on Admission to tertiary institutions in Nigeria was held virtually on Tuesday 31st August, 2021 under the chairmanship of Honourable Minister of Education, Malam Adams Adama who was represented by the Permanent Secretary, Federal Ministry of Education, Aec. Samson Echoko, The Chairman, House Committee on Tertiary Education and Services, Hon. Sulaiman Gora, Director-General, National Youth Service Corps (NYSC) represented by Director, Corps Mobilization, Mrs. Victoria Anjo and representative of the Chairman, Code of Conduct Bureau, Rt. Commissioner of Police, Yinka Saloku were in attendance.

At the meeting were also the Registrar of JAMB, Prof. Is-haq Olanrewaju Oloyede, Management staff and members of the press while Heads of Tertiary Institutions in Nigeria attended the meeting virtually.

The following were the decisions of the Policy Meeting which shall serve as the policy guidelines for the 2021 Admissions Exercise.

A. COMPLIANCE WITH DECISIONS OF 2021 POLICY MEETING

- i) The decisions as well as the policy directives as contained in the address of the Honourable Minister of Education at the Policy Meeting shall serve as the guidelines for the 2021 Admissions Exercise.
- ii) The Ministry of Education will monitor the adherence to Policy Guidelines.
- iii) All Heads of Tertiary Institutions are to ensure total compliance with the guidelines.
- iv) Sanctions shall be applied to institutions that violate any of the decisions.

B. CESSATION OF ILLEGAL/IRREGULAR ADMISSIONS

- i) All applications for admissions to First Degree, National Diploma, National Innovation Diploma and the Nigeria Certificate in Education into Full-Time, Distance Learning, Part-Time, Sandwich, and other modes shall be processed ONLY through the Joint Admissions and Matriculation Board (JAMB).
- ii) Institutions which are still involved in advertising or selling "application forms" for admissions into the programmes listed in B (i) above should stop the practice henceforth. Institutions should advise candidates to apply to them through Joint Admissions and Matriculation Board (JAMB). Distribution of application forms is NOT allowed.
- iii) Joint Admissions and Matriculation Board (JAMB) and the three (3) Regulatory Agencies (National Universities Commission (NUC), National Board for Technical Education (NBTE) and National Commission for Colleges of Education (NCCCE)) will ensure that all Tertiary Institutions comply with this policy directive. Other Professional Regulatory Agencies shall also play a role in enforcing the process.
- iv) The duration of all Non-Full Time Studies must be maintained as approved by the Regulatory Agencies. This is generally not less than one (1) year and not more than two (2) years of the equivalent of Full Time.

C. ADVERTISEMENTS

Institutions that desire to place advertisement can do so by advising candidates who are looking for an entry point or candidate to change their mode of application (1st) Choice rather than requesting the candidates to purchase another application form or apply. This is to prevent the issue of double registration as well as to comply with the mandate of JAMB.

D. MODE OF 2021 ADMISSION

1. The Admission Exercise for the 2021/2022 Academic Session would be conducted by central Admission Processing System (CAPS) of JAMB.

No institution is allowed to publish, announce, exhibit or paste any name(s) of admitted candidate(s) without prior approval of the name(s) on CAPS.

2. The principal participants are:
 - a) The Registrar of the Joint Admissions and Matriculation Board (JAMB) as Chairman
 - b) Heads of Tertiary Institutions
 - c) Director of Admissions (JAMB)
 - d) Director of Admissions (Tertiary Institutions)
 - e) JAMB Desk Officers; and
 - f) Candidates.

3. Policy Guidelines for 2021 Admission Exercise as approved by the Policy Meeting and the directives by the Honourable Minister of Education shall be formally communicated to the institutions not later than two (2) weeks after the Policy Meeting.

