

a presentation of JAMB

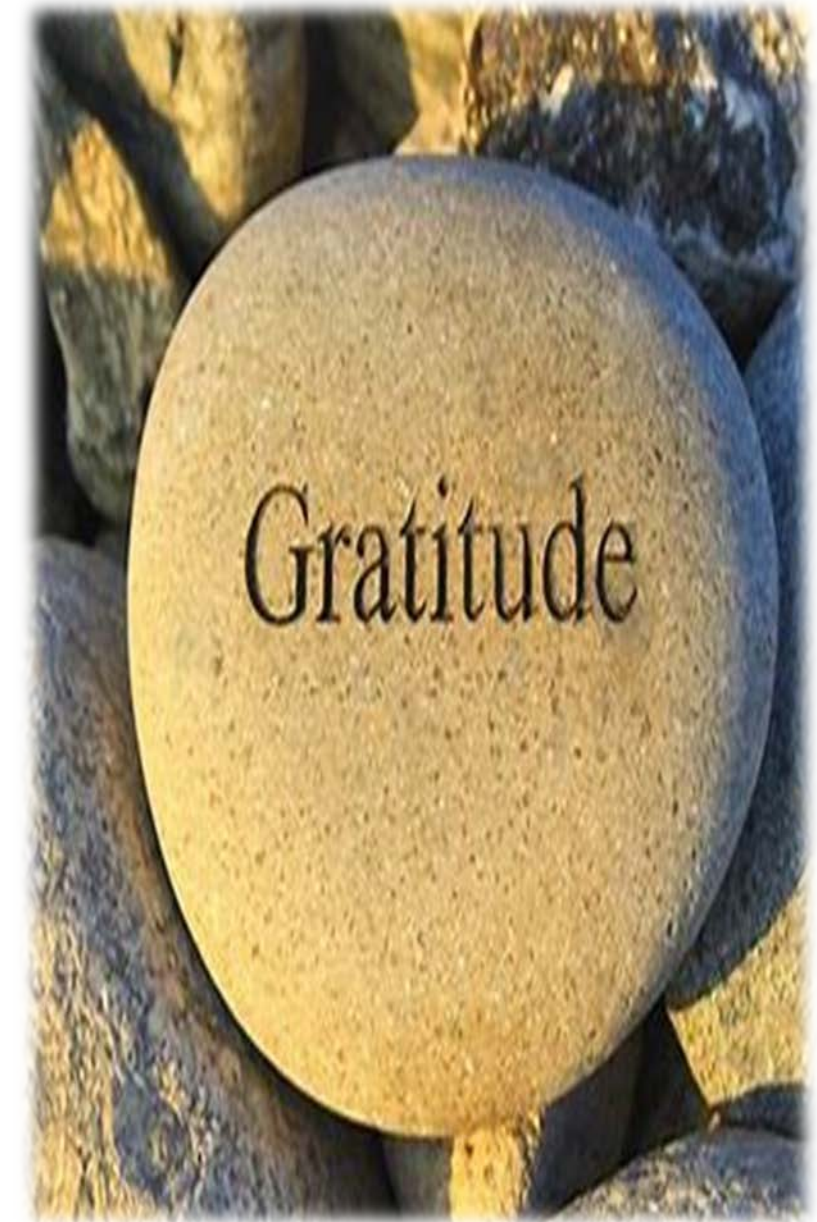
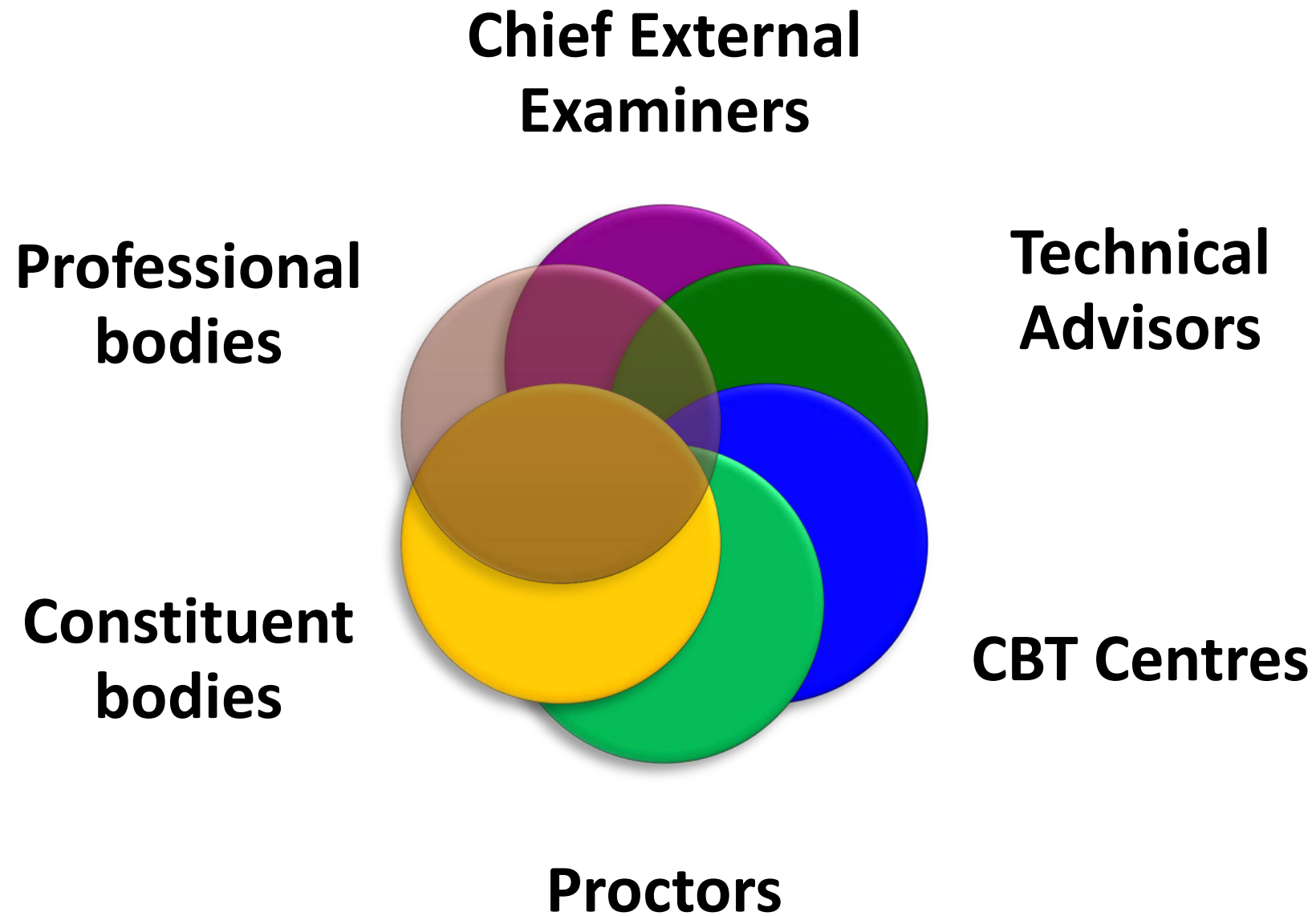
to the

2025 Stakeholders' Meeting

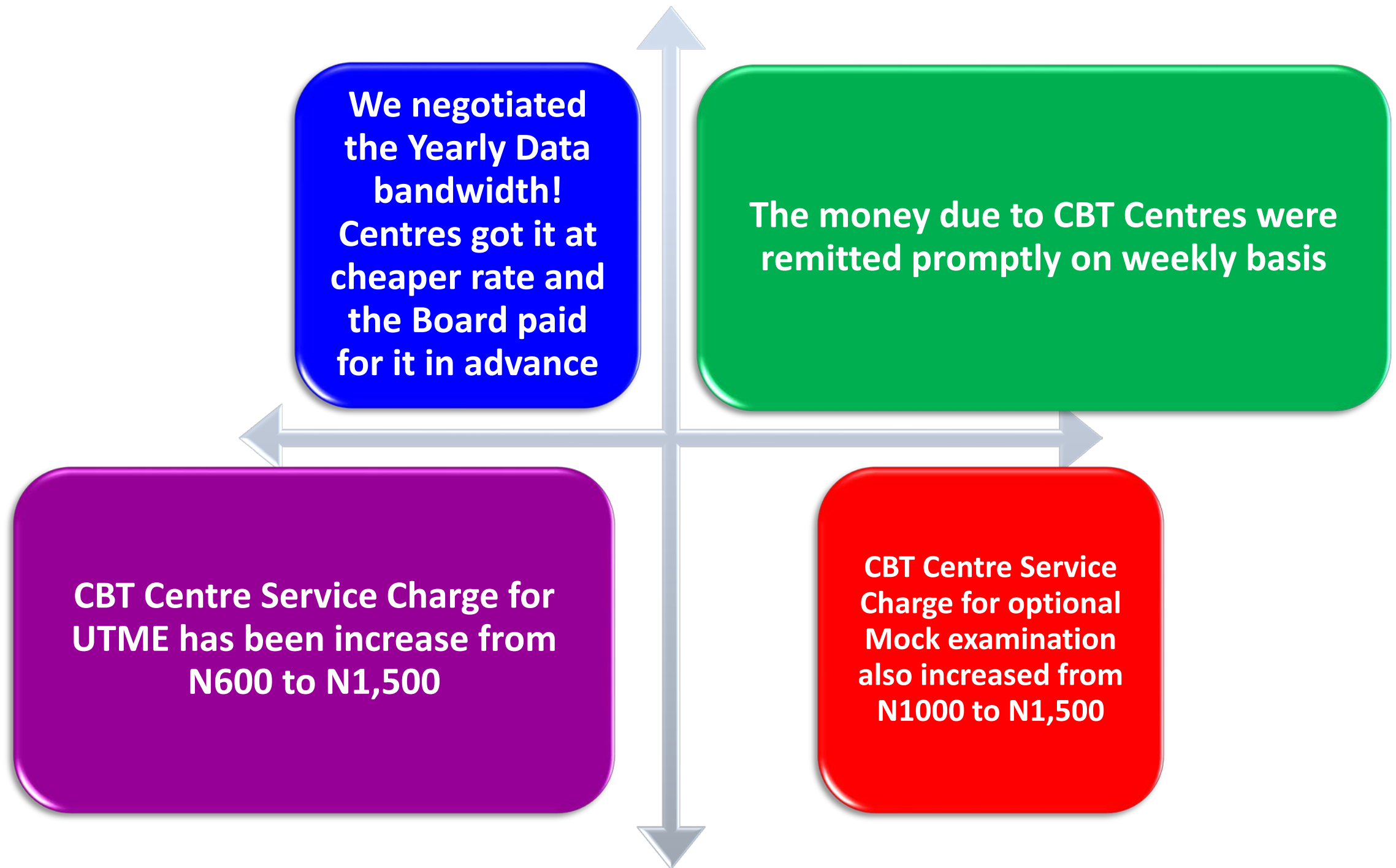
between JAMB, Technical Advisors, Telcos,
Service Providers & CBT Centre Proprietors
on UTME and DE Registration