E. DOCUMENTS FOR THE 2021 ADMISSION EXERCISE

The following documents would be used for the conduct of the 2021 Admissions Exercise:

- i) The 2021 UTME/DE results.
- ii) The JAMB Admissions Quota as received from the Regulatory Bodies (NUC/NBTE/NCCCE).
- iii) The 2021 UTME Brochure as published and on IBASS.
- iv) The Statutes on Admissions to be used by Institutions as prescribed by the Institutions' Proprietors (Federal, State and Private), and
- v) Policy Decisions on 2021 Admissions Exercise and the directives of the Honourable Minister of Education at the Policy Meeting. (The Honourable Minister of Education directives are contained in the attached speech for strict compliance).

F. UPGRADE TO DEGREE/UTME

- i) Any candidate who obtains A1 qualification after the close of sale of application can seek upgrade from UTME to DL.
- ii) He/she logs into his/her profile, chooses upgrade and completes the process. The Registrar will allow the candidate to change programme or/and institution at no cost.
- iii) Once it is done, letter 'U' is automatically added to his/her original registration number and his/her updated result is automatically made available to the institution through CAPS.
- iv) The upgrade can be done before or after post-UTME but the candidate must notify the institution in order to update their download lists from CAPS.

G. PROCEDURE FOR THE ADMISSION EXERCISE

1. Recommendations and Approval

Institutions are to recommend candidates for admission to JAMB after having examined the following information on CAPS:

- i) The approved general quota for each institution and the distribution to the various programmes (Except that the quota for regulated programmes must be within the limits approved by the appropriate professional agency).
- ii) Minimum UTME score for each programme.
- iii) Minimum DE qualification grades for each entry Candidate(s).
- iv) Components of Cut-off marks and the allotted score for each component.
- v) The cut-off date for the 2021 admissions after which no result upload nor change of institution would be allowed.
- vi) Supplementary admission can be allowed but fresh candidates cannot have rights to being on merit list but through other criteria fill existing vacancies, if any.
- vii) Other admission criteria (if any).

2. Step by Step in the Admission Process

For a candidate to be registered in an institution from 2021 Admissions Exercise, he or she must have:

- i) uploaded on CAPS the result which prima facie qualified the candidate for the programme to be studied.
- ii) been recommended by the institution for admission;
- iii) been approved and admitted by JAMB;
- iv) accepted the offer of provisional admission online on JAMB's website (at no cost);
- v) printed both JAMB Result Slip and Admission Letter directly from JAMB's website;
- vi) presented the two (2) documents in 2iv) above to the Institution; and
- vii) been screened and must have presented acceptable credentials including those in iv) above.

3. Documentation

To register admitted candidates, institutions are to receive from each candidate and file the following:

- i) JAMB original Result Slip;
 - ii) JAMB original online Admission Letter; and
 - iii) copies of documents as required by the institution.
- No institution should issue its own Admission letter but rely on the JAMB admission letter presented by the candidate. Any institution that issues admission letters to candidates outside the official letter issued by JAMB would be sanctioned for violation of the admissions process. Such letters of admission are known to have given false comfort to illegally admitted students who would walk-up to their not being legitimately admitted only after graduation.

4. Verification

- i) verify the characteristics (given by JAMB) e.g., registration number is to be watermark across entire of the two documents;
- ii) download the mobile app (JAMB DS-SCANNER) on phone or similar devices and use it to verify security features on the documents such as Name, Registration Number, Institution Name. The JAMB DS-SCANNER APP can be downloaded from Google Play Store or Apple Store.
- iii) check the candidate's status on CAPS; and
- iv) at the point of registration, download list of candidates offered provisional admissions from CAPS. It will be indicated against each candidate, whether the Result Slip and Admission Letter have been printed or not.

5. Frequent Downloads and Portal Closure

- i) Since candidates continue to change courses and institutions until the close of portal of the institution, it is mandatory for institutions to ensure that they download are current, through daily update so as not to recommend a candidate that has changed to another institution or lose a new qualified candidate.
- ii) Each institution is to notify JAMB when it is closing its portal and will no

longer accept new candidates. Advance notice of two (2) weeks is expected. However, candidates can still change from such institution to another.