Tuesday, January 28, 2025

Appreciation



Continuous Support to the Partners





Subsisting Accreditation Standards

Subsisting Accreditation Requirements

- ✓ All CCTV Systems must be wired
No wireless CCTV Systems

- ✓ CCTV cameras must cover all areas of the examination
 - Verification area
 - Holding room
 - Walk ways (if any)
 - Examination hall
 - Server room
 - Entrance & exit doors



Subsisting Accreditation Requirements (cont'd)

- ✓ For the CCTV, the recommended NVR/DVR is **HIKVision**
- ✓ The NVRs must have a minimum of **16 channels** to cover all areas of the examination
- ✓ All existing CBT Centres must have migrated to the HIKVision
- ✓ Any examination session not covered and recorded would not be paid for and the Centre would be sanctioned including prosecution
- ✓ JAMB does not pay for re-configuration of CCTV routers of any Centre and the Centre would bear the cost of reconfiguration before it can be allowed to operate



Subsisting Accreditation Requirements (cont'd)

LAPTOP SPECIFICATION



- ✓ **PROCESSOR:** Celeron/Dual core (intel)
- ✓ **HARD DISK:** 32GB minimum (SSD preferred)
- ✓ **RAM:** 2GB
- ✓ **MONITOR SIZE:** Minimum 14 inches
- ✓ **OPERATING SYSTEM:** Windows 10
- ✓ **NETWORK PORT:** 10/100Mbps RJ45

Subsisting Accreditation Requirements (cont'd)

Connection of switches to power and Minimum specification

- ✓ All Switches must be connected on Uninterrupted Power Source (UPS)
- ✓ A **quarter** of the total number of switches used at a centre must be available as backup switches at the centre
- ✓ They were to be tested during accreditation, mock and before dummy examinations
- ✓ Required minimum specification are Gigabyte switches of not less than 24 ports



Subsisting Accreditation Requirements cont'd....



- ✓ All centres must be within MTN or AIRTEL network coverage
- ✓ All Centre networks must be powered by Switches. **No hubs allowed**
- ✓ Centres are directed to **use static IP** addresses rather than Dynamic IP Addressing
- ✓ There should be conveniences both within the Examination hall and waiting areas
- ✓ There must be no flying cables. All cables must be trunked

Subsisting Accreditation Requirements cont'd...

Holding Room/Area

- ✓ Holding Rooms must be in good proximity to the examination hall & must be adequately sized
- ✓ Make-shift CBT centres are not allowed; all centres must therefore be dedicated CBT centres that are used and maintained as such all year round



Subsisting Accreditation Requirements cont'd...

- ✓ **250 functional laptop systems are required**
 - Desktops is being tolerated in the next few years for the old Centres

- ✓ **10% (25) numbers installed backup systems**

- ✓ **Provision of individual cubicle (26L x 18H x 18B) inches & appropriate seat for each system**



2025 Centre Accreditation - Requirements (cont'd)

Access to Online Accreditation System

An online and electronic Accreditation system has been developed

The Accreditation form has been automated and was filled online by the Centers

Its accessible to State Technical Advisors, accreditation team and Technical officer of the centre

This brings transparency to the process

2025 Centre Accreditation - Requirements

Dummy Examination

**Dummy
Exam a day
before Mock
and UTME**

- Autotest/Autobot/IP Scan and dummy examination would be conducted a day before the Mock and UTME to confirm the status of the centres

2025 Centres' Accreditation

This has been





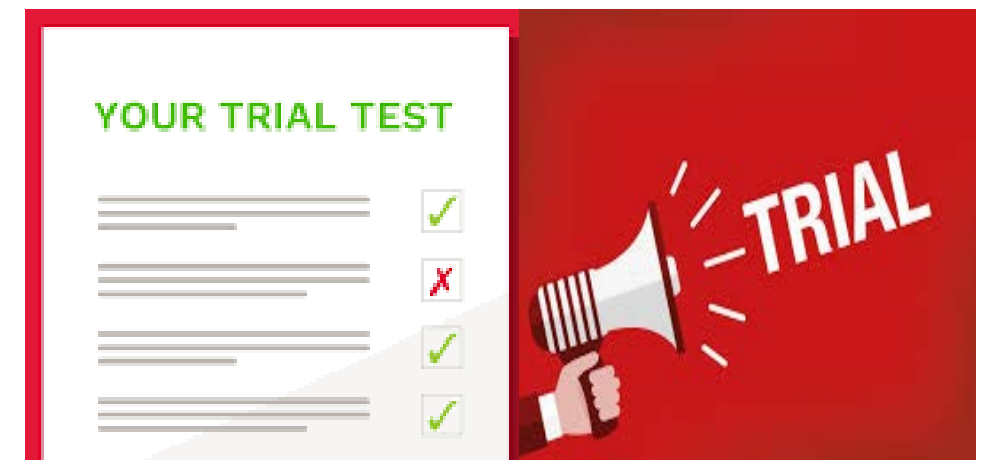
2025

UTME/DE Registration

2025 UTME Registration

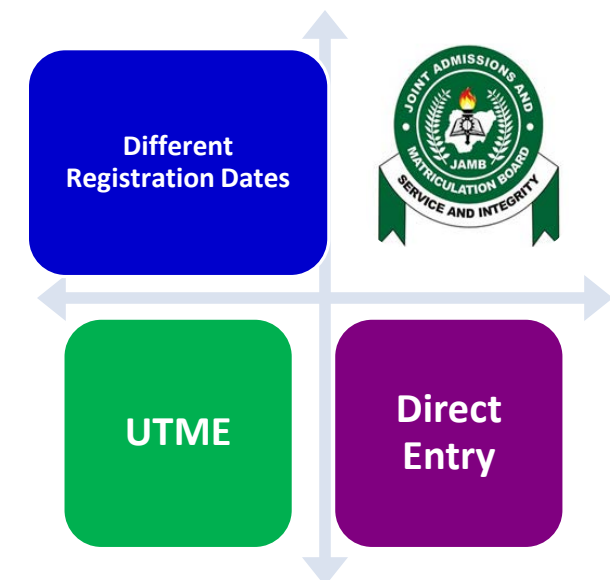
Mock for Trial-testing Examination Only

- ✓ This year (2025), we are introducing **MOCK for trial-testing Examination only** to avoid distraction
 - It is for individuals who will not be qualify by age (16 years at 30th September) for admission
OR
 - do not desire admission for 2025 but wish to have CBT experience can register for MOCK ONLY for Trial testing
 - At registration centre, option of MOCK only will be available to this category of individuals
- At the creation of a profile code, the option of trial-testing mock registration only will be received by those born from October 1, 2009



SALE OF 2025 APPLICATIONS

- ✓ The **advertisement** would be published on **Wednesday, 29th January, 2025**
 - It would contain all procedures for registration
 - There would be Jingle on TV stations
 - Also available on JAMB website
- ✓ Mock Trial-testing and UTME candidates would register first before the DE candidates
- ✓ **Sale of UTME Application document (Creation of Profile)** will start earlier than commencement of actual registration: **31st January - 5th March, 2025**
- ✓ **Close of Mock Trial-testing/Mock Selection is 23rd of February, 2025**
- ✓ **Actual UTME Registration Period** - 31st January to 8th March, 2025
 - At all approved CBT Centres
- ✓ **Sale of DE Application documents and E-PIN vending**
 - Commences on **Monday, 10th March, 2025**
 - Closes by **Monday, 7th April, 2025**
 - Registration is available only at JAMB Offices



BREAKDOWN OF ALL APPROVED PAYMENTS

✓ The break down of all approved fees is as follows:

▪	UTME/DE Application fee (reduced since 2018)	₦ 3,500
▪	MOCK only (Trial-testing)	₦ 3,500
▪	Other charges:	
□	Reading Text - Book	₦1,000
□	CBT Centre Registration Service Charge	₦700
□	CBT Centre Mock Service Charge -	₦1,500
□	CBT Centre UTME Service Charge -	₦1,500
□	Bank Charges / Commission -	₦500

✓ Breakdown of payments will be printed on the pin vending receipt & on Registration Slip

✓ Consequently, every candidate pays as follows:

▪	<u>Trial-testing Mock only (for underage or testing only)</u>	- ₦3,500
▪	DE Candidate	- ₦5,700
▪	UTME only (without Mock)	- ₦7,200
▪	UTME with Mock	- ₦8,700

Candidate will not pay any money as Service Charge to any CBT Centre

COLLECTION OF REGISTRATION FEE ON BEHALF OF CBT CENTRES

Cashless Registration at CBT Centres

- ✓ As already effected for UTME and DE exercise, registration process will remain cashless
 - to prevent extortion and warehousing of candidates at CBT Centres
- ✓ JAMB would **collect (and REMIT to Centres)** all the approved fees charge on behalf of the CBT Centres along with its UTME registration fees
- ✓ **Just as it was done last year, candidates would go to any CBT Centre for registration without paying again**
- ✓ Remittance is weekly



2025 UTME Registration

NIN Embedded in QR Code

JOINT ADMISSIONS AND MATRICULATION BOARD
Enhancing Academic Excellence
UNITED TERTIARY MATRICULATION EXAMINATION **2025**

Registration Slip

Date Submitted: Wednesday, January 22, 2025 Date Printed: Wednesday, January 22, 2025

Personal Details:

Surname: LAWAL
 First Name: Matak
 Other Name: Ozobolele
 Date of Birth: April 2, 2007
 Physically Challenged: None
 Gender/Origin: Female/Irepodan LGA in Kwara
 GSM No/eMail: 09020490456/
 idayat.olawunmi.lawal@gmail.com

Examination Details:

Registration Number: 202550000001JF (Mock Exam Town: Ilorin in Kwara)
 Exam Town Code: C068
 Examination Town: Ilorin in Kwara State
 Examination Centre Name: Your examination slip shall be available within one week to the commencement of the examination and you are expected to print it. You are advised to visit <https://www.jamb.gov.ng> to print your examination slip with your registration number.

UTME Subjects: Use of English Physics Biology Chemistry

Choice of Institutions:

<p>First Choice Institution Type: Degree-Awarding Institution: University Of Ilorin, Ilorin, Kwara State Programme: Biochemistry Faculty: Sciences</p>	<p>Second Choice Institution Type: Degree-Awarding Institution: Crescent University, Abeokuta, Ogun State Programme: Biochemistry Faculty: Sciences</p>
<p>Third Choice Institution Type: ND-Awarding Institution: Federal Polytechnic, Offa, Kwara State Programme: Science Laboratory Technology Faculty: Health</p>	<p>Fourth Choice Institution Type: Innovative Enterprise Institute Institution: Industrial Training Fund Models Skills Training Centre, Maitama, Abuja, Fct Programme: Hospitality & Tourism Faculty: Social Science</p>

NOTE:
 DO NOT bring your Wrist Watch, Mobile Phone, Electronic Device, Pen/Biro or Bag to the Examination Centre.
 You are advised to keep a copy of this SLIP for reference purposes.
 Your Biometric (Thumbprint) Verification is **COMPULSORY** at the Examination Centre.
 You will be marked absent if you **DO NOT** sit for the exam as indicated above and will forfeit the **RIGHT** to sit for the Examination.
There will be NO Change of Subject in the Examination Centre.

Reference No.: UTME/2016/03010099
 Reg. Centre: Sidrock Testing Centre
 Serial Number: DC9A4F6-428D-49E7-8D00-962B535349C1
 Candidate Serial Number: 13
 Registered By: Lawal Mudasir Bolale
 Verified: Reg Verification (Left Thumb - [0]) and Reg Verification (Left Middle Finger - [0])

Application: 3,500.00, Exam Serv. Chg: 1,500.00, Mock Exam: 1,500.00, Reading Text: 1,000.00, Reg. Serv. Chg: 700.00, Bank/Comm Chg: 500.00

* Previous Name: Lawal Matak Chibalele
 * Previous Date of Birth: April 02, 2007
 * Previous Gender: Female
 * Previous State/LGA: Irepodan in Kwara


Computer Based Test




- ✓ All slips including Registration Slip, Examination Slips, among others will henceforth carries NIN of the candidate
- ✓ The NIN will be embedded a QR code
- ✓ Only JAMB Customised QR code scanner can read the content

2025 UTME Registration

Registration Template (003 – NIMC Data Override)

 DO NOT PAY FOR THE TEMPLATE. DO NOT SUBMIT THIS TEMPLATE TO THE REGISTRATION CENTRE.

2025 UTME – NIMC DATA OVERRIDE TEMPLATE 

FILL THIS FORM IN CAPITAL LETTERS **TEMPL 003**

To be filled before registration and submitted before registration

A OLD INFORMATION (WITH JAMB)

PROFILE CODE:

Surname: _____ First Name: _____

Middle Name: _____ Sex: _____

Date of Birth:

Nationality: _____ State of Origin: _____ L.G.A: _____

B NEW INFORMATION (CORRECTED DATA FROM NIMC)
(Information declared here must agree with NIMC)

Desired field to be corrected (you can select multiple): Name DoB State/LGA Gender

Surname: _____ First Name: _____

Middle Name: _____ Sex: _____

Date of Birth:

Nationality: _____ State of Origin: _____ L.G.A: _____

C ATTACHMENTS

- New NIN slip
- Affidavit
- Update form

I _____ certify that the above selected fields are the only corrections to make on JAMB platform. I also confirm that the information as pulled represents the correction(s) I made to my biodata at NIMC. I understand that after this correction(s), I shall not be allowed to make further corrections on these fields now or in the future.

Applicant's signature & Date: _____

FOR STAFF ONLY

Candidate completed all fields Yes No

Processed by: _____ Signature & Date: _____

Remark: _____

Ensure that the template printed for candidates to complete is clear and easily scannable.

GROUP OR SCHOOL-BASED REGISTRATION (Reminder)

- ✓ Group/school-based registration of candidates is not allowed!
- ✓ CBT Centres have been warned to desist from allowing group or school based registration to avoid data mix-up
- ✓ Most candidates regret it thereafter ... help us enlighten the candidates



Retroactive Change of Data after Profile Code Generation

Retroactive changes of Data after receipt from NIMC would not be countenanced



Every candidate is to check his/her data with NIMC to ensure the details agree with his/her claims before creating profile as there would be no change of data thereafter. All candidates' records would be pulled from NIMC database



Those who had change their records (names, date of birth) would have their new records extracted and updated on JAMB records but the old records would be tracked and appended to all their documents as footnote



This will allow JAMB to track and have history of the candidates with the Board

ATTESTATION CLAUSE IN THE REGISTRATION DOCUMENTS

- ✓ **JAMB has now introduced attestation clause with consequences into the registration document as a part of lesson we have learnt from the Courts**

I, hereby declare that the information I have given in my application as well as other supporting documents attached are true and correct. I further declare that I have not included in this application any false or misleading information which could affect my suitability to participate in the Unified Tertiary Matriculation Examination (UTME) for placement to tertiary institutions in Nigeria.

I, further declare that I have carefully read and understood the meaning and effect of examination regulation contained overleaf. I, hereby declare and agree to be bound by the terms, conditions and disciplinary measures that may be taken against me by the Joint Admissions and Matriculation Board on account of any infraction to the regulations

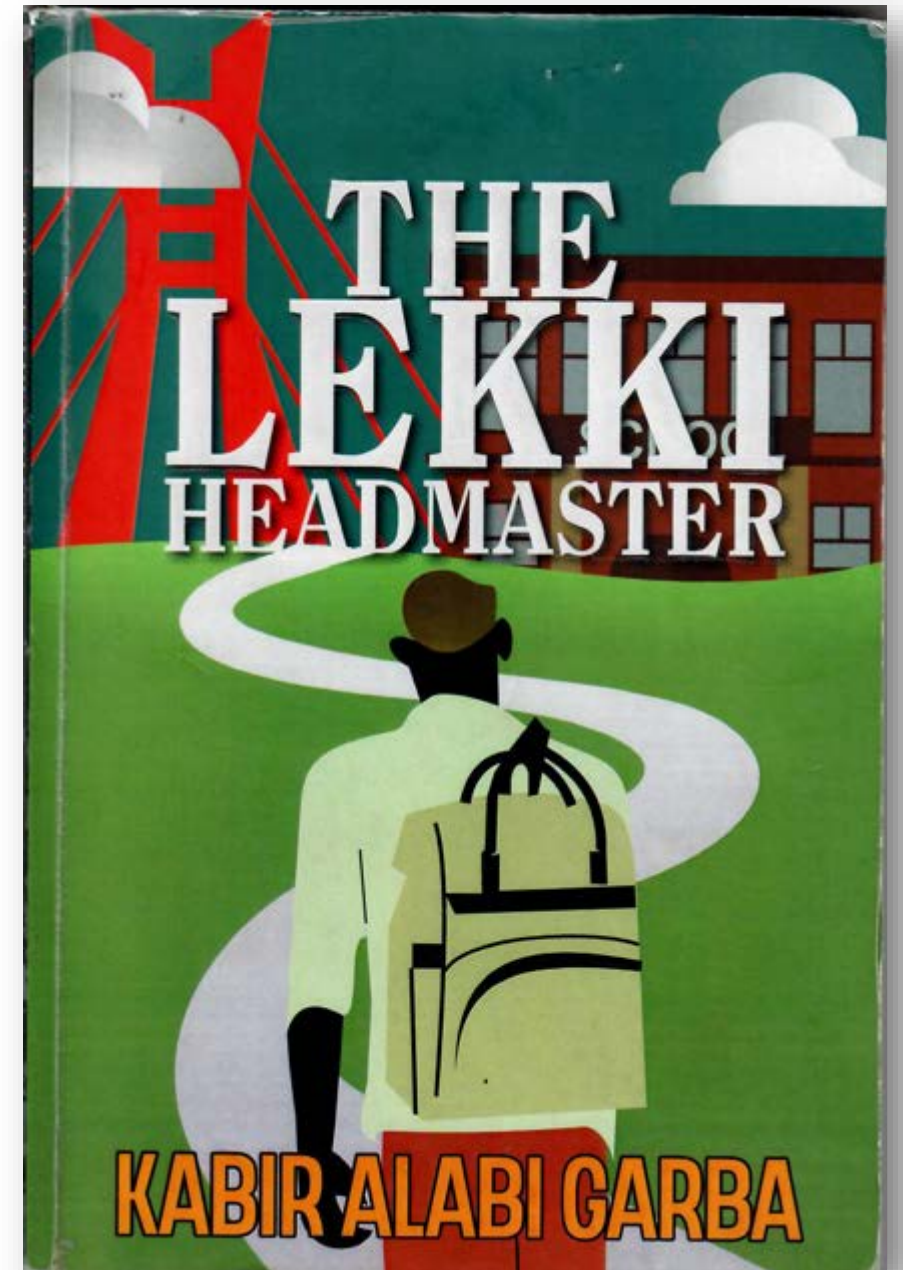
CONSEQUENCES OF INFRACTION

1. Candidates may be barred from sitting from JAMB examinations for up to 3 years.
2. Names of defaulters may be published by the Board in Daily National Newspapers and as well circulated to other public examination bodies.
3. Candidates may be handed to the EFCC, ICPC or the Nigerian Police for prosecution.