H. UTME/DE SCORE FOR THE 2021 ADMISSION EXERCISE

Every institution is at liberty to determine the UTME score acceptable to it for admission provided the UTME score is approved by the Policy Meeting or JAMB before implementation. Similarly, for DE, each institution will determine the number of points required by it for Direct Entry admission. Nevertheless, no institution can recommend or admit any candidate with less than 2 points for direct entry. No institution can accept transfer of a candidate for any degree programme unless the candidate will spend on full-time, not less than two (2) consecutive sessions in the institution.

No institution will be allowed to recommend or admit any candidate whose total score is below the minimum score proposed by the institution. Every institution should maintain its minimum score as submitted and approved by the Board.

The minimum admission score shall be determined by the totality of the following assessments:

- i) UTME score/DE Grades (within their respective threshold);
- ii) Institutions' screening scores (if applicable);
- iii) grading of Senior School Certificate (SSCE) Grades (if applicable);
- iv) interview/practical scores (if applicable); and in all cases, the percentage (in addition to UTME score) should be from 50% to 100%.
5. Admissions Officers would have to download 'C' level details of candidates on CAPS before admissions process can be initiated for any programme. Therefore, no institution shall require any candidate to upload any result other than those downloaded from CAPS which the institutions are expected to re-verify on re-orientation and registration of the students.
6. No candidate can be considered for admission if he/she does not meet the essential requisite and admission process already approved such requirements have been approved and published by JAMB.
7. No institution can impose on a candidate a requirement that had not been previously approved and published by JAMB.
8. Institutions are to adhere to institutional/programme standard and comply with entry requirements as documented in the 2021e-brochure.
9. ALL ADMISSIONS ARE TO BE DONE ON CAPS

- i) No institution shall offer or propose to offer admission through any other platform or medium to any candidate that will exceed two (2) years of the programme unless the candidate has been so proposed and has accepted the offer on CAPS.
- ii) No admission should be carried out or announced/published through any other platform or medium than CAPS.
- iii) No admission should be communicated to any candidate through any means other than CAPS. Individual Institutions' website/portal cannot be used to advertise already approved on CAPS. Similarly, No Candidate can be registered for any course/programme other than the one he/she had accepted on CAPS.
- iv) In the unlikely event of change of programme, the CAPS must be updated.

I. INSTITUTION SCREENING AND SCREENING FEES

- i) Any institution interested in conducting any form of screening could do so, but the cost charge for the screening should not exceed Two Thousand Naira (N2,000) per candidate.
- ii) It is not allowed for any institution to make candidates directly or indirectly incur further related expenses on screening exercise such as administrative and bank charges. Institutions are to provide for free to all institutions, access to photo images, biometric enrolment data and uploaded result of candidates for re-verification in order to curb the substitution of candidates whose result on UTME or registered result on CAPS is not genuine.
- iii) NO INSTITUTION IS ALLOWED TO RECAPTURE OR DEMAND ANY PHOTOGRAPH, BIOMETRIC DATA OR UPLOAD OF RESULT FROM ANY CANDIDATE THAT WILL VIOLATE THE PRIVACY, BIOMETRIC, AND UPLOADED RESULTS OF CANDIDATES SUPPLIED BY JAMB SHOULD BE USED FOR THE EXERCISE TO ELIMINATE IMPERSONATION AND SUBSTITUTION OF RESULTS BY INSTITUTIONS.
- iv) Every institution is to exercise due diligence and ascertain the authenticity of candidates' credentials and certificates during post-UTME or/and registration of candidates into the institutions.

J. IMPLEMENTATION OF SCIENCE/ART RATIO

1. The Federal Government shall ensure admission mandate institutions to adhere to the 60:40 (Science/Art) ratio for conventional Universities/Colleges of Education, 80:20 for Specialized Universities and 70:30 (Technical/Arts) for Colleges of Education, Polytechnics and Monotechnics. In addition, the guidelines on admission should be as prescribed by the institutions' proprietors. For Education institutions, the stipulated ratio for Merit Quota is: Catchment: 55% and Educationally Less Developed State: 20% Merit Quota for Federal and State Institutions:
2. Federal institutions Merit Quota is 65%
 - i) For State Institutions, the Merit Quota should be in two layers as follows:
 - a. National Merit Quota – for the first topmost 10% (Indigenes and non-Indigenes) merit Quota;
 - b. Indigene Merit Quota – additional 35% allotted to Indigenes of the State on merit basis after the first topmost 10%.
 3. State and Private Tertiary Institutions should apply the criteria as approved by their proprietors.