NEW READING TEXT

The Lekki Headmaster

- ✓ For 2024, the Board issue for free, e-copy of the reading text to the candidates through the approved channels
- ✓ This year, a new Reading Text has been adopted by the Board
 - The Lekki Headmaster
 - a copy should be given to each candidate immediately after registration





Subsisting UTME/DE Registration Requirements

Subsisting UTME/DE Registration (cont'd)

JAMB CUSTOMISED USSD CODE

**JAMB uses
55019 and 66019 as
USSD code**



**Candidates are to
send SMS to either
of the two codes
and will land on
the JAMB platform**

- **The first to hit the platform, is tied to the profile**
- **Candidates are not use both**

Subsisting Registration Requirements

National Identification Number (NIN)



- ✓ Each candidate must have obtained the NIN

Subsisting Registration Requirements (cont'd)

Public Address System



- ✓ Every CBT Centre should provide Public Address System that will be used in addressing candidates and repeating instructions during registration and examination

Subsisting Registration Requirements (cont'd)

White Background for Picture



- ✓ All pictures **MUST** be taken with **WHITE** background
- ✓ Any centre that uploads picture **without white background** will be delisted

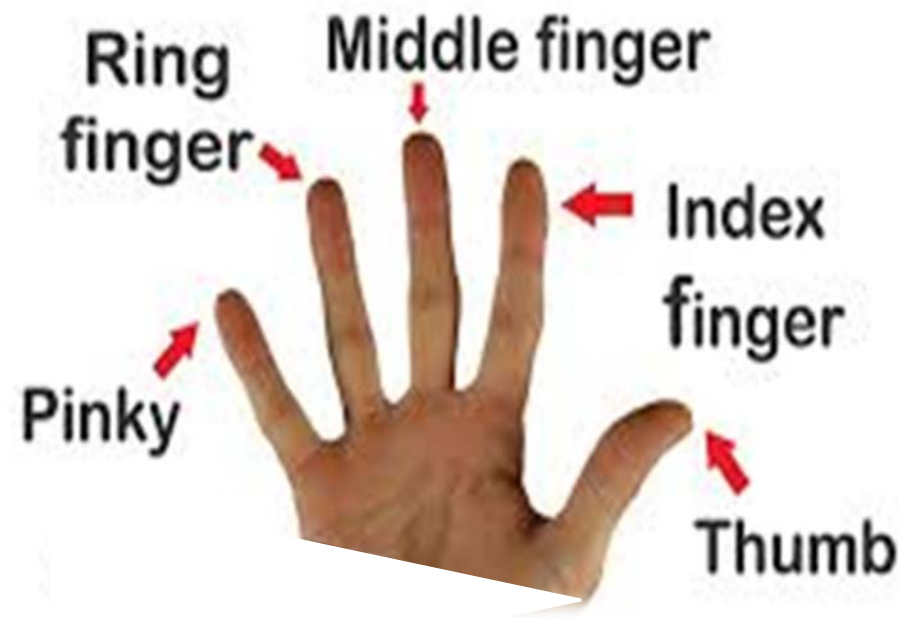
Subsisting Registration Requirements cont'd....

- ✓ 20 access codes to each Centre & monitored - No transfer of NIN (ID) nor merger of individual processor's roles
- ✓ Opening of a minimum 10 access point out 20 for each Centre – Attached Registration Centres should not have less than 5 points
- ✓ **Capturing of another live picture** through USB cameras in addition to the picture received from NIMC
- ✓ Each registration point must have **its own devices i.e. cameras and biometrics scanner**
- ✓ All registration points must have **dual screens** each facing the operator and candidate



Subsisting UTME/DE Registration(cont'd)

Using Two Fingers-prints for Printing of Registration Slip After



- ✓ As a requirement for printing registration slip, a candidate must use at least two fingers
- ✓ Any of the two fingers would be used to print his/her registration slip
- ✓ All candidate registrations (UTME/DE) would be concluded with fingerprint authentication for the printing of registration slip
- ✓ Any of the two fingers would also be used for verification at all times
- ✓ The two consecutive successful verification fingers (to enable printing) would be indicated on the registration and examination slips

Subsisting UTME/DE Registration(cont'd)

Registration of Blind Candidates

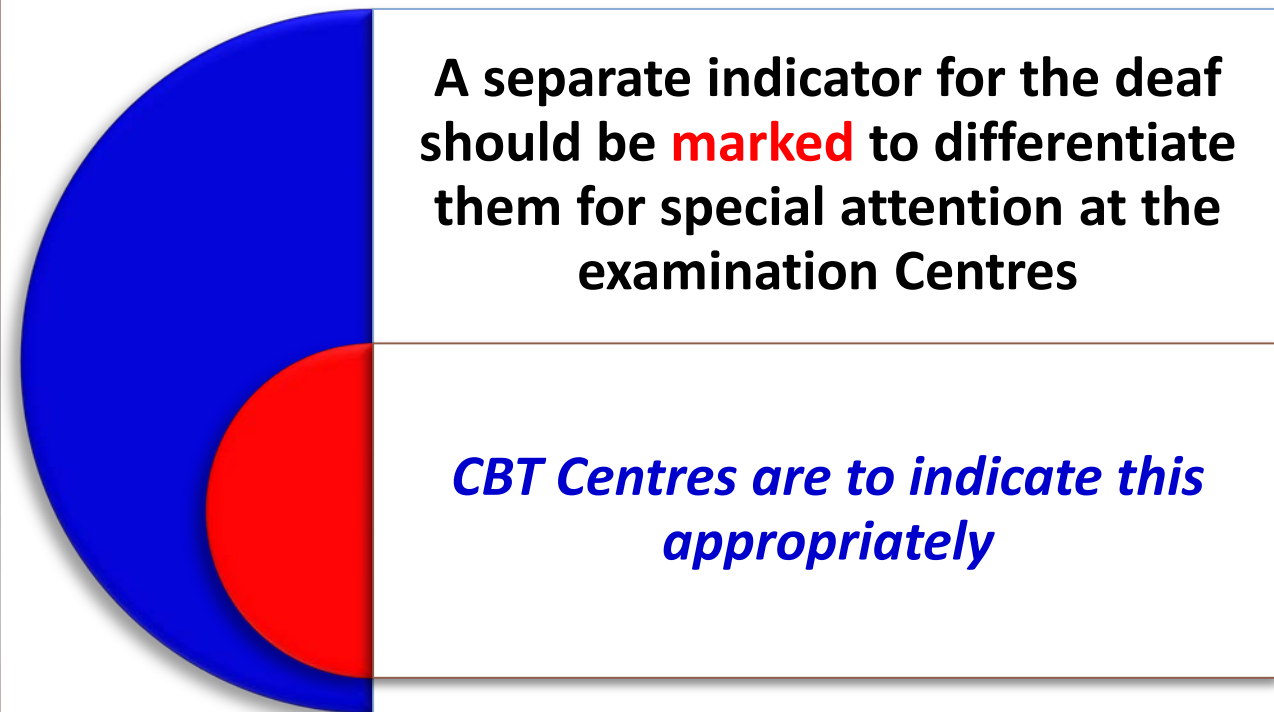
- ✓ Candidates choose only Examination Towns and not Centres during registration
- ✓ List of examination centres (**dropdown menu**) is available for any candidate who indicates that he or she is **blind**
 - to choose the centre closest to his/her residence
 - up to three examination towns can be selected
- ✓ Registration Officer should indicate by typing BLIND and also pick the option of sitting for the examination for the candidate
 - **Braille or Read Aloud**
- ✓ JEOG would receive on daily basis live registration of blind candidates
 - If it is not received, JEOG should raise alarm immediately and not wait till end of registration exercise

List of Centres for Blind Candidates

- ✓ Abuja - FCT
- ✓ Bauchi – Bauchi State
- ✓ Benin City – Edo State
- ✓ Ado-Ekiti – Ekiti State
- ✓ Enugu – Enugu State
- ✓ Kano – Kano State
- ✓ Kebbi – Kebbi State
- ✓ Lagos – Lagos State
- ✓ Oyo – Oyo State
- ✓ Jos – Plateau State
- ✓ Yola – Adamawa State

Subsisting UTME/DE Registration(cont'd)

Registration Of Deaf Candidates (Reminder!!!)



Subsisting Registration Requirements cont'd...

Printing First Copy of Registration Slip

- ✓ All registrations require biometric finger print authentication to print first copy of registration slip



PROFILE TRANSACTION



- ✓ All profile transactions require thumbprint
- ✓ No 3rd party transaction on any candidate's profile or platform

Subsisting UTME/DE Registration

Optional ONE Additional Attached Registration Centres

- ✓ A CBT centre (on request) is allowed to have ONE additional attached registration centres within the state with clearly stated addresses indicating specific details such as street name, plot/house number etc
- ✓ There must be a clear signboard indicating the name of the centre
- ✓ Every attached additional Registration Centre shall have a separate SIM
- ✓ **Cyber cafes and tutorial centres cannot serve as registration Centres**
- ✓ It is expected that this measure would eliminate movement of SIMs and Routers by Centres
 - If violated, the CBT centre will lose its original license
- ✓ A CBT Centre need to apply for additional attached registration centres



**An additional
Attached
Registration
Centres**



WHAT IS EXPECTED OF CBT CENTRES



DOs

- ✓ Use the SIM cards issued to you solely for the purpose of registration of UTME/DE & other related activities on JAMB portal
- ✓ Ensure that the SIM issued to your Centre is secured at all times
- ✓ Be in possession of SIM card issued to your Centre
- ✓ Follow the registration guidelines when registering candidates
- ✓ Comply with all advisories from the Board whenever it is sent to you
- ✓ Online network-test must have been completed
 - All 275 systems with appropriate specification

WHAT IS NOT EXPECTED OF CBT CENTRES

✓ DO NOT:

- serve as AGENT for NIMC in enrollment for NIN
- use any other SIM card with the JAMB router
- transfer the SIM issued to you to another Centre
- take your Centre router/SIM outside your registered location/address under any circumstance
- share your access code with another party or person
- charge candidates above the stipulated/approved amount for each service rendered
- sell any material related to JAMB registration or examination at your Centre (Compact Disc, examination pack, examination question & answer, etc)
- **collect any form of money for registration**



WHAT IS NOT EXPECTED OF CBT CENTRES

- ✓ Don't allow parents or guardians to accompany any candidate into the registration area or examination hall
- ✓ JAMB will not entertain any report of theft or loss of the SIM card
 - No replacement
 - **Loss of SIM = Loss of Centre & Prosecution/Litigation**
- ✓ You can't be Tutorial Centre for JAMB examination except it is pro-bono (free)
 - Most tutors are grand-examination fraudsters



Financial Partners: Sale Points

(i)



NIPOST & Participating Banks

Access, Ecobank, FCMD, Fidelity, GTB, Jaiz, Polaris,
Sterling, Union, Unity, etc

Financial Partners: Sale Points (cont'd)

(ii)



Mobile Money Operators

OPay, Paga, e-Tranzact (PocketMoni), Packway Projects (Readycash), Express Savings Solution Ltd, etc

Financial Partners: Sale Points (cont'd)

(iii)



Participating Micro Finance Banks

Zazzau, Obeledu, etc

DETAILS OF PAYMENT METHODS (STEP BY STEP)



**A candidate
chooses one
platform
only**

1. PAYMENT THROUGH BANKS

This is available at CBT Centres and other outlets

- ✓ Candidate presents Profile Code and pay by cash or card
- ✓ ePIN is delivered to the candidate's unique telephone number



2.

PAYMENT THROUGH MOBILE MONEY OPERATORS (MMOs)

This is available at CBT Centres & Other Agent Outlets

- ✓ Candidate presents Profile Code & pay by cash
- ✓ ePIN is then delivered to the candidate's unique telephone number



2025 ePIN Payment Process by Candidates

1. Each candidate must have obtained the NIN as earlier directed by JAMB;
2. The cell phone number used for sending NIN to either **55019** or **66019** is automatically tied to the candidate's name supplied by NIMC and will be used in all communications related to his/her 2023 Application/ Examination
3. Write the word '**NIN**' then space and add your **11 digit NIN number** and send to either **55019** or **66019**
 - e.g [NIN 00123456789].
 - There should be a space between the word 'NIN' and your 11 digit NIN
 - Data supplied by NIMC is sacrosanct. Any changes to the data returned by NIMC cannot be retroactively effected after registration.