K. REVIEW AND UPGRADE OF 2021 UTME BROCHURE

- i) The review of Brochure is automated and online through IBASS (Integrated Brochure and Syllabus System);
- ii) This can be accessed at jamb.gov.ng;
- iii) Each institution is to use its secured access credentials to login, it can be requested through the institutions registered e-mail address on CAPS;
- iv) Each institution views its present requirements and makes online request for amendment, deletion or addition on IBASS platform;
- v) All approved requests will be communicated via the platform, provided they are within the approved guidelines of the respective Regulatory Agencies; and
- vi) The request to be reflected in the 2022 brochure must be made on or before 20th October, 2021. Please note that what is published by JAMB based on IBASS, is the legitimate and binding requirement.

L. END OF 2021 ADMISSION EXERCISE

The meeting agreed to defer this item to another meeting which would be scheduled in October, 2021 to decide on the possible closing date(s) for the 2021 admissions exercise.

M. FORFEITURE OF CHOICE-CANDIDATES AND ADMISSION-TIMELINES

- i) All institutions are to conduct their Admission Exercise within the approved schedule.
- ii) At the expiration of the period, any institution that fails to conclude its admission will no longer have the candidates on its platform as CAPS.

N. EXEMPTION OF CERTAIN CATEGORIES OF CANDIDATES FROM SCREENING TEST

- i) The Board and the Tertiary Institutions are to ensure that candidates from the categories who meet minimum requirements are admitted and their progress monitored in the various institutions for the purpose of confirmation of the effectiveness of the policy.
- ii) The Joint Admissions and Matriculation Board has set in place a mechanism that would prevent any candidate from taking undue advantage of this exemption. For instance, only candidates who are either foreigners or Nigerians that have been confirmed to be residents in foreign countries and are products of foreign school system can avail this privilege in the interest of internationalization of the Nation's Tertiary Institutions. A Nigerian with less than six (6) month stay in a foreign country is disqualified from availing the UTME in any foreign country.
- iii) This special waiver should be treated as affirmative and inclusive action for the accommodation of the affected candidates. The Board and the Tertiary Institutions are to ensure that candidates from the categories who meet minimum requirements are admitted and their progress monitored in the various institutions for the purpose of confirmation of the effectiveness of the policy.

O. ADMISSION INTO PART-TIME, SANDWICH AND DISTANCE LEARNING PROGRAMMES

- i) In order to ensure flexible period of application for these non-regular programmes, the Joint Admissions and Matriculation Board shall make available, throughout the year, online application platform for the institutions to process their candidates.
- ii) Please note that this policy directive is without prejudice to the processing fees being charged by the Tertiary Institutions for the processing of Part-Time programmes.
- iii) Candidates for Distance Learning, Part-time and other related modes of study will apply through JAMB before approaching their preferred institutions to process their admission with JAMB registration numbers.
- iv) All categories of candidates for admissions must be processed through CAPS. Distance Learning, Part-time and Sandwich

candidates need not sit for the UTME but sitting for it does not disqualify them. These categories of candidates would pay to their preferred institution a processing fee (not application fee) that will be determined by the institutions.

- vi) The Registration Forms being completed at the institutions should be named "Part-time/Distance Learning Processing Form" to avoid confusion.
- vii) Academic sessions are from 1st August to 31st July, therefore the date of admission determines the sessions in which a candidate is admitted.