2024 ePIN Payment Process by Candidates (cont'd)

4. After sending a message to either **55019** or **66019**, candidate will receive on his/her phone:
 - 10 digit profile code
 - registered name with NIMC
 - total cost for UTME with Mock and without Mock

"Dear Fabian Thomas, Your Profile code: 1755133319 and NIN 44811012124.
Visit www.jamb.gov.ng, Quick Links, then IBASS for eBrochure & Syllabus and free e-book. Buy UTME/DE pin with Mock **N7,700**, without Mock **N6.200**."

5. The candidate presents the profile code at the point of procurement of form (Banks, MMOs, MFBs, Switches, USSD Partners). The ePIN is then sent as text message to the candidate
6. The candidate presents the ePIN from his/her cell phone at any JAMB accredited CBT centre for registration

SELF HELP IN CASE OF LOSS OF PROFILE CODE (Before Procurement of ePIN)

- ✓ To retrieve a lost profile code, send **[RESEND]** to either **55019** or **66019** as a text message from the same cell phone number
- ✓ The Profile Code would then be retrieved and delivered on the candidate's registered cell phone number



SELF HELP ON ePIN

(After Procurement of ePIN)

- ✓ If ePIN is not received or lost, send [UTMEPIN] or [DEPIN] to either **55019** or **66019** for UTME or DE respectively from the registered cell phone number
- ✓ The ePIN would then be retrieved and delivered on the candidate's registered cell phone number



REGISTRATION PROCESS - At CBT Centres

The candidate presents the ePIN & Profile Code at any JAMB accredited CBT Centre for validation and completion of registration

- ✓ **Candidate will not pay any money as Service Charge to any CBT Centre**
- ✓ Once profile code is entered, candidate's read-only biodata appears on the form
 - Names
 - Date of birth
 - Nationality
 - L.G.A. (can be required to fill in if blank (vacant))
 - State of origin
 - Gender
 - Picture (a second picture will also be captured with biometric data enrolment)

REGISTRATION PROCESS - At CBT Centres (cont'd)

Updated NIMC Data (Re-pulling of candidate's data during Registration)

- ✓ At the stage of data validation
- ✓ Candidates that requires data update from NIMC indicates the data, be it the;
 - Name
 - DoB
 - State of Origin
 - Gender
- ✓ The payment page is loaded at this point (where N15,000 is the maximum payable irrespective of the update required)
- ✓ DoB + Name + State of Origin + Gender = N15,000
- ✓ DoB only = N15,000
- ✓ Name + State of Origin + Gender = N7,500 (where each service cost N2,500)

REGISTRATION PROCESS - At CBT Centres (cont'd)

Note

- ✓ It is advisable to make available a dedicated staff to attend to this category of candidates as there will be a brief interruption of their registration

- ✓ Document for upload by candidates with NIMC update outside the normal document upload are
 - NIN slip
 - Affidavit and
 - An Update form

- ✓ The candidate afterwards then continues with the registration process

REGISTRATION PROCESS - At CBT Centres (cont'd)

- ✓ At the Centre, candidate Provides:
 - Choice of institutions & programmes (Disciplines)
 - Qualification with grades/dates, if not awaiting result
 - UTME subjects & choice of examination town for
 - (a) Mock examination (optional)
 - (b) Examination for UTME (actual examination)

 - Proprietorship of Secondary School
 - (i) Federal Government College
 - (ii) Army/Air Force/Navy/Police School
 - (iii) University/Polytechnic/College of Education Staff School
 - (iv) Other Public Schools
 - (v) Private School
 - (vi) No formal Secondary School

REGISTRATION PROCESS - At CBT Centres (cont'd)

- ✓ Review entries & confirm correctness
- ✓ **Accept the conditionalities by another thumb-printing**
- ✓ Print Registration Slip only by biometric authentication to confirm valid biometric enrolment (UTME+DE)
- ✓ **Collect Reading text**
- ✓ NO OFFLINE REGISTRATION
 - all accredited CBT centres have been empowered for real time online registration

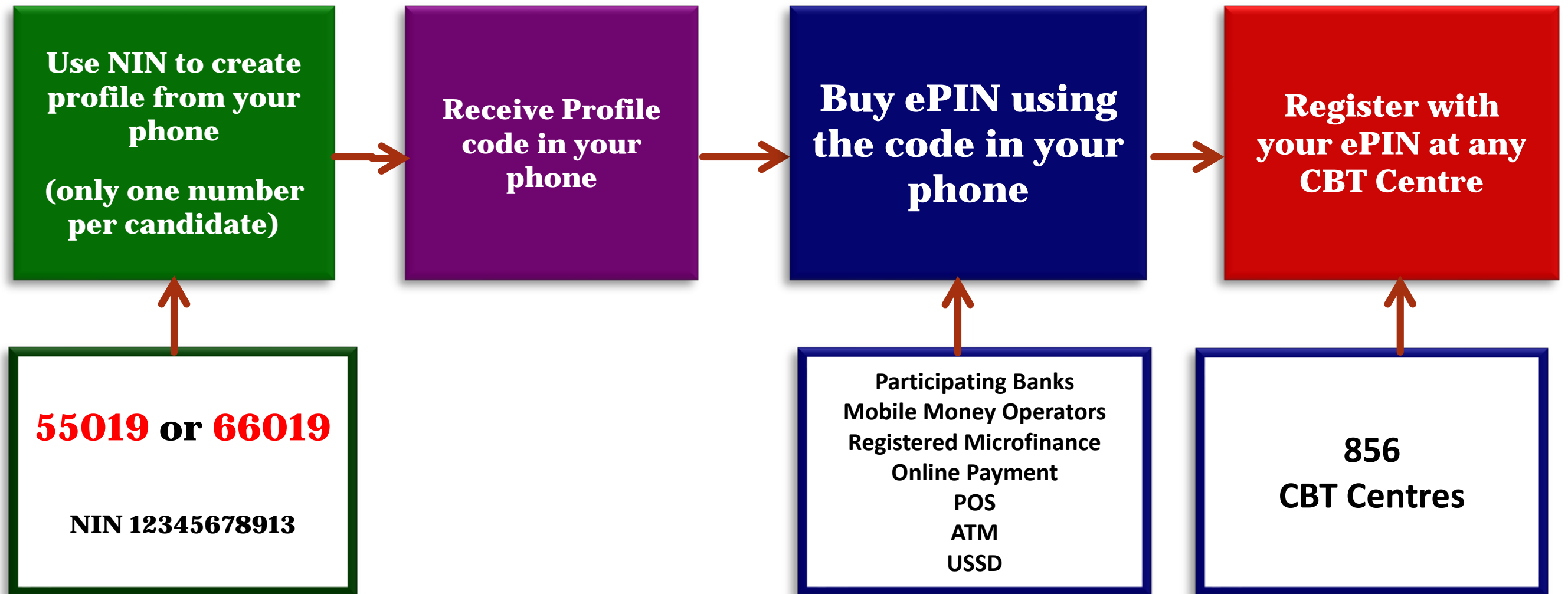


BIOMETRIC CHALLENGES

- ✓ Candidates with biometric challenges can ONLY register at JAMB Headquarters in Abuja
- ✓ *No other CBT centre is allowed to register such candidates*
- ✓ *They will also sit their examination at JAMB headquarters in Abuja*



Payment & Registration Flow



PROVIDING SERVICES AT CBT CENTRES

1. REMITA RETRIEVAL REFERENCE (RRR)



- ✓ Candidates do not need to go to cybercafes to generate RRR for portal and non-portal payments
- ✓ This can be done using **POS** provided at the centre
- ✓ Remember: you pay heavy commission on RRR **e.g N157 for paying N100 = N257**

PROVIDING SERVICES AT CBT CENTRES cont'd

2. ADDITIONAL PAYMENT OPTION (eTranzact, Xpress)



Accepts all types of ATM cards
(Mastercard, Visa, Verve, e.t.c.)
Charges at 0.5%

PROVIDING SERVICES AT CBT CENTRES cont'd

3. RESET PROFILE PASSWORD

Candidates can reset lost or forgotten **profile password** on their registered cell phone by sending **[password] space [email address]** to either 55019 or 66019 as a text message from the same mobile number



PROVIDING SERVICES AT CBT CENTRES cont'd

4. PROFILE PASSWORD



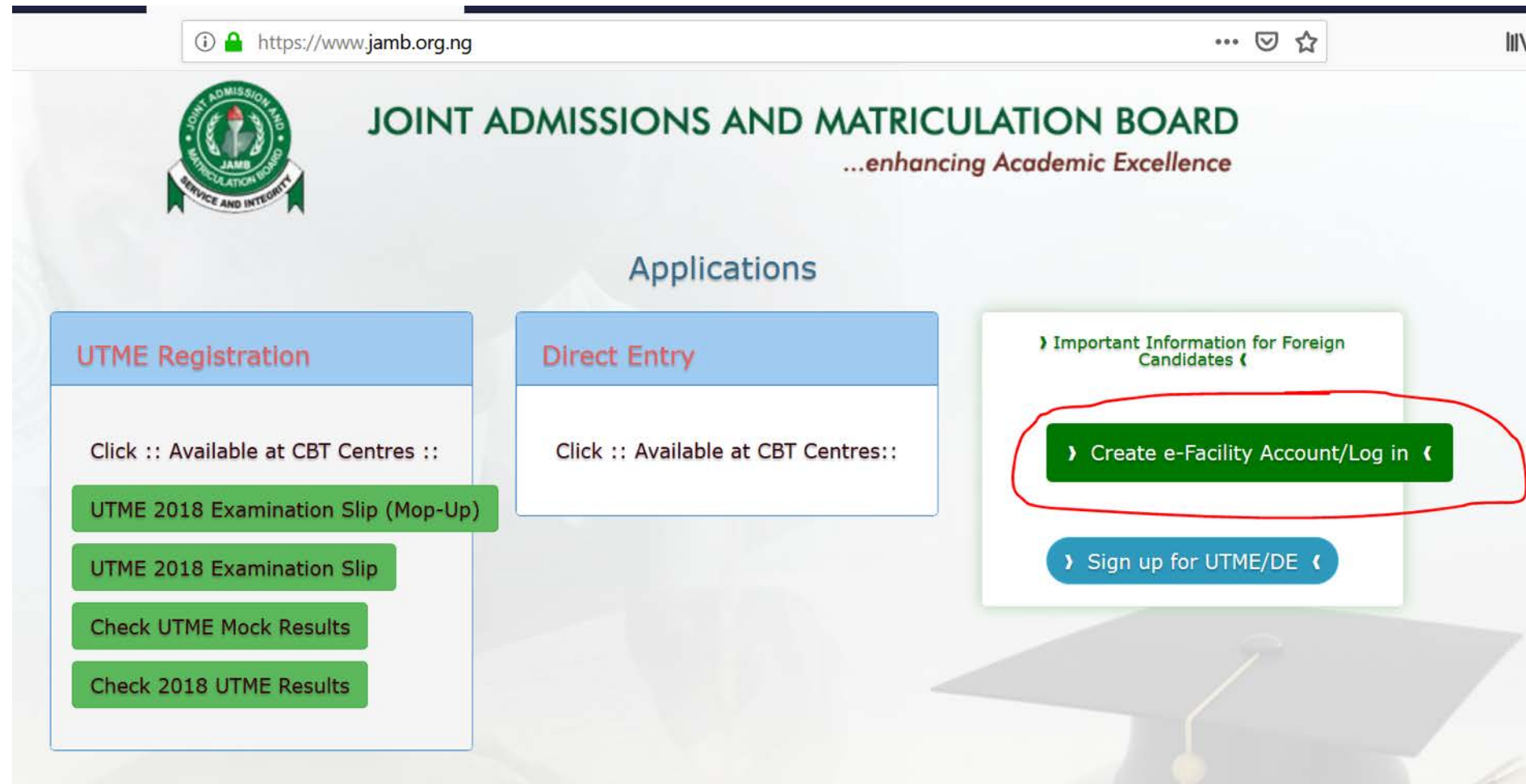
- ✓ CBT centres do not require password from candidates to provide any of the services to them
- ✓ All you need is to **login with CBT Centre User Account** & enter the candidate's email/profile code/registered cell phone number to render the service
- ✓ Your login activities are then tracked
- ✓ It is an **offence** to demand for any password of candidate before rendering any service