P. NATIONAL MATRICULATION LIST

- i) The Board has reactivated the National Matriculation Lists since the 2019 admission exercise in order to improve on the quality and authenticity of the tertiary location data base of the Nation. Every institution is expected to comply accordingly.
- ii) The Joint Admissions and Matriculation Board (JAMB) and the Regulatory Agencies have resumed their joint monitoring exercise of Matriculation and Admissions. It is mandatory for institutions to keep proper valid Register of all matriculated students in the institutions. Each candidate's file should contain all the documents listed under items (iii) above.
- iii) All successful candidates whose admissions are processed appropriately through the Joint Admissions and Matriculation Board (JAMB) must be listed and the list made available publicly to all stakeholders.
- iv) Any candidate whose name is NOT on the National Matriculation List would be considered not to have been admitted by JAMB and that the admission is illegitimate. No such illegitimate admission would be processed.
- v) The Matriculation List should be separated i.e. Full-Time, Distance Learning, Part-Time, Sandwich or Supplementary (for previously matriculated students of the institutions) etc. It is therefore recommended that the Coordinator of Matriculation and the same with the National Matriculation Register with the Joint Admissions and Matriculation Board.

Q. INVITATION TO MATRICULATION CEREMONY

The Joint Admissions and Matriculation Board (JAMB), National Universities Commission (NUC), National Board for Technical Education (NBTE) and National Commission for Colleges of Education (NCCCE) must be informed and invited not later than two (2) weeks before the Matriculation Ceremony. The letter should be accompanied with the list and hard copies of the matriculation list. Please note that late invitation to matriculation ceremony will no longer be entertained.

R. PROCESS OF DELETION AND NON-ACCEPTANCE OF ADMISSIONS ON CAPS

The Board identified two (2) scenarios relating to deletion and non-acceptance of admission on CAPS and also therefore prescribes the process as follows:

- i) Where a candidate is offered admission and after acceptance, the institution is not ready to change the programme, the programme offered and accepted while the year's admission is still in progress, the following is applicable:
 - a. The candidate will complete change of admission letter form online indicating the details of the new institution.
 - b. The institution must make a call to the new institution for the Head of Institution's approval.
 - c. The Head of the institution MUST sign the form which would be transmitted to the Coordinator of the JAMB State Office for approval to the Registrar.
 - d. Once the Registrar gives approval, the candidate's status is automatically updated and he/she would be informed through CAPS.
 - e. Through synchronization, CAPS is notified.
- ii) Where a candidate is offered admission and he/she neither accepts nor rejects the offer and the institution is desirous of substituting the candidate, the following applies:
 - a. The institution would forward the list of the candidates to the Board through CAPS in the following format: Registration No, Name of Institution, Offered Offer (if any), date of approval by Desk Officer/Reason (if any) for non-response/Remark (do not include want to replace, want by ...e.t.c.)
 - b. The list must be given to the Head of the institution for Registrar's approval.
 - c. Once approved by the Registrar, the candidates would be deleted automatically and the unfilled quota is made available again to the institution.

In case a candidate does not accept or reject admission on CAPS before JAMB's closure of CAPS for the year, the candidate would not be regarded as admitted and would not be on matriculation list for the year. It is not expected to be registered by any institution without JAMB's admission letter which cannot be deleted without acceptance of admission.

Where a candidate is offered admission and he/she neither accepts nor rejects the offer and the institution is desirous of substituting the candidate, the following applies:

- i) The candidate completes a deletion form online;
- ii) submits application to the initial institution for release to another institution and the newly proposed institution endorses the form accepting the transfer. The endorsement serves as proposal and request for the institution to release the candidate to JAMB and JAMB approval to complete the transfer which would enable the candidate print admissions letter into the new institution.

S. TRANSFERRED CANDIDATES

Candidates already admitted into an institution (Foreign or Local) who desire to transfer to another institution must:

- i) apply to the desired institution (which will determine and inform the candidates their suitability);
- ii) fill the form on JAMB Portal (e-facility) and print it out; This is endorsed by the receiving institution; and
- iii) return the printed form to the former institution that is expected to forward the form to JAMB office for processing.

T. PROVISION OF CANDIDATES' DETAILS TO INSTITUTIONS/PUBLIC

The Board will not release candidates' contacts to institutions or the Public without prior consent of the candidates. This is to avoid its abuse and litigation on violation of Nigerian Data Protection Regulation.

U. REGISTRATION OF CANDIDATES IN GROUP

The candidates' details are personal to them, institutions are advised to desist from seeking or retaining candidates' username and password. Also, the candidates are advised not to surrender their personal details to strangers or close relatives who might use them to distort their records without their knowledge.