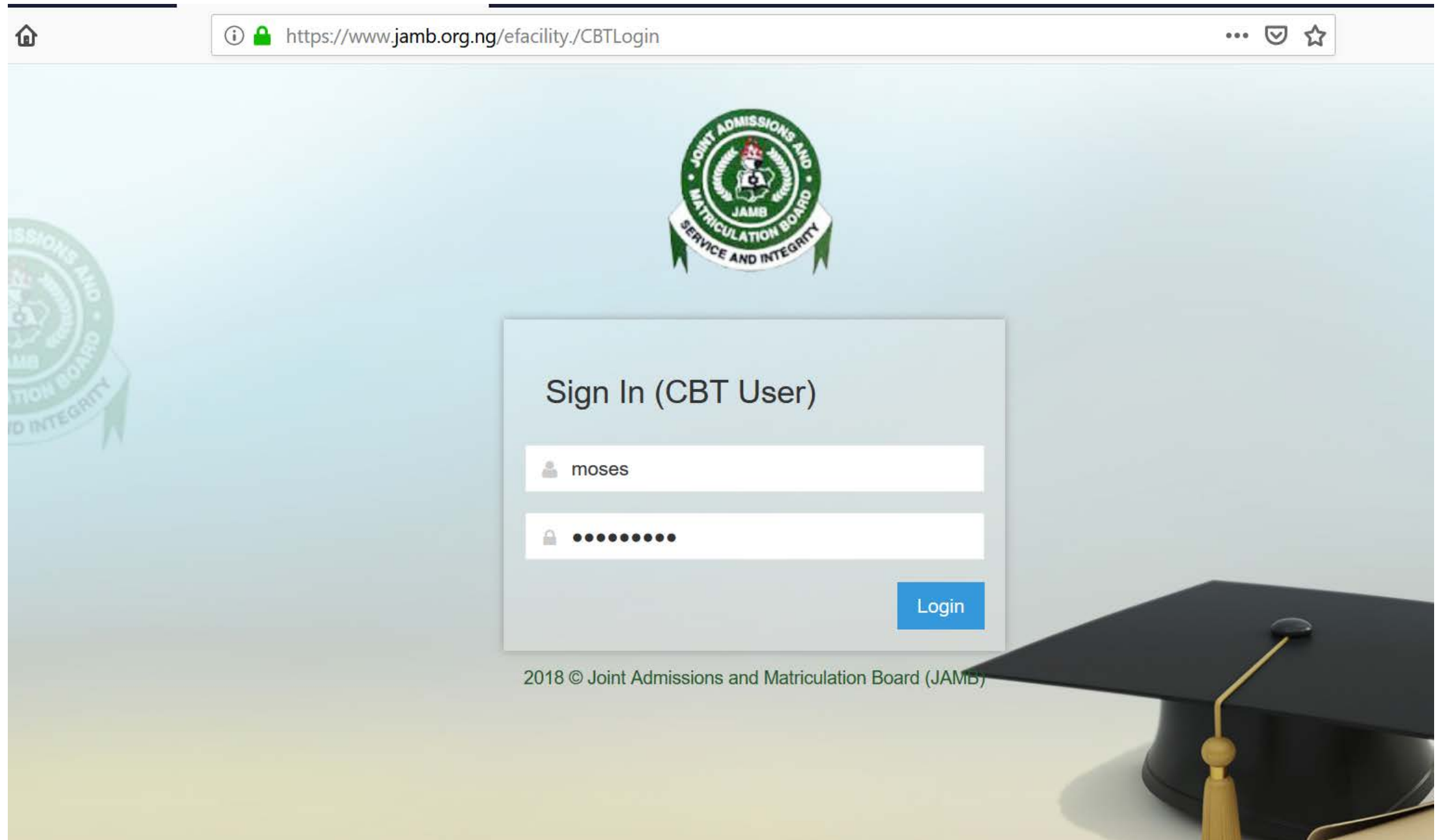
STEP BY STEP

LOGIN TO CANDIDATE'S PROFILE
WITHOUT PASSWORD

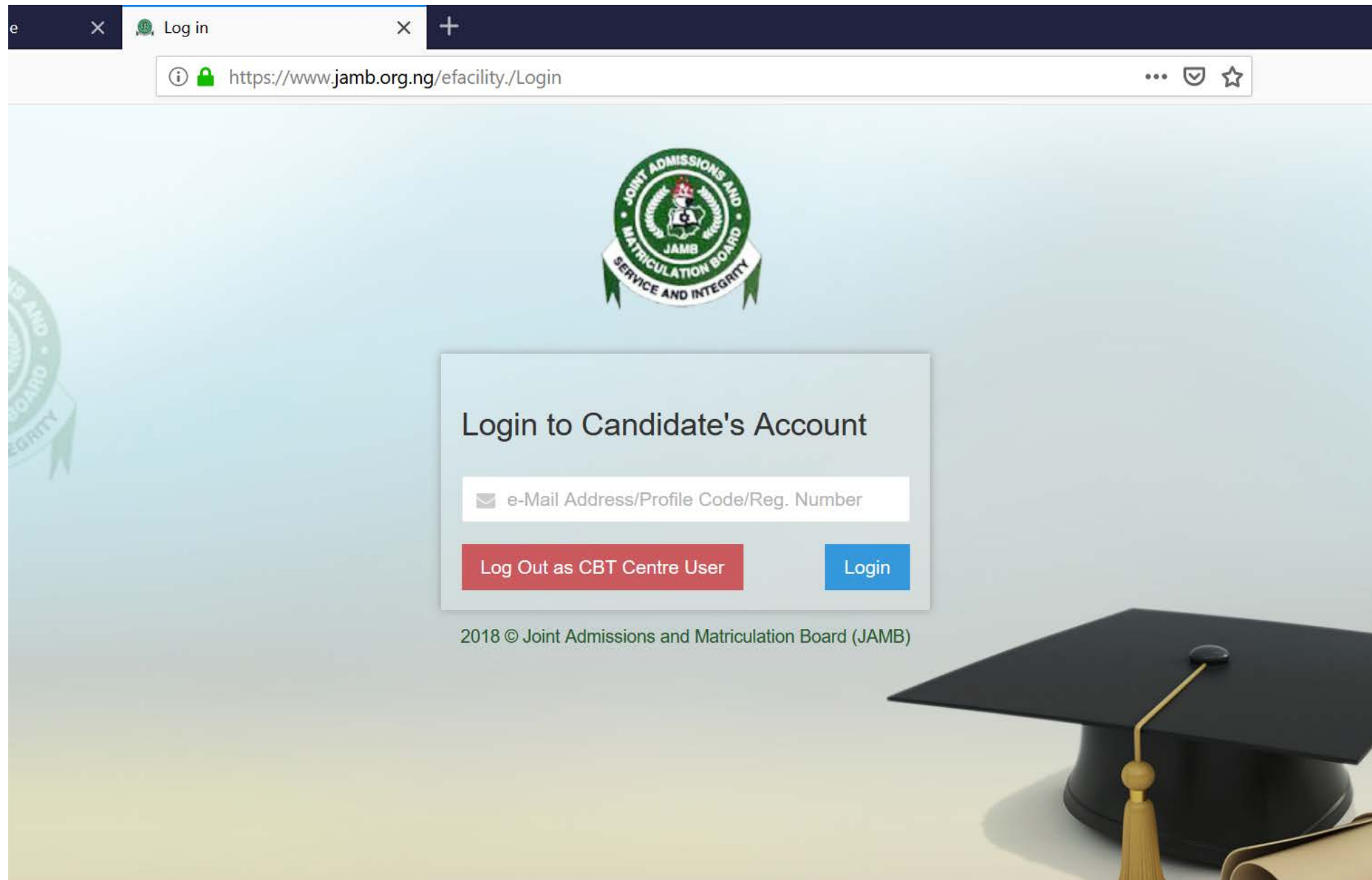
- From CBT Centres



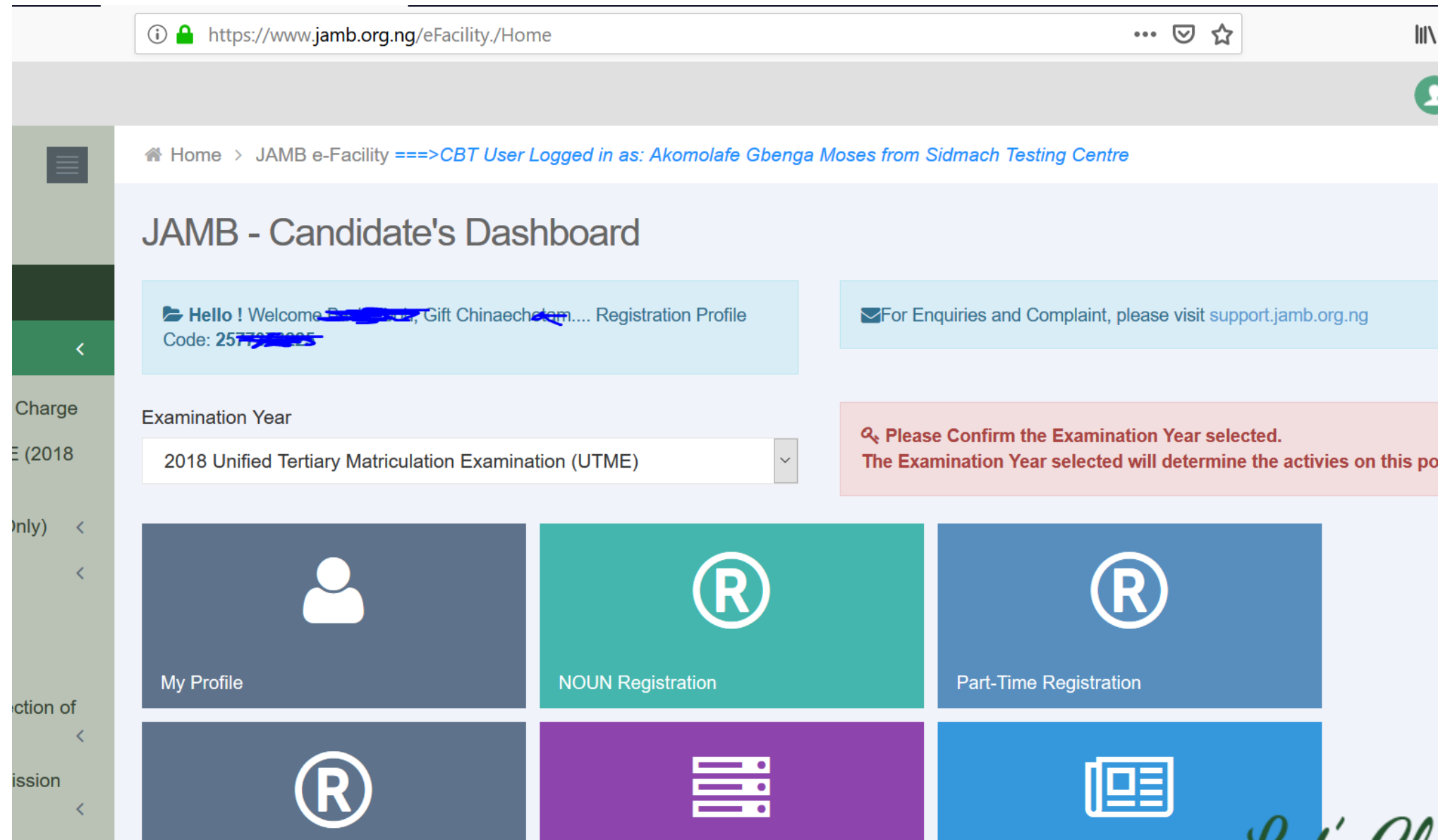
- ✓ To login to candidate's profile without password, visit www.jamb.gov.ng and click on "Create e-Facility Account/Login" button
- ✓ The portal auto-detect that it is launched from a router network and redirect to CBT User Login Page



CBT User need to provide login information, then click “**Login**” button to be login to CBT User handle



The CBT User can now login to candidate's profile using candidate's email address, profile code or registration number



- ✓ On login to candidate's profile, the name of the CBT User and the Centre Name are shown on top of the candidate's dashboard
- ✓ All deeds captured against the Centre/Staff code

WRONG EMAIL PASSWORD

(Not Profile Password)



Candidates should open their email service provider application such as Yahoo, Gmail, ymail, etc & follow the instructions on *'forgot password'*

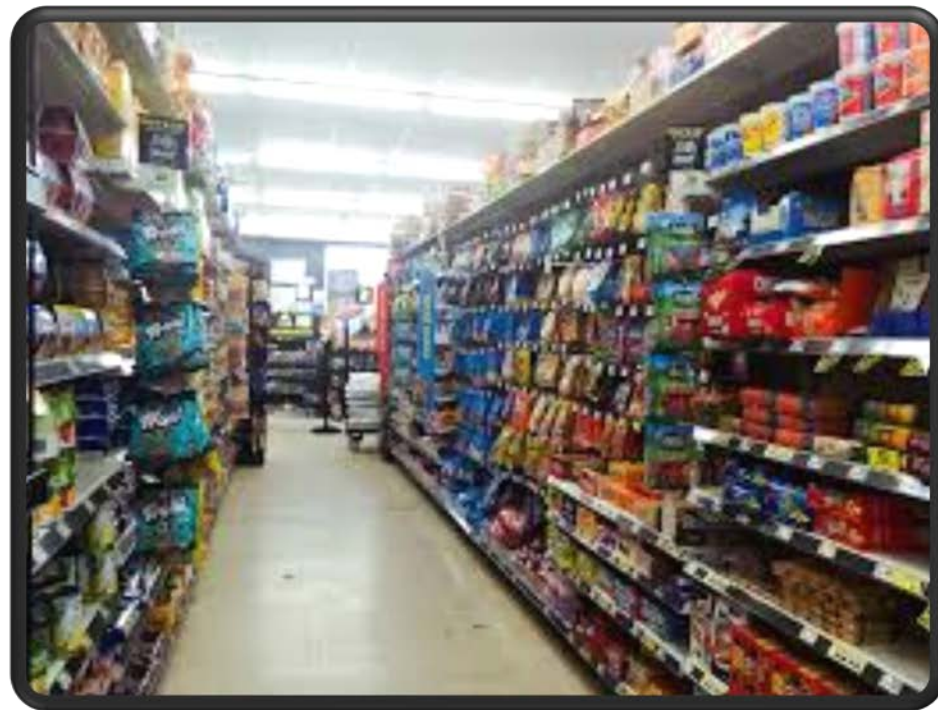
Problem of Correction of Data by Candidates (Questions to Ask)



- ✓ Is the cell phone number the registered number for the profile
- ✓ *Is the profile email supplied the same one used during registration*
- ✓ *Have you not created another profile or email, if you have, then **NO DEAL & NO SHOW***

UPLOAD OF STOCK RECEIVED

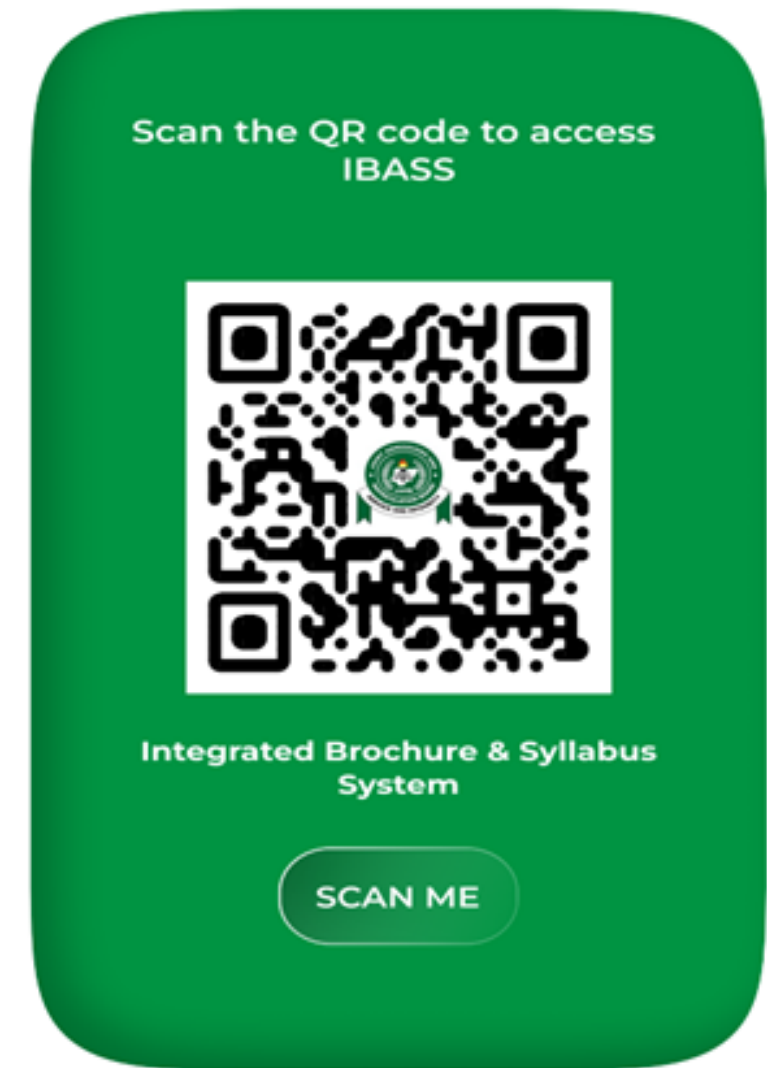
(www.jamb.gov.ng, select Quick Links then click “Stock Management System”)



Centres **MUST confirm all stocks (reading text) received on the online Stock Management System**

HARMONIZED eBROCHURE/eSYLLABUSES - IBASS

- ✓ It has eligibility checker
 - To assist candidates to match their requirements with programmes in an institution
 - Provides alternative programme(s) where there is no match
- ✓ QR code is provided to access IBASS and it is printed at the back of the reading text
- ✓ Candidates without Smart Mobile Phones can still access IBASS using the JAMB Website
- ✓ The Board had advertised this to candidates in both print and electronic media
- ✓ CBT Centres are required to make copies of the QR code and paste them at waiting areas so that candidates can also access it ahead of registration



2025



U.T.M.E.

Subsisting Examination Instructions

Roles of Network Expert – Reminder!!!

- ✓ The CPN officer doubles as a Network officer and is well trained and certified for the role
 - This will relieve the technical officer of a lot of problems associated with management of the exam and incidental network problems
- ✓ The CPN personnel to serve as the CCTV/ Network officer
- ✓ Any centre that does not put on CCTV or deny access to copy the footage will be **delisted**
- ✓ Technical officer must also be given access to the centre LAN architecture



Subsisting Examination Instructions

Network Cable for Biometric Verification – Reminder!!!