V. ARCHIVING OF PAST ADMISSIONS RECORDS ON CAPS

All institutions should keep records of admissions done yearly as record for each year's admission will be deleted from CAPS Platform at the end of the exercise. The Board has an archive of admission done and would make it available on request by any institution.

W. EXEMPTION ADMISSION

Institutions must have done 50% of its admissions for the year before requesting for a waiver for the use of the exemption mode on CAPS.

X. FORWARDING OF PREVIOUS MINUTES

The Board will forward to the institutions the minutes of the 2021 Policy Meeting not later than two (2) weeks before the next meeting.

Y. UNDISCLOSED ADMISSION BY SOME INSTITUTIONS

To safe guard the integrity of the admissions process, institutions had always been told that admission done outside CAPS were unacceptable. However, some institutions still illegally admit candidates outside CAPS and this was considered a direct flouting of the Policy Directive.

The list of institutions with undisclosed admissions was therefore to be collated and forwarded to the Honourable Minister of Education for appropriate sanction as directed at the Policy Meeting. The Minister's directive contains the following:

* Heads of such institutions will be held personally responsible either in or out of office

Thank you
Prof. Is-haq O. Oloyede OFR, FNAL, NPMO
Registrar

...JAMB Synergizes with EFCC on Cybercrime, Examination



The Registrar of JAMB, Prof. Is-haq Oloyede (L) and the representative of the Chairman of EFCC, Ms Hadiza Zubairu.

hell-bent on compromising its system. He said, " If we partner an agency like the EFCC, we would attain high capacity in the fight against cybercrime, examination malpractices and other infractions."

He reaffirmed the commitment of JAMB to always partner with credible agencies. In this wise, he disclosed that the Board is selective in the type of partners it

associates with especially in the area of the conduct of third-party examinations to safeguard its hard-earned integrity.

He said the confidence being reposed in the Board is not unconnected with the surge in the various proposals from different clients including corporate organisations and multinational companies, to conduct either recruitment of personnel, staff promotion examinations, scholarship awards as well as professional assessment, among others.

He said the Board only charges very minimal administrative cost to defray some inevitable expenses as the Board is not out to make profit from the exercise. He added that such engagements afford the Board the opportunity to test-run its facilities for peak performance.

Earlier, the EFCC Chairman, who was

represented on the occasion by his Chief of Staff, Ms Hadiza Zubairu, expressed the determination of the Commission to fight sleaze and other financial- related maladies stating that in the spirit of inter-governmental collaboration, the Commission was ready to partner with the Board.

In addition, she stated that based on a series of investigations by the Commission, most of the perpetrators of cybercrimes are graduates of tertiary institutions within the ages of 15 to 32 stating.

Ms Zubairu, however, disclosed that the Commission had built capacity overtime to contain this malaise and would offer necessary assistance to the Board in that regard.

Director Admissions, Mr Ahmed Babaji Mohammed in a Group Photograph with Members of Governing Board of Bells University During the University's Convocation Held Recently





JAMB



HEADQUARTERS' ANNEXES: LAGOS, KADUNA AND ILORIN ZONAL AND STATE OFFICES OF THE BOARD

S/N	ZONAL OFFICE	STATES IN THE ZONE
1.	Abuja	Federal Capital Territory, Niger and Kogi
2.	Bauchi	Bauchi, Gombe and Taraba
3.	Benin	Edo and Delta
4.	Enugu	Abia, Anambra, Ebonyi, Enugu and Imo
5.	Ibadan	Ekiti, Ogun, Ondo, Osun and Oyo
6.	Sokoto	Kebbi, Sokoto, and Zamfara
7.	Kano	Jigawa, Kano and Katsina
8.	Lafia	Benue, Nasarawa and Plateau
9.	Maiduguri	Adamawa, Borno and Yobe
10.	Port-Harcourt	Akwa Ibom, Bayelsa, Cross River and Rivers

Zonal Offices bear the names of the towns in which they are located.



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