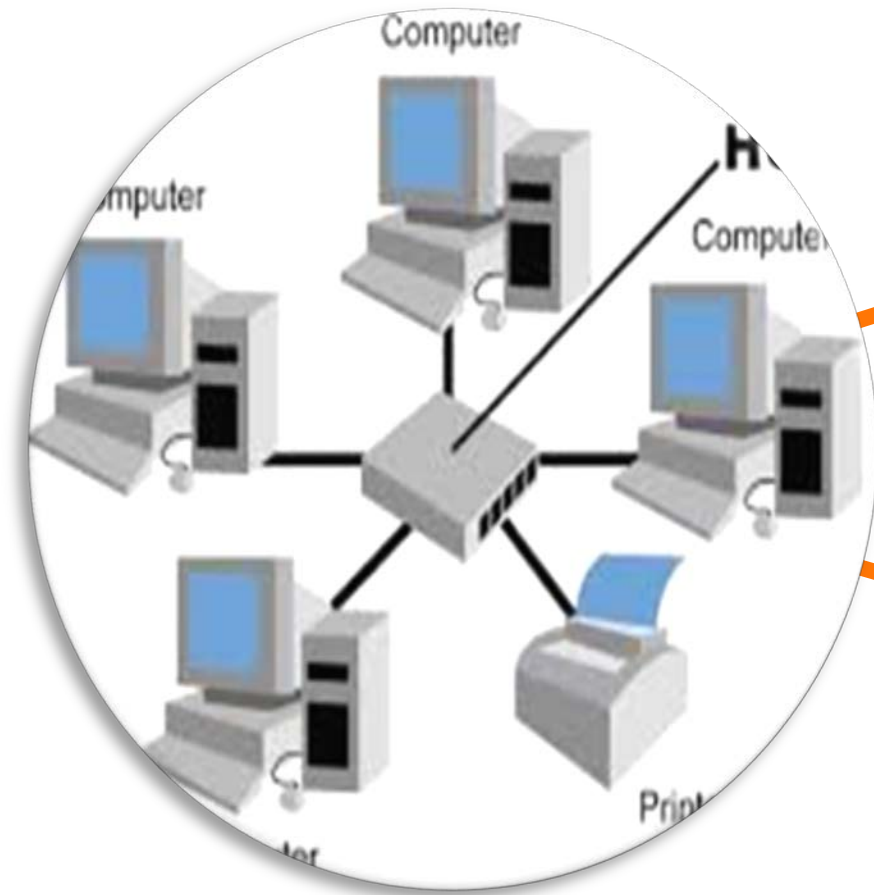
- ✓ A single **NETWORK CABLE** to connect biometric verification system (point) to Server Room
- ✓ All biometric verifications before examination must be captured real-time by JAMB Examination Delivery Server
- ✓ No show should have his/her biometrics & picture freshly captured at the Centre



...to ensure compliance with the policy of NO BVM...NO EXAMINATION

Subsisting Examination Instructions

Use of Star Topology - Reminder!!!



Use Star
Topology
for your
LAN

It makes
troubleshooting
and system
maintenance
easy

Subsisting Examination Instructions

Recommended Examination Sessions per day -Reminder!!!

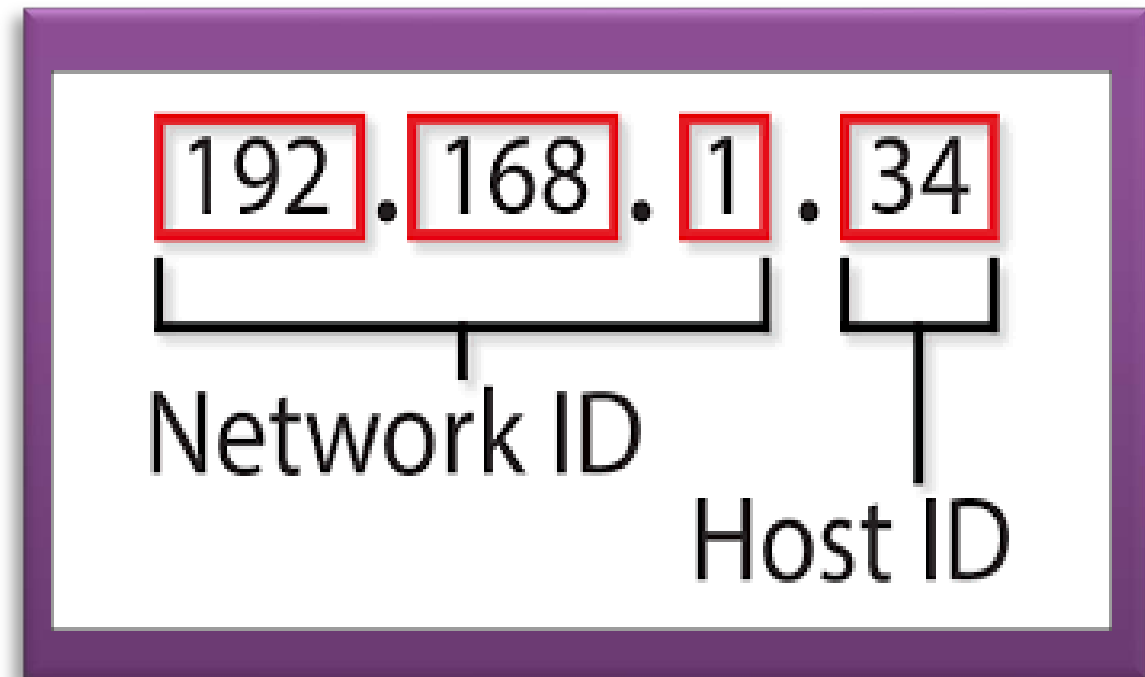


- ✓ Every CBT Centre must have capacity to hold **4 examination sessions** per day
- ✓ The fourth session would be used as reserve session provided for rescue services to other Centres

Subsisting Examination Instructions

Reservation of IP Addresses 1 to 10

Reserve IP addresses 1 to 10 for JAMB Servers
e.g. **192.168.10.6**



Subsisting Examination Instructions

Evidence of Copied CCTV Footages

Each Centre must have evidence to show that the number of CCTV footages copied by Technical Officers and CPN officials correspond with the number of channels available for all cameras installed



Subsisting Examination Instructions

Using Biometric Verification to login by
Candidates for examination

Only candidates
who are
biometrically
verified
successfully
would be able to
login for
examination

Any one/Centre
that allows
candidate(s) into
the Examination
Hall and cannot
login would be held
responsible

Subsisting Examination Instructions

No login after 90 minutes of Activation of Examination



No candidate would
be able to login
after **90 minutes** of
activation of
examination

Subsisting Examination Instructions

No Examination can start 90 minutes after scheduled commencement time



- ✓ No Examination can be started 90 minutes after the scheduled commencement time
 - The Session will be scheduled for VACANT available session
- ✓ Candidates would be notified of their new scheduled center
- ✓ No candidate is allowed to spend less than one (1) hour before submission during his/her examination

Subsisting Examination Instructions

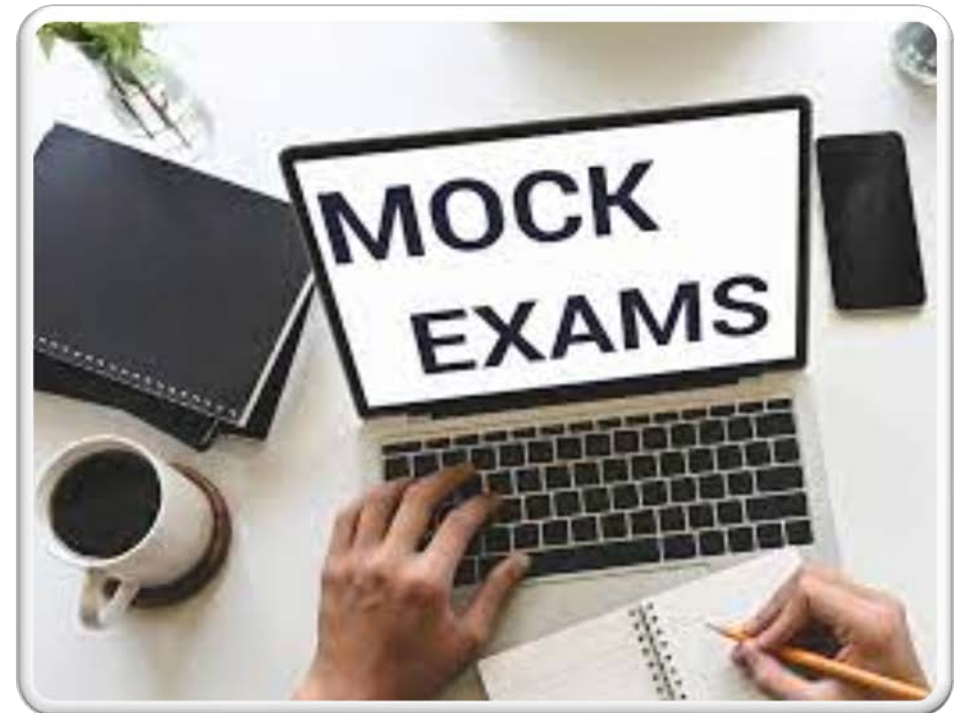
Visible and Clearly Tagged Seat Number on Cubicles

- ✓ Every Cubicle MUST be clearly tagged with bold & visible Seat Number that CCTV cameras can capture
- ✓ Each centre is to place it before Mock Examination



Mock UTME Fee

- ✓ N1,500 collected for Mock Examination will be shared equally by the CBT Centre & the Board



Centres Payment Application

- ✓ This gives details of
- number of candidates registered by the centre
 - number of candidates who sit examination at the centre
 - all payments made to the centre
 - all payment deductions from the centre

centres.jamb.gov.ng



The screenshot shows the login interface for the Joint Admissions and Matriculation Board (JAMB). At the top left is the JAMB logo, which features a torch and the text 'JOINT ADMISSIONS AND MATRICULATION BOARD' and 'SERVICE AND INTEGRITY'. Below the logo, the text 'JOINT ADMISSIONS AND MATRICULATION BOARD' is displayed. The main content area is a green box containing two input fields: 'Enter UserName' and 'Enter Password'. A 'Login' button is located at the bottom right of the green box. At the bottom of the page, the copyright notice reads: 'Copyright © 2019 Joint Admissions and Matriculation Board. All rights reserved.'

Dates to Note

S/N	ACTIVITIY	DATE
1.	Sales of UTME application documents	31st January to 8th March, 2025
2.	Close of Mock exam selection	23rd February, 2025
3.	Close of Registration	10th March, 2025
4.	Mock Exam	5th April, 2025
5.	UTME	25th April – 5th May, 2025
6.	Sales of DE application documents	8th March – 7th April, 2025

Thank